

# WEDDING PERMIT APPLICATION

Permits only cover wedding ceremonies and photography; they do not cover receptions, picnics, or other activities.

## 1. APPLICANT INFORMATION

*This is an application request and does not guarantee permission.*

full name:  date of birth:   
address:  postal code:   
telephone:  email:   
on-site contact name:  on-site contact telephone:

## 2. WEDDING INFORMATION type of permit and location:

### • EXCLUSIVE AREA WEDDING PERMIT (\$415 +tax)

Horseshoe Bay Boathouse Decks  Whytecliff Park Bassendale Terrace

### • NON-EXCLUSIVE WEDDING PERMIT (\$145 +tax)

Ambleside Park  Dundarave Park  John Lawson Park  
 Memorial Park  Millennium Park  Whytecliff Park

If other, specify location:

*Please note, Lighthouse Park and Caulfeild Park are not available for weddings.*

event date:  event time:  number of attendees:

## I UNDERSTAND THAT:

- upon receipt of the contract from District of West Vancouver, I must provide the District with a signed copy of same, proof of payment and insurance confirmation\* and all other necessary approvals prior to holding a wedding in a park.
- there may be exclusions for the type of wedding I selected.\*\*
- once the permit is finalized, it must be available for presentation upon request at the ceremony.

applicant signature:  date:

## 3. SUBMIT COMPLETED APPLICATION TO WEDDINGS@WESTVANCOUVER.CA

*Freedom of Information and Protection of Privacy notification: Your personal information is collected by the District of West Vancouver under section 26(c) of the Freedom of Information and Protection of Privacy Act and will be used to process your permit application. If you have any questions regarding the collection and use of this information, please contact the Privacy Officer at foippa@westvancouver.ca or 604-921-3497.*

\*Comprehensive General Liability Insurance of at least \$2 million is mandatory. You may use this link: [eventpolicy.ca](http://eventpolicy.ca) or go through your own insurance provider. Please ensure that you indicate District of West Vancouver as also insured.

\*\*For example, seating arrangements, canopies, structures, decorations, and music are not allowed with a non-exclusive wedding permit.

### FOR OFFICE USE ONLY

application received on:  signed contract received on:   
calendar conflicts (Y/N):  paid on:   
contract sent to applicant on:  insurance received on:   
contract #:  approved on: