

District of West Vancouver
POLICY

Title: Historic Grinder Pumps
Division: Engineering and Transportation Services
Policy Number: 0225
File Number: 0282-20-0225

1. Purpose

- 1.1. This policy outlines the District's approach for providing inspection, servicing, repairs, maintenance, replacement, or removal of District historic grinder pumps for private property owners that have benefited historically from District-installed pumps, on the basis that benefiting property owners would pay the full costs of this service.

2. Scope

- 2.1. This policy and related procedure will describe the scope of service, eligibility criteria, and the process by which Eligible Property Owners will access the service.

3. Definitions

- 3.1. “**Cost-recovery model**” means the recovery of all costs associated with staff time, overhead, and District Fleet Equipment, necessary and related to providing the Services.
- 3.2. “**Council**” means the Council of The Corporation of the District of West Vancouver.
- 3.3. “**District**” means The Corporation of the District of West Vancouver.
- 3.4. “**District Historic Grinder Pump System**” has the meaning set out in the Sewerage and Drainage Regulation Bylaw No. 5263, 2023.
- 3.5. “**District Historic Grinder Pump Service**” or “**Service(s)**” has the meaning set out in the Sewerage and Drainage Regulation Bylaw No. 5263, 2023.
- 3.6. “**Eligible Property Owner**” has the meaning set out in the Sewerage and Drainage Regulation Bylaw No. 5263, 2023.
- 3.7. “**Employee**” means any current permanent full-time, permanent part-time, temporary, casual, and contract employees of the District of West Vancouver.
- 3.8. “**Owner**” means owner as defined in the Community Charter.
- 3.9. “**Servicing Agreement**” means the Servicing Agreement attached as **Appendix A** to the Historic Grinder Pumps Procedure 0226, as amended.

4. Policy Statement

4.1. Background

In 2024, pursuant with the new Sewerage and Drainage Regulation Bylaw No. 5263, 2023, the District retired its maintenance and renewal program for grinder pumps located on private property.

Subsequently, the District determined to provide District Historic Grinder Pump Services to Eligible Property Owners of District Historic Grinder Pumps under a cost recovery model to recover the cost of the Services in accordance with the provision set out in Schedule F of Sewerage and Drainage Regulation Bylaw No. 5263, 2023, as amended from time to time.

Property owners who meet eligibility criteria can opt in to continue receiving District servicing for District Historic Grinder Pumps located on private property.

4.2. Goals

The goals of this policy and related procedure is to:

- a) institute District Historic Grinder Pump Services on a fee for Service basis for District Historic Grinder Pumps;
- b) confirm and clarify Council's objectives for establishing the Service for Eligible Property Owners of District Historic Grinder Pumps;
- c) clearly define the scope of the Service the District will provide under the cost recovery model;
- d) define eligibility criteria for Eligible Property Owners of District Historic Grinder Pumps to receive this Service;
- e) clearly outline a fee structure for the cost recovery model; and
- f) establish procedures by which Eligible Property Owners of District Historic Grinder Pumps will access this Service, and by which staff will confirm eligibility for receipt of this Service.

4.3. Eligibility

To receive District Historic Grinder Pump Services, property owners must meet eligibility criteria, and fulfill obligations as described in the procedure related with this policy.

- 4.4.** The District Historic Grinder Pump Services will be terminated if the use of the property is changed or if there is redevelopment of the property in a manner affecting the District Historic Grinder Pump Services.

- 4.5.** Eligible Property Owners may, at any time, terminate the District Historic Grinder Pump Services by providing the District with written confirmation of termination and thereafter no District Historic Grinder Pump Services will be provided to the property.

5. Related Policies or Procedures

- 5.1. Historic Grinder Pumps Procedure 0226
- 5.2. Sewerage and Drainage Regulation Bylaw No. 5263, 2023, as amended.

6. Approval

Approved by	<input type="checkbox"/> Municipal Manager	<input checked="" type="checkbox"/> Mayor and Council
Approval date	2026/04/01	
Council minutes Document ID (Council Policies only)	LGDM-711734498-25210	
Council report Document ID (Council Policies only)	LGDM-711734498-25215	
Signature	<u>[Original signed by Mayor]</u> Mayor	

7. Additional Information

Category	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
Related procedure	<input checked="" type="checkbox"/> Yes (0282-20-0226)	<input type="checkbox"/> No
Date of last review	2026	