

# WEDDINGS

in West Vancouver

**A ONCE-IN-A-LIFETIME EVENT**  
deserves a setting that is second-to-none.

Welcome to West Vancouver, where the majestic mountains, endless sky, and blue waters of the Strait of Georgia unite to make the perfect backdrop for your special day.

West Vancouver has the ideal outdoor space for you to exchange your "I do's".

## WEDDING PERMIT OPTIONS

West Vancouver offers couples two wedding permit options—one perfect for small gatherings spanning one hour or less and a second that allows for set-up and take-down time, as well as exclusive use of a designated area in Whytecliff Park or the Horseshoe Bay Boathouse Decks. For a complete outline of what each permit includes, please see the chart on the following page.



## DESIGNATED AREAS FOR THE CEREMONY SITE

Known for its beauty and picturesque environment, Whytecliff Park and its Bassendale Terrace area create an ideal outdoor wedding location. The semi-secluded terrace offers views over the beach and Whyte Islet, and is protected by native vegetation and natural rock.

The Horseshoe Bay Boathouse Decks offer a semi-private deck on the west side with wonderful views of the marina and Howe Sound.

[westvancouver.ca/weddings](http://westvancouver.ca/weddings)

*westvancouver*

# PERMIT OPTIONS

*for your wedding*

PERMIT TYPE	NON-EXCLUSIVE WEDDING PERMIT <i>(or photo session) as non-exclusive use of a park</i>	EXCLUSIVE AREA WEDDING PERMIT
PERMIT REQUIRED	yes	yes
PERMIT FEE	\$145 + tax	\$415 + tax
DURATION	up to one hour	up to three hours
BOOKING PRIORITY	first come, first served	first come, first served <i>has priority over non-exclusive permits, if received at the same time</i>
USE RESTRICTIONS	non-exclusive	exclusive use of the designated wedding area
SET UP RESTRICTIONS	<b>not permitted:</b> seating arrangements, tents, canopies, structures, or decorations	<b>permitted:</b> temporary structures <i>i.e. arches, colonnades<sup>1</sup></i> tents/canopies <i>maximum of two 10x10'</i> chairs/seating arrangements <i>contact us for maximum allowed</i> small table <i>maximum one</i> <b>not permitted:</b> decoration on existing structures

**GET YOUR APPLICATION FORM:**  
Visit [westvancouver.ca/weddings](http://westvancouver.ca/weddings).

<sup>1</sup> Structures must be weighted down with sandbags. No spikes or nails permitted.

NOISE RESTRICTIONS	no music (amplified or acoustic), no amplified sound or drums	acoustic music permitted, no amplified sound or drums
PARKING	all parking must be in accordance with District of West Vancouver bylaws	
CAPACITY	please email <a href="mailto:weddings@westvancouver.ca">weddings@westvancouver.ca</a> for current capacity restrictions	
WASHROOMS	public washrooms are available at some locations	
LOCATION(S)	Ambleside Park, Dundarave Park, John Lawson Park, Memorial Park, Seawalk Garden, and Whytecliff Park—other locations may be available upon request with special permission <b>not available:</b> Lighthouse Park, Caulfeild Park	Whytecliff Park: exclusive weddings are limited to Bassendale Terrace Horseshoe Bay Boathouse Decks: east and/or west side



# frequently asked QUESTIONS about your wedding

## PERMITTING AND RESERVATIONS

### *What does a wedding permit entail?*

All wedding parties must have a valid permit, obtained through the District of West Vancouver (District). Permits cover the wedding ceremony and photographs only; they do not cover receptions, picnics, or other activities.

### *What is the difference between the two permits?*

Please see the comparison chart for an in-depth comparison of the two permits. Here is a basic breakdown:

- \$415 + tax: Exclusive Area Wedding Permit
- \$145 + tax: Non-Exclusive Wedding Permit or photography session

### *How and when do I pay for my wedding permit?*

Permit fees are required before the permit is issued. The permit will be provided to the applicant, prior to the event date. Please pay by phone at 604-913-2772.

### *Will someone be at the wedding, checking for a permit?*

A copy of the contract signed by both the applicant and District must be available for presentation, upon request, at the ceremony.

### *If we change our minds and end up switching our wedding location, can we get a refund for our permit purchase?*

Sorry, permit fees are non-refundable.

### *Do we need insurance in addition to the permit, or does the permit cover everything?*

Permit holders are required to have \$2 million in Comprehensive General Liability Insurance in addition to their permit.

### *We just got engaged and would like to book a wedding for this summer. Is that possible?*

Weddings may be booked up to one year in advance. Priority will be given to Exclusive Area Wedding Permits.

## SET-UP AND CLEAN-UP

### *Does the Parks Department look after prepping the site, as well as cleaning it up?*

Wedding ceremony locations are permitted *as is* and must be returned in their original state. Recycling and garbage must be collected and removed at the conclusion of the event. This includes pageantry, celebration material, and/or signage, if permitted. Additional charges may accrue for damages or incomplete clean-up of the area.

### *We are considering a Non-Exclusive Permit for photos following our wedding. Are we allowed to bring installations to help complement some of the photos?*

Sorry, temporary installations are not permitted for Non-Exclusive Permits.

Exclusive Area Wedding Permits may allow temporary installations (equipment is to be provided by the client/permit holder). Installations may include:

- 10x10' tents *maximum two*
- chairs *contact us for maximum allowed*
- small table for signing of marriage certificate *maximum one*
- portable arches or other decorative features

## MUSIC, CATERING, AND OTHER PAGEANTRY

### *Are we able to bring in a band?*

Neither of the permits sanction the use of amplified sound (i.e. amplifiers, microphones, portable sound systems, etc.) or drums. However, an Exclusive Area Permit does allow for live, non-amplified acoustic music (i.e. guitar, accordion, fiddle, etc). All noise, music included, must abide by the District's Noise Control Bylaw.

## PARKING

### *Will there be parking available at all park sites?*

Yes. However, exclusive reservation of parking spots is not permitted. All vehicles must be parked in accordance with the District's bylaws.

## GENERAL RULES

### *What are the basic rules all wedding parties must follow when getting married in a District park?*

The following are NOT permitted:

- percussion instruments and/or bagpipes
- additional lighting features
- group food, catering, or food trucks *Please enquire directly about catering at Horseshoe Bay Boathouse Decks.*
- alcohol is not permitted to be sold, dispensed, or consumed
- smoking is strictly prohibited
- signage, banners, or advertisements
- confetti of any type *including rice, flower petals, paper products*
- the use of fire or fireworks, the installation of electricity
- the installation of stages or portable toilets

**CONTACT US FOR MORE INFORMATION:  
604-913-2772 | [weddings@westvancouver.ca](mailto:weddings@westvancouver.ca)**