

## District of West Vancouver



# Bylaw Notice Enforcement Bylaw 4368, 2004

Effective Date – April 26, 2004

## Consolidated for Convenience Only

This is a consolidation of the bylaws below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaw on this subject.

<b>Amendment Bylaw</b>	<b>Effective Date</b>	<b>Amendment Bylaw</b>	<b>Effective Date</b>
Bylaw No. 5326, 2024	April 8, 2024	Bylaw No. 4725, 2012	July 2, 2012
Bylaw No. 5275, 2023	October 30, 2023	Bylaw No. 4718, 2012	March 26, 2012
Bylaw No. 5274, 2023	October 30, 2023	Bylaw No. 4700, 2011	November 28, 2011
Bylaw No. 5273, 2023	October 16, 2023	Bylaw No. 4681, 2011	May 9, 2011
Bylaw No. 5166, 2021	December 13, 2021	Bylaw No. 4583, 2008	December 8, 2008
Bylaw No. 5146, 2021	September 27, 2021	Bylaw No. 4559, 2008	June 2, 2008
Bylaw No. 5138, 2021	July 27, 2021	Bylaw No. 4536, 2008	February 18, 2008
Bylaw No. 5124, 2021	June 28, 2021	Bylaw No. 4521, 2007	October 22, 2007
Bylaw No. 5121, 2021	May 31, 2021	Bylaw No. 4501, 2007	July 16, 2007
Bylaw No. 5116, 2021	May 10, 2021	Bylaw No. 4482, 2006	July 24, 2006
Bylaw No. 5096, 2020	April 26, 2021	Bylaw No. 4481, 2006	June 26, 2006
Bylaw No. 5102, 2020	December 7, 2020	Bylaw No. 4448, 2005	September 19, 2005
Bylaw No. 5099, 2020	November 2, 2020	Bylaw No. 4429, 2005	June 13, 2005
Bylaw No. 5086, 2020	October 19, 2020	Bylaw No. 4416, 2005	January 24, 2005
Bylaw No. 5063, 2020	March 30, 2020		
Bylaw No. 5049, 2019	December 2, 2019		
Bylaw No. 4983, 2018	November 19, 2018		
Bylaw No. 4976, 2018	April 23, 2018		
Bylaw No. 4910, 2016	September 19, 2016		
Bylaw No. 4893, 2016	April 20, 2016		
Bylaw No. 4872, 2016	April 4, 2016		
Bylaw No. 4868, 2015	January 11, 2016		
Bylaw No. 4862, 2015	December 7, 2015		
Bylaw No. 4762, 2013	December 9, 2013		

The bylaw numbers in the margin of this consolidation refer to the bylaws that amended the parent bylaw (Bylaw Notice Enforcement Bylaw No. 4368, 2004). The number of any amending bylaw that has been repealed is not referred to in this consolidation.

District of West Vancouver

**Bylaw Notice Enforcement  
Bylaw 4368, 2004**

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District of West Vancouver

## **Bylaw Notice Enforcement Bylaw 4368, 2004**

A bylaw respecting the enforcement of bylaw notices in conjunction with North Shore Bylaw Adjudication Registry.

Previous amendments: *Amendment Bylaw 4416, 4429, 4448, 4481, 4482, 4501, 4521, 4536, 4559, 4583, 4681, 4700, 4718, 4725, 4762, 4862, 4868, 4872, 4893, 4910, 4976, 4983, 5049, 5063, 5086, 5096, 5099, 5102, 5116, 5121, 5124, 5138, 5146, 5166, 5273, 5274, 5275, and 5326.*

The Council of the District of West Vancouver enacts as follows:

### **Part 1 Citation**

- 1.1 This Bylaw may be cited as Bylaw Notice Enforcement Bylaw No. 4368, 2004 (North Shore Bylaw Notice Dispute Adjudication Registry).

### **Part 2 Severability**

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

### **Part 3 Definitions**

- 3.1 In this Bylaw:

“**Act**” means the *Local Government Bylaw Notice Enforcement Act*,

“**District**” means the Corporation of the District of West Vancouver;

“**Registry**” means the North Shore Bylaw Notice Adjudication Registry established pursuant to Part 8 of this Bylaw.

## **Part 4 Terms**

- 4.1 The terms in this Bylaw have the same meaning as the terms defined in the *Act*.

## **Part 5 Bylaw Contraventions**

- 5.1 The bylaw and bylaw contraventions designated in Schedule A may be dealt with by bylaw notice.

## **Part 6 Offence and Penalty**

- 6.1 The penalty for a contravention referred to in Part 5 is as follows:
- 6.1.1 subject to subsection 6.1.2 and 6.1.3, is the Penalty amount set out in column A1 of Schedule A,
  - 6.1.2 if received by the District within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in column A2 of Schedule A,
  - 6.1.3 if more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under subsection 6.1.1, and is the Late Payment Penalty set out in column A3 of Schedule A,

## **Part 7 Period for Paying a Disputed Notice**

- 7.1 A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
- 7.1.1 pay the penalty, or
  - 7.1.2 request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the District of West Vancouver Municipal Hall.
- 7.2 A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment accordance with subsection 6.1.3, but no person may dispute the notice after 14 days of receiving the bylaw notice.

- 7.3 Pursuant to the requirements of section 25 of the *Act*, where a person was not served personally with a bylaw notice and advises the District that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Part 6 and section 7.1 of this bylaw do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the *Act*.

## **Part 8 Bylaw Notice Dispute Adjudication Registry**

- 8.1 The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.

**Bylaw  
5049, 2019**

- 8.2 The District is authorized to enter into, and the Mayor and Corporate Officer are authorized to execute, from time to time, a dispute adjudication registry agreement with one or more local authorities, in substantially the form attached as Schedule B to this bylaw or an amendment to such an agreement if the purpose of such amendment is the addition or removal of a party to that agreement.

**Bylaw  
4482, 2006**

- 8.3 Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the District an additional fee of \$25 for the purpose of the District recovering the costs of the adjudication system.

## **Part 9 Screening Officers**

- 9.1 The position of Screening Officer is established.
- 9.2 The following are designated classes of persons that may be appointed as Screening Officers:
- 9.2.1 Manager of Bylaw and Licencing Services
  - 9.2.2 Bylaw Enforcement Officers
  - 9.2.3 Bylaw Licencing Clerk
  - 9.2.4 Manager of Engineering

and Council may appoint Screening Officers from these classes of persons by name of office or otherwise.

## **Part 10 Powers, Duties and Functions of Screening Officers**

- 10.1 The powers, duties and functions of Screening Officers are as set out in the *Act*, and include the following powers:
- 10.1.1 Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
  - 10.1.2 To communicate with any or all of the following for the purposes of performing their functions under this bylaw or the *Act*:
    - (a) the person against whom a contravention is alleged or their representative;
    - (b) the officer issuing the notice;
    - (c) the complainant or their representative;
    - (d) the District's staff and records regarding the disputant's history of bylaw compliance.
  - 10.1.3 To prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
  - 10.1.4 To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in column A4 of Schedule A; and
  - 10.1.5 To cancel bylaw notices in accordance with the *Act* or District policies and guidelines.
- 10.2 The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in column A4 of Schedule A.

10.3 The maximum duration of a compliance agreement is one year.

## **Part 11 Bylaw Enforcement Officers**

11.1 Persons acting as any of the following are designated as bylaw Enforcement Officers for the purposes of this bylaw and the *Act*:

11.1.1 Special constables, officers, members or constables of:

- (a) The provincial police force as defined in section 1 of the *Police Act*, or
- (b) A municipal police force;

11.1.2 Bylaw enforcement officers appointed pursuant to the *Police Act* and *Community Charter*;

11.1.3 Local assistants to the fire commissioner under section 6 of the *Fire Services Act*;

11.1.4 Bylaw enforcement officers, licensing inspectors, building inspectors, animal control officers or other persons acting in another capacity on behalf of a municipality, regional district or local trust committee for the purpose of enforcement of one or more of its bylaws.

## **Part 12 Form of Bylaw Notice**

12.1 The District may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with section 4 of the *Act*.

## **Schedules**

Schedule A – Designated Bylaw Contraventions and Penalties

Schedule B – North Shore Bylaw Dispute Adjudication Registry Agreement

READ A FIRST TIME on April 05, 2004

READ A SECOND TIME on April 05, 2004

READ A THIRD TIME on April 05, 2004

ADOPTED by the Council on April 26, 2004

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Mayor

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Municipal Clerk



## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
<b>Animal Control and Licence Bylaw No. 4545, 2008</b>						
4559, 2008	5.2.2	Obstruct entry of officer	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	5.2.3	Interfere with officer	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	5.2.4	Fail to comply with lawful direction	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	6.1.1	No dog licence	\$150.00	\$135.00	\$165.00	<b>YES</b>
4559, 2008	6.1.8	No dog tag	\$50.00	\$40.00	\$60.00	<b>NO</b>
4559, 2008	6.1.11	Fail to licence aggressive dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	6.2.5	Fail to remove unlicensed dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	6.3.1	Keep more than three dogs	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	7.1	Animal at large	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.2.1(a)	Dog in prohibited area	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.2.1(b)	Dog not under control in off leash area	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	7.2.1(c)	Walk more than three dogs	\$100.00	\$90.00	\$110.00	<b>NO</b>
5326, 2024	7.2.1(d)	Walk more than two dogs in prohibited area	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.3.1	Fail to remove animal waste	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.4.1(a)	Injure/kill person or pet	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.4.1(b)	Aggressively harass or pursue	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.5.1(a)	Fail to confine dog in heat	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	7.5.1(b)	Fail to leash dog in heat	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	7.6.1	Board dogs overnight	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.7.1	Fail to maintain dogs environment	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.7.2	Fail to provide shelter	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.7.3	Fail to maintain shelter	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.7.4	Improperly fasten dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	7.8.1	Animal in an enclosed space or vehicle	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	7.8.2	Animal outside passenger compartment	\$150.00	\$135.00	\$165.00	<b>NO</b>
4559, 2008	8.1.1	Commercial dog walker walking dogs contrary to restrictions	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	8.2.1(a)	Commercial dog walker misuse dog walking permit	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	8.2.1(b)	Commercial dog walker fail to visibly wear permit	\$100.00	\$90.00	\$110.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4559, 2008	8.2.1(c)	Commercial dog walker fail to keep new dog on leash	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	8.2.1(d)	Commercial dog walker fail to maintain control of dogs	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	8.2.1(e)	Commercial dog walker fail to carry enough leashes	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	8.2.1(f)	Commercial dog walker fail to remove waste	\$100.00	\$90.00	\$110.00	<b>NO</b>
4559, 2008	8.2.1(i)	Commercial dog walker fail to leash aggressive dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	8.2.1(m)	Commercial dog walker fail to wear approved vest	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	8.2.1(n)	Commercial dog walker dog fail to wear approved tag	\$50.00	\$40.00	\$60.00	<b>NO</b>
4559, 2008	8.2.1(o)	Commercial dog walker fail to carry leash and collar for each dog	\$50.00	\$40.00	\$60.00	<b>NO</b>
4559, 2008	8.2.1(p)	Commercial dog walker fail to keep dogs on leash for first 50m	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	8.2.1(q)	Commercial dog walker fail to maintain space	\$50.00	\$40.00	\$60.00	<b>NO</b>
4559, 2008	8.2.1(r)	Commercial dog walker in unauthorized location	\$200.00	\$185.00	\$215.00	<b>NO</b>
4559, 2008	9.1.1(a)	Dangerous animal at large	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	9.1.1(d)	Improperly leash dangerous dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	9.1.2(a)	Dangerous animal not muzzled	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	9.1.2(b)	Fail to identify dangerous animal	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	9.1.2(c)	Fail to post warning signs	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	9.1.2(d)	Fail to build enclosure	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	9.2.1	Fail to contain guard dog	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	9.2.2	Fail to post guard dog signs	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	9.2.3	Fail to register guard dog	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	9.2.4	Fail to register change with guard dog	\$500.00	\$475.00	\$500.00	<b>YES</b>
4559, 2008	10.1.1	Keep prohibited animal	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	10.2.1	Keep more than six cats	\$500.00	\$475.00	\$500.00	<b>NO</b>
4559, 2008	10.3.1	Keep livestock	\$500.00	\$475.00	\$500.00	<b>NO</b>
4872, 2016	10.4.1(a)	Keep a Rooster	\$150.00	\$135.00	\$165.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4872, 2016	10.4.1(b)	Keep Chicken Under 4 months old	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.1(c)	Keep More Than 6 Chickens	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.2(a)	Fail to Register Chickens	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.2(b)	Fail to Construct or Maintain Chicken Enclosure	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.2(c)	Fail to Provide or Maintain Proper Floor	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.2(d)	Fail to Provide or Maintain Proper Perch or Nest Box	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	10.4.2(e)	Fail to Prevent Access by Rodent or Other Animal	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(f)	Fail to Properly Secure Food Container	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(g)	Fail to Remove Feed, Trash or Manure	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(h)	Fail to Follow Bio-Security Procedures	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(i)	Sell Eggs or Other Products Derived from Chickens	\$200.00	\$185.00	\$215.00	<b>NO</b>
4872, 2016	10.4.2(j)	Slaughter or Attempt to Euthanize Chicken on Property	\$200.00	\$185.00	\$215.00	<b>NO</b>
4872, 2016	10.4.2(k)	Bury Chicken on Property	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(l)	Fail to Properly Dispose of Chicken	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(m)	Keep Chicken in Cage	\$200.00	\$185.00	\$215.00	<b>NO</b>
4872, 2016	10.4.2(n)	Fail to Secure Chicken as Required	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(o)	Fail to Contain Chicken as Required	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	10.4.2(p)	Deposit Manure in Sewage or Storm Drain	\$200.00	\$185.00	\$215.00	<b>NO</b>
<b>Boulevard Bylaw No. 4886, 2016</b>						
4893, 2016	5.2	Obstruct boulevard	\$150.00	\$135.00	\$160.00	<b>YES</b>
4893, 2016	5.3	Fail to maintain boulevard improvements	\$150.00	\$135.00	\$160.00	<b>YES</b>
4893, 2016	10.1.4	Fail to comply with removal order under s. 5.7	\$150.00	\$135.00	\$160.00	<b>YES</b>
4893, 2016	6.1	Debris on boulevard	\$150.00	\$135.00	\$160.00	<b>NO</b>
4910, 2016	6.2	Plant invasive species on boulevard	\$150.00	\$135.00	\$160.00	<b>NO</b>
4893, 2016	6.3	Unauthorized construction on boulevard	\$500.00	\$475.00	\$500.00	<b>NO</b>
4893, 2016	7.11	Fail to arrange transfer of encroachment permit	\$150.00	\$135.00	\$160.00	<b>YES</b>
4893, 2016	8.1	Unauthorized cutting of boulevard tree	\$500.00	\$475.00	\$500.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4893, 2016	9.5	Fail to post tree cutting permit	\$150.00	\$135.00	\$160.00	<b>YES</b>
4893, 2016	10.1.5	Damage boulevard	\$150.00	\$135.00	\$160.00	<b>NO</b>
<b>Building Bylaw No. 4400, 2004</b>						
4448, 2005	5.1	Construct without a permit	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	5.2	Tamper with Posted Notice	\$500.00	\$475.00	\$500.00	<b>NO</b>
	5.3	Occupy without Approval	\$300.00	\$280.00	\$320.00	<b>YES</b>
4501, 2007	5.4	Work Contrary to Approved Plans	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	5.5	Obstruct Building Inspector	\$500.00	\$475.00	\$500.00	<b>NO</b>
4501, 2007	5.6	Alter Approved Plans	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	5.7	Submit False Information	\$500.00	\$475.00	\$500.00	<b>YES</b>
4700, 2011	6.1.3	Fail to Correct Work as Directed	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	6.1.4	Fail to Stop Work	\$500.00	\$475.00	\$500.00	<b>YES</b>
4700, 2011	6.1.5	Alter Approved Traffic Plan	\$300.00	\$280.00	\$320.00	<b>YES</b>
4700, 2011	6.1.6	Fail to Comply with District Bylaws	\$500.00	\$475.00	\$500.00	<b>YES</b>
4910, 2016	6.1.8	Fail to Obtain Necessary Tests	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	6.1.9	Occupy Hazardous Building or Structure	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	6.1.10	Fail to Remove Debris	\$300.00	\$280.00	\$320.00	<b>YES</b>
4700, 2011	8.1.2	Fail to Provide 24hrs Notice	\$100.00	\$90.00	\$110.00	<b>YES</b>
4700, 2011	8.1.3	Fail to Submit Letters of Assurance	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.6	Fail to Provide BCLS Survey	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.8	Fail to Post Building Permit	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.9	Fail to Keep Plans and Records on Site	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.10	Fail to Post Bylaw Signage	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.11	Fail to Post and Maintain Contact Signage	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.12	Fail to Provide Toilet Facilities	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.13	Fail to Secure Construction Site	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.14	Fail to Erect Fence Around Excavation	\$500.00	\$475.00	\$500.00	<b>YES</b>
4910, 2016	8.1.15	Fail to Submit List of Contractors and Sub-contractors	\$100.00	\$90.00	\$100.00	<b>YES</b>
4910, 2016	8.1.16	Fail to Ensure Dust Control Measures	\$300.00	\$280.00	\$320.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4910, 2016	8.1.17	Fail to Contain Debris	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	8.1.18	Non Compliance with Traffic Management Plan	\$300.00	\$280.00	\$320.00	<b>NO</b>
4910, 2016	8.1.19	Fail to Keep Traffic Management Plan on Site	\$300.00	\$280.00	\$320.00	<b>NO</b>
5096, 2020	8.1.20	Fail to remove a temporary building or remediate a site	\$500.00	\$475.00	\$500.00	<b>YES</b>
5096, 2020	13.10	Fail to comply with condition of Permit	\$300.00	\$280.00	\$320.00	<b>YES</b>
5096, 2020	16.1.3	Fail to Post a Civic Address	\$100.00	\$90.00	\$110.00	<b>YES</b>
5096, 2020	20.1	Fail to Obtain Street Occupancy Permit	\$250.00	\$230.00	\$270.00	<b>YES</b>
<b>Business Licence Bylaw No. 4455, 2005</b>						
4718, 2012	5.1.1	No Business Licence	\$250.00	\$230.00	\$270.00	<b>YES</b>
4481, 2006	5.1.6	Fail to Post Licence	\$50.00	\$40.00	\$60.00	<b>YES</b>
4583, 2008	6.1(a)	Permit odour from a business	\$300.00	\$280.00	\$320.00	<b>YES</b>
4583, 2008	6.1(b)	Permit noise from a business	\$300.00	\$280.00	\$320.00	<b>YES</b>
4501, 2007	8.1.3	Fail to Provide Documentation	\$100.00	\$90.00	\$110.00	<b>YES</b>
4501, 2007	8.1.4	Continue Business While Suspended or Cancelled	\$500.00	\$475.00	\$500.00	<b>YES</b>
4501, 2007	8.1.5	Breach Condition of Licence	\$100.00	\$90.00	\$110.00	<b>YES</b>
5137, 2021	7.8.1	Fail to Licence Secondary Suite/ Detached Secondary Suite	\$300.00	\$280.00	\$320.00	<b>YES</b>
<b>Cemetery Regulation Bylaw No. 4651, 2010</b>						
5082, 2020	12.6 (a)	Lighting fire	\$50.00	\$40.00	\$60.00	<b>NO</b>
5082, 2020	12.6 (b)	Discarded item or litter	\$50.00	\$40.00	\$60.00	<b>NO</b>
5082, 2020	12.6 (c)	Prohibited object or ornamentation	\$50.00	\$40.00	\$60.00	<b>NO</b>
<b>Consumption of Liquor in Public Places Bylaw No. 5118, 2021</b>						
5121, 2021	4.3.1	Liquor consumed outside Permitted Space	\$500.00	\$475.00	\$500.00	<b>NO</b>
5121, 2021	4.3.2	Liquor consumed outside permitted times	\$500.00	\$475.00	\$500.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
<b>Controlled Substance Nuisance Bylaw No. 4417, 2005</b>						
4481, 2006	4.1	Disconnect of bypass meter	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.2	Reconnect electricity, water or natural gas without approval	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(a)	Use or occupy a Parcel without Safety Inspection	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(b)(i)	Use or occupy a Parcel without inspection	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(b)(ii)	Use or occupy a Parcel without carrying out the necessary work	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(c)	Use or occupy a Parcel without remedial measures being completed	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(d)	Use or occupy a Parcel without signoff from Professional Engineer	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(e)	Use or occupy a Parcel without paying all Service fees and other fees	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.3(f)	Use or occupy a Parcel prior to "Do Not Occupy" Order being removed	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.4	Alter a Structure or Building for Grow Operation	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.5	Divert or install exhaust vents contrary to District or provincial enactments	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.6	Store Dangerous Goods	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.7(a)	Construct or install obstruction of an exit	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.7(b)	Remove Firestopping	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.8	Cause mould or fungus in building	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.9(a)	Cause, allow or permit nuisance	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.9(b)	Cause water, rubbish or unsightly matter to collect	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.10	Cause building to emit odours	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.11(a)	Interfere /obstruct Building Inspector or Fire Chief	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	4.11(b)	Remove, alter, cover or mutilate a notice posted	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.1(a)	Fail to Inspect	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.1(b)(i)	Fail to Notify Building Inspector	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.1(b)(ii)	Fail to bring premises in compliance	\$500.00	\$475.00	\$500.00	<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4481, 2006	6.2	Fail to Take Action Directed by Fire Chief	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.3(a)	Fail to remove carpets and curtains	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.3(b)	Fail to have venting and filtering cleaned	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.3(c)	Fail to have walls, floors and ceilings cleaned by Professional Cleaner	\$500.00	\$475.00	\$500.00	<b>NO</b>
4481, 2006	6.5	Fail to Notify Prospective Occupants	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Creeks Bylaw No. 3013, 1982</b>						
4583, 2008	2	Foul, obstruct or impede a creek or drainage works	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	3	Construct, alter or demolish a structure in or near a creek	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	4	Cause or permit rock, gravel or soil to be placed in or removed from creek	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	5	Construct, alter or demolish a structure or place or remove material from creek protection area	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	11	Obstruct or interfere with authorized person	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	13	Fail to stop work	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	15	Work contrary to permit	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Election Sign Bylaw No. 5114, 2021</b>						
5116, 2021	5.1	Sign in unpermitted location	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.2	Damage or destroy plantings or ground cover	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.3(a)	Sign obstructs or detracts from any traffic control device or signage	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.3(b)	Sign obstructs line of vision at an intersection	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.3(c)	Sign creates a safety or other hazard for pedestrians, cyclists, or vehicles	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.3(d)	Sign placed within one metre of a fire hydrant	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	5.4	Sign within 100 metres of a voting place on a voting day	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	6.1	Sign outside of allowable time period	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	6.2	Sign outside of allowable time period	\$80.00	\$70.00	\$100.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5116, 2021	6.3	Fail to remove sign after close of voting	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	7.1	Sign exceeding 3 m <sup>2</sup> in size	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	7.2	Sign exceeding 2.5 m in height	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	7.3	Sign with more than two sides	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	7.4	Animated or illuminated sign	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	7.5	Sign containing logo, mark or symbol owned by the District	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	9.1	Fail to notify 48 hours prior to placing sign	\$80.00	\$70.00	\$100.00	<b>NO</b>
5116, 2021	9.2	Fail to notify in prescribed manner	\$80.00	\$70.00	\$100.00	<b>NO</b>
<b>Fire Rescue Bylaw No. 5163, 2021</b>						
5166, 2021	6.6(a)	Obstruct Member	\$500			<b>NO</b>
5166, 2021	6.6(b)	Enter incident area	\$200			<b>NO</b>
5166, 2021	6.6(c)	Drive over fire hose	\$200			<b>NO</b>
5166, 2021	6.6(d)	Impersonate Member	\$500			<b>NO</b>
5166, 2021	6.8	Fail to secure vacant/damaged Building	\$500			<b>NO</b>
5166, 2021	6.15(a)	Tamper with Fire Protection Equipment	\$500			<b>NO</b>
5166, 2021	6.15(b)	Reset Fire Alarm System without authorization	\$200			<b>NO</b>
5166, 2021	7.4	Fail to comply with Order	\$200			<b>NO</b>
5166, 2021	7.6(a)	Fail to have inspection by Certified Fire Protection Technician	\$200			<b>NO</b>
5166, 2021	7.6(b)	Fail to have Fire Protection Equipment tagged	\$200			<b>NO</b>
5166, 2021	7.8	Falsify records	\$300			<b>NO</b>
5166, 2021	7.10	Fail to have Fire Watch	\$200			<b>NO</b>
5166, 2021	7.11	Fail to comply with Fire Watch requirements	\$500			<b>NO</b>
5166, 2021	7.19(a)	Fail to submit update to Construction Fire Safety Plan	\$200			<b>NO</b>
5166, 2021	7.21(a)	Fail to submit Fire Safety Plan	\$200			<b>NO</b>
5166, 2021	7.23	Fail to have occupancy contact information	\$200			<b>NO</b>
5166, 2021	8.2	Cause fire hazard	\$200			<b>NO</b>
5166, 2021	8.3(a)	Unsafe disposal of hazardous substance	\$500			<b>NO</b>



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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	8.3(b)	Unauthorized disposal of Hazardous Materials	\$500			<b>NO</b>
5166, 2021	8.3(c)	Unsafe disposal of smoking equipment	\$500			<b>NO</b>
5166, 2021	8.4	Fail to comply with container requirements	\$200			<b>NO</b>
5166, 2021	8.5	Combustible waste near Building	\$200			<b>NO</b>
5166, 2021	8.7	Fail to report potential explosion/Hazardous Materials spill	\$500			<b>NO</b>
5166, 2021	8.8(a)	Start open air fire	\$500			<b>NO</b>
5166, 2021	8.8(b)	Burn land for clearing	\$300			<b>NO</b>
5166, 2021	8.8(c)	Unpermitted cooking fire	\$200			<b>NO</b>
5166, 2021	8.8(d)	Smoke from outdoor cooking fire	\$200			<b>NO</b>
5166, 2021	8.8(e)	Smoke from open air burning	\$200			<b>NO</b>
5166, 2021	8.8(g)	Fail to comply with propane appliance requirements	\$200			<b>NO</b>
5166, 2021	8.8(i)	Smoke from smoker	\$200			<b>NO</b>
5166, 2021	8.11(a)	Tamper with fire ban sign	\$200			<b>NO</b>
5166, 2021	8.11(b)	Violate fire ban Order	\$300			<b>NO</b>
5166, 2021	8.12	Unauthorized high-risk construction/demolition	\$200			<b>NO</b>
5166, 2021	8.13	Fail to obtain approval of construction Fire Safety Plan mitigation checklist	\$200			<b>NO</b>
5166, 2021	8.14	Fail to comply with Construction Fire Safety Plan mitigation checklist	\$200			<b>NO</b>
5166, 2021	8.16	Fail to comply with Order	\$300			<b>NO</b>
5166, 2021	8.17	Enter forest contrary to Order	\$200			<b>NO</b>
5166, 2021	9.1(a)	Fail to keep access routes clear	\$200			<b>NO</b>
5166, 2021	9.1(b)	Fail to post fire lane sign	\$200			<b>NO</b>
5166, 2021	9.1(d)	Fail to maintain access routes in compliance with Fire Code	\$200			<b>NO</b>
5166, 2021	9.1(e)	Fail to have address visible from street	\$100			<b>NO</b>
5166, 2021	9.1(f)	Fail to provide directional signage	\$100			<b>NO</b>
5166, 2021	9.1(g)	Fail to keep corridors free of obstructions	\$200			<b>NO</b>
5166, 2021	9.1(h)	Fail to have devices on exit doors per Building Code	\$200			<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	9.2	Fail to maintain Fire Department Lock Box	\$200			<b>NO</b>
5166, 2021	9.4(a)	Storage contrary to Fire Code	\$200			<b>NO</b>
5166, 2021	9.4(b)	Permit Combustibles around Building	\$200			<b>NO</b>
5166, 2021	9.4(c)	Fail to contain storage in room	\$200			<b>NO</b>
5166, 2021	9.4(c)	Storage room fails to comply with Building Code	\$200			<b>NO</b>
5166, 2021	9.4(d)	Store combustible materials in Storage Garage or Underground Storage Garage	\$200			<b>NO</b>
5166, 2021	9.4(e)	Storage impeding firefighting access	\$200			<b>NO</b>
5166, 2021	9.4(f)	Have storage unit in Storage Garage	\$200			<b>NO</b>
5166, 2021	9.4(g)	Storage in common area of Storage Garage	\$200			<b>NO</b>
5166, 2021	9.4(h)	Storage in portable storage container in common area of Storage Garage	\$200			<b>NO</b>
5166, 2021	9.5	Fail to maintain Fire Separation	\$200			<b>NO</b>
5166, 2021	9.6	Keep fire door open	\$200			<b>NO</b>
5166, 2021	9.7	Fail to have sign on Fire Separation door	\$200			<b>NO</b>
5166, 2021	9.8	Fail to comply with stair lettering requirements	\$200			<b>NO</b>
5166, 2021	9.9	Fail to comply with fire extinguisher requirements	\$200			<b>NO</b>
5166, 2021	9.12	Exit sign not in compliance with Building Code	\$200			<b>NO</b>
5166, 2021	9.13	Fail to maintain exit sign	\$200			<b>NO</b>
5166, 2021	9.14	Fail to maintain emergency power for exit sign	\$200			<b>NO</b>
5166, 2021	9.15	Exit sign not consistent with current Fire Code	\$200			<b>NO</b>
5166, 2021	9.16	Fail to keep records for exit sign	\$200			<b>NO</b>
5166, 2021	9.17	Emergency power system does not meet requirements	\$200			<b>NO</b>
5166, 2021	9.18	Fail to keep records for emergency power system	\$200			<b>NO</b>
5166, 2021	9.19	Storage in exit system area	\$200			<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	9.20	Fail to inspect exit systems	\$200			<b>NO</b>
5166, 2021	9.21	Fail to keep records for exit system	\$200			<b>NO</b>
5166, 2021	9.22	Fail to comply with smoke control system requirements	\$500			<b>NO</b>
5166, 2021	9.23	Fail to keep records for smoke control system	\$200			<b>NO</b>
5166, 2021	9.24	Fail to obtain inspection of smoke control system	\$200			<b>NO</b>
5166, 2021	9.25	Fail to inspect or maintain fire alarm system	\$500			<b>NO</b>
5166, 2021	9.26	Fail to keep records for Fire Alarm System	\$200			<b>NO</b>
5166, 2021	9.27	Fail to obtain certificate for installation of monitored fire alarm system	\$200			<b>NO</b>
5166, 2021	9.28	Fail to notify of cancellation of monitored Fire Alarm System	\$200			<b>NO</b>
5166, 2021	9.29	Fail to keep records of monitored fire alarm system	\$200			<b>NO</b>
5166, 2021	9.30(a)	Fail to install smoke alarm	\$200			<b>NO</b>
5166, 2021	9.30 (b)	Fail to maintain smoke alarm	\$200			<b>NO</b>
5166, 2021	9.31	Fail to keep records for smoke alarm	\$200			<b>NO</b>
5166, 2021	9.32	Fail to comply with standpipe requirements	\$200			<b>NO</b>
5166, 2021	9.33	Fail to keep records for standpipe	\$200			<b>NO</b>
5166, 2021	9.35	Fail to comply with standpipe siting requirements	\$200			<b>NO</b>
5166, 2021	9.36	Fail to comply with automatic sprinkler system requirements	\$500			<b>NO</b>
5166, 2021	9.37	Fail to comply with automatic sprinkler system connection requirements	\$200			<b>NO</b>
5166, 2021	9.38	Fail to post sign for automatic sprinkler system connection	\$200			<b>NO</b>
5166, 2021	9.39	Fail to keep records for automatic sprinkler system	\$200			<b>NO</b>
5166, 2021	9.42	Take water without authorization	\$200			<b>NO</b>
5166, 2021	9.46	Fail to maintain fire pump	\$200			<b>NO</b>
5166, 2021	9.47	Fail to keep records for fire pump	\$200			<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	9.49	Fail to comply with private fire hydrant requirements	\$300			<b>NO</b>
5166, 2021	9.50	Fail to maintain Special Fire Suppression System	\$200			<b>NO</b>
5166, 2021	9.51	Fail to keep records for Special Fire Suppression System	\$200			<b>NO</b>
5166, 2021	9.52	Fail to install fire suppression system for commercial cooking equipment	\$200			<b>NO</b>
5166, 2021	9.53	Fail to maintain fire suppression system for commercial cooking equipment	\$200			<b>NO</b>
5166, 2021	9.54	Fail to maintain exhaust system for commercial cooking equipment	\$200			<b>NO</b>
5166, 2021	9.55	Fail to keep records of commercial cooking equipment	\$200			<b>NO</b>
5166, 2021	9.56	Fail to install radio amplification system	\$200			<b>NO</b>
5166, 2021	9.57	Fail to maintain carbon monoxide monitoring system	\$200			<b>NO</b>
5166, 2021	9.58	Fail to keep records for carbon monoxide monitoring system	\$200			<b>NO</b>
5166, 2021	9.59	Fail to maintain access to storage areas	\$200			<b>NO</b>
5166, 2021	9.60	Enclosed Storage Garage used for other than parking vehicles	\$200			<b>NO</b>
5166, 2021	9.61	Have Private Storage Garage	\$200			<b>NO</b>
5166, 2021	9.62	Fail to install no storage sign in Enclosed Storage Garage	\$200			<b>NO</b>
5166, 2021	9.64	Access to Enclosed Storage Garage blocked	\$200			<b>NO</b>
5166, 2021	9.65	Solid door on Enclosed Storage Garage	\$200			<b>NO</b>
5166, 2021	9.68(a)	Fail to have required info. on Shipping Container	\$200			<b>NO</b>
5166, 2021	9.68(b)	Fail to have required contact info. on Shipping Container	\$200			<b>NO</b>
5166, 2021	9.68(c)	Fail to identify shipping container in Fire Safety Plan	\$200			<b>NO</b>
5166, 2021	9.69	Fail to install safety features in Shipping Container	\$200			<b>NO</b>
5166, 2021	9.70	Fail to install ventilation for Shipping Container	\$200			<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	9.71	Fail to modify Shipping Container as required	\$200			<b>NO</b>
5166, 2021	9.72	Store compressed gas in shipping container	\$300			<b>NO</b>
5166, 2021	9.74	Fail to have Construction Fire Safety Plan	\$200			<b>NO</b>
5166, 2021	9.76	Decommission fire hydrant without authorization	\$200			<b>NO</b>
5166, 2021	9.77	Fail to notify of fire hydrant conditions	\$200			<b>NO</b>
5166, 2021	9.78	Fail to maintain access route	\$200			<b>NO</b>
5166, 2021	9.79(a)	Fail to comply with Construction Fire Safety Plan	\$200			<b>NO</b>
5166, 2021	9.79(b)	Fail to comply with Exposure Report	\$200			<b>NO</b>
5166, 2021	9.79(c)	Fail to install water supply	\$200			<b>NO</b>
5166, 2021	9.82	New fire hydrant fail to meet requirements	\$200			<b>NO</b>
5166, 2021	9.83	Handle flammable and combustible liquids contrary to Fire Code	\$200			<b>NO</b>
5166, 2021	9.84	Hazardous process contrary to Fire Code	\$300			<b>NO</b>
5166, 2021	9.85	Store Dangerous goods contrary to Fire Code	\$300			<b>NO</b>
5166, 2021	9.86(a)	Fail to obtain Mobile Food Vendor inspection	\$200			<b>NO</b>
5166, 2021	9.86(b)	Mobile Food Vendor fail to comply with commercial cooking equipment requirements	\$200			<b>NO</b>
5166, 2021	9.86(c)	Mobile food vendor fail to safely situate cooking appliances	\$200			<b>NO</b>
5166, 2021	9.83	Mobile food vendor with non-flame retardant tent	\$200			<b>NO</b>
5166, 2021	9.88	Mobile food vendor fail to have required fire extinguishers	\$200			<b>NO</b>
5166, 2021	9.89(a)	Fail to comply with commercial cooking requirements for special event	\$200			<b>NO</b>
5166, 2021	9.89(b)	Fail to have required aisle width at Special Event	\$200			<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5166, 2021	9.89(c)	Fail to have required line of travel at Special Event	\$200			<b>NO</b>
5166, 2021	9.89(d)	Access to exit blocked at Special Event	\$200			<b>NO</b>
5166, 2021	9.89(e)	Fail to obtain inspection for Special Event	\$200			<b>NO</b>
5166, 2021	9.90	Fail to comply with requirements for motor vehicle display	\$200			<b>NO</b>
5166, 2021	9.91(a)	Service station attendant not qualified	\$200			<b>NO</b>
5166, 2021	9.91(b)	Service station fire extinguishers do not meet requirements	\$200			<b>NO</b>
5166, 2021	9.91(c)	Service station fire extinguishers not mounted as required	\$200			<b>NO</b>
5166, 2021	9.91(d)	Fail to post service station emergency signage	\$200			<b>NO</b>
5166, 2021	9.92	Fail to submit Integrated Testing Plan	\$200			<b>NO</b>
5166, 2021	9.93	Fail to conduct Integrated Test before occupancy	\$200			<b>NO</b>
5166, 2021	9.94	Fail to conduct Integrated Test after one year	\$200			<b>NO</b>
5166, 2021	9.95	Fail to conduct Integrated Test every 5 years	\$200			<b>NO</b>
5166, 2021	9.96	Fail to keep records for Integrated Test on site	\$200			<b>NO</b>
5166, 2021	9.97	Fail to provide Integrated Testing Plan	\$200			<b>NO</b>
5166, 2021	9.98	Fail to give functional demonstration of Integrated Test	\$200			<b>NO</b>
5166, 2021	10.10	Exceed occupant load	\$300			<b>NO</b>
5166, 2021	10.11	Fail to post occupant load	\$200			<b>NO</b>
5166, 2021	10.16	Fail to provide fire protection for Special Effects	\$200			<b>NO</b>
5166, 2021	12.1	Fail to comply with Order	\$300			<b>NO</b>
5166, 2021	12.15	Fail to extinguish fire	\$300			<b>NO</b>
5166, 2021	12.18	Obstruction	\$500			<b>NO</b>
5166, 2021	13.1	Fail to install sprinklers within Fire Limit Areas	\$500			<b>NO</b>
<b>Fireworks Regulation Bylaw No. 5269, 2023</b>						
5273, 2023	6.1	Sell Fireworks without Business Licence	\$300			<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5273, 2023	6.2	Sell Fireworks to unauthorized person	\$300			NO
5273, 2023	7.1	Discharge Firecracker	\$300			NO
5273, 2023	8.1	Unauthorized purchase, possession or discharge of Fireworks	\$500			NO
5273, 2023	8.4.1	Fail to comply with Display Event Permit	\$500			NO
5273, 2023	8.4.2	Fail to have Fireworks Supervisor	\$500			NO
5273, 2023	9.1	Throw Fireworks at building	\$500			NO
5273, 2023	9.2	Discharge Fireworks near flammable material	\$500			NO
5273, 2023	9.3	Discharge Animal-Deterring Explosives	\$500			NO
5273, 2023	10.2	Obstruction	\$500			NO
<b>Good Neighbour Bylaw No. 4380, 2004</b>						
4481, 2006	5.1.1	Create or cause a nuisance	\$200.00	\$185.00	\$215.00	YES
4481, 2006	5.1.2	Permit a nuisance	\$200.00	\$185.00	\$215.00	YES
4481, 2006	5.1.3	Allow unsightly parcel	\$200.00	\$185.00	\$215.00	YES
4910, 2016	5.1.4(e)	Permit engine to be left in operation	\$100.00	\$90.00	\$110.00	NO
4448, 2005	5.1.4(b)	Permit or cause water to collect	\$200.00	\$185.00	\$215.00	YES
4448, 2005	5.1.4(d)	Place Graffiti	\$100.00	\$90.00	\$110.00	YES
4448, 2005	5.1.4(h)	Storage or accumulation of motor vehicle	\$100.00	\$90.00	\$110.00	YES
4448, 2005	5.2.2(a)	Fail to remove Unsightly accumulation	\$100.00	\$90.00	\$110.00	YES
4448, 2005	5.2.2(d)	Fail to clear parcel of brush, noxious weeds and grass	\$100.00	\$90.00	\$110.00	YES
4448, 2005	5.2.2(e)	Fail to shield or deflect outdoor light	\$100.00	\$90.00	\$110.00	YES
4448, 2005	5.2.2(f)	Fail to Repair or remove fence	\$200.00	\$185.00	\$215.00	YES
4481, 2006	7.3.2	Interfere, resist, or obstruct authorized person	\$500.00	\$475.00	\$500.00	NO
<b>Noise Control Bylaw No. 4404, 2005</b>						
4448, 2005	5.1	Noise Which Disturbs	\$100.00	\$90.00	\$110.00	NO
4501, 2007	5.2	Owner or Occupier Allow Noise Which Disturbs	\$200.00	\$185.00	\$215.00	NO
4501, 2007	6.1.1	Allow Noise from a Motor Vehicle	\$100.00	\$90.00	\$110.00	NO
4910, 2016	6.1.2(a)	Allow Construction Noise	\$500.00	\$450.00	\$500.00	NO
4501, 2007	6.1.2(b)	Allow Power Equipment Noise	\$100.00	\$90.00	\$110.00	NO
4501, 2007	6.1.2(c)	Allow Lawn Mower Noise	\$100.00	\$90.00	\$110.00	NO

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4501, 2007	6.1.2(d)	Allow Loading/Unloading Noise	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	6.1.3(a)	Allow Dog Barking	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	6.1.3(b)	Allow Radio, Record, Tape, or Disc Player, Television Set, or Other Instrument or Apparatus	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	6.1.3(c)	Allow Alarm Noise	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	6.1.4	Allow Public Address System	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	6.1.5	Allow Noise Over Allowed Decibels	\$200.00	\$185.00	\$215.00	<b>NO</b>
<b>Park Regulation Bylaw No. 4867, 2015</b>						
4868, 2015	5.1	Disobey signs or notices	\$50.00	\$40.00	\$60.00	<b>Yes</b>
4868, 2015	5.2	Violate rule, regulation or notice	\$50.00	\$40.00	\$60.00	<b>Yes</b>
4868, 2015	5.4	Enter park while closed	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.5(a)	Damage, deface building, structure, sign or thing	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.5(b)	Cut, damage or remove plant or tree	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.5(c)	Disturb or harm animal	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.5(d)	Use or travel on park, trail or field where prohibited	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.5(e)	Disobey field or trail posted rules	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.5(f)	Obstruct, vandalized any water fixture or body	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.5(g)	Foul, pollute, obstruct or deposit matter in water, fountain, stream	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.5(h)(i)	Deposit or dump waste in a park	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.5(h)(ii)	Deposit or dump household or construction waste	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.6(a)	Interfere with use and enjoyment	\$150.00	\$135.00	\$160.00	<b>Yes</b>
4868, 2015	5.6(b)	Play golf or strike golf ball	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.6(c)	Fly any motor driven aircraft	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.6(d)	Shoot and arrow, practice archery	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.6(e)	Participate in paintball	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.6(f)	Erect structure	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.6(g)	Obstruct municipal official	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.6 (h)	Consume liquor or posses liquor in an open container without license	\$150.00	\$135.00	\$160.00	<b>No</b>



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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4868, 2015	5.6(i)	Take up temporary abode overnight	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.6(j)	Disturb or endanger swimmers, bathers or pedestrians	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.7	Fail to wear helmet	\$50.00	\$40.00	\$60.00	<b>No</b>
4868, 2015	5.8	Fail to ensure minor wears helmet	\$50.00	\$40.00	\$60.00	<b>No</b>
4868, 2015	5.9	Use pool or water park when closed	\$50.00	\$40.00	\$60.00	<b>No</b>
4868, 2015	5.10	Fail to obey order of authorized person	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.11	Fire or explode combustible matter	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.12	Light fire or leave fire unextinguished	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.13	Use of barbeque in contravention of posted signage	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.14	Fail to properly dispose of barbeque byproducts	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.15	Throw or place burning substance	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.16	Smoking contrary to notice	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.17	Use of watercraft that disturbs or endangers	\$500.00	\$475.00	\$500.00	<b>No</b>
4868, 2015	5.18	Unauthorized use of boat launch	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.19	Vehicle, animal or motorized device contrary to signage	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.20(a)	Encumber or obstruct trail or road without permission	\$150.00	\$135.00	\$160.00	<b>Yes</b>
4868, 2015	5.20(b)	Sell goods and services without permission	\$150.00	\$135.00	\$160.00	<b>Yes</b>
4868, 2015	5.20(c)	Congregate without permission	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.20(d)	Paint or affix materials without permission	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.20(e)	Use amplifying system or loudspeaker without permission	\$150.00	\$135.00	\$160.00	<b>No</b>
4868, 2015	5.20(f)	Construct new trail without permission	\$150.00	\$135.00	\$160.00	<b>Yes</b>
4868, 2015	5.20(g)	Deposit, leave or store thing without permission	\$150.00	\$135.00	\$160.00	<b>Yes</b>
4868, 2015	5.21	Use of field or facility without permission	\$150.00	\$135.00	\$160.00	<b>No</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
<b>Pesticide Use Control Bylaw No. 4377, 2004</b>						
4862, 2015	5.1	Applications or use of pesticides where not exempted	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Sewerage and Drainage Regulation Bylaw No. 5263, 2023</b>						
5275, 2023	6.7.3	Connect drainage to Municipal Sewer System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	6.7.4	Connect sewerage to Municipal Drainage System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	6.7.5	Improper drainage discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	6.7.6	Fail to correct improper discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	6.8.1	Fail to maintain private works	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	6.9	Fail to connect to municipal system	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.1	Connect without permit	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.5.1	Connect more than one parcel to service connection	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.8.1	Disturb municipal system	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.10.1	Improper onsite drainage works	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.11.1(a)	Permit runoff to enter High Potential Contaminant Release Area	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.11.1(b)	Improper drainage from High Potential Contaminant Release Area	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	7.12.1	Fail to install or maintain dental amalgam separator	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	8.2.1	Install unauthorized sewage pump unit	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	10.1.1	Discharge septic waste into Municipal System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	10.2.1	Discharge Non-Domestic Waste into Municipal System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	10.3.1	Discharge Trucked Waste into Municipal System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	10.4.1	Discharge Prohibited Waste into Municipal Sewer System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	10.5.1	Discharge Restricted Waste into Municipal Sewer System	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	11.1.1	Prohibited Discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5275, 2023	11.2.1	Unauthorized discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	12.1.1	Fail to notify of prohibited discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	12.2.1	Fail to mitigate prohibited discharge	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	12.3.1	Fail to provide information	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	14.2	Hinder Inspector	\$300.00	\$280.00	\$320.00	<b>NO</b>
5275, 2023	14.3	Obstruction to inspection	\$300.00	\$280.00	\$320.00	<b>NO</b>
5275, 2023	16.5	Provide false information	\$500.00	\$475.00	\$500.00	<b>NO</b>
5275, 2023	16.6	Tamper with municipal system	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Sign Bylaw No. 4499, 2007</b>						
4501, 2007	6.2	Obstruct authorized person	\$500.00	\$475.00	\$500.00	<b>NO</b>
4521, 2007	7.1	Place prohibited sign	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	10.1	No sign permit	\$300.00	\$280.00	\$320.00	<b>YES</b>
4521, 2007	30.3	Fail to maintain sign(s)	\$300.00	\$280.00	\$320.00	<b>NO</b>
4501, 2007	30.7	Fail to remove sign(s)	\$100.00	\$90.00	\$110.00	<b>NO</b>
4501, 2007	33.1	Fail to apply for sign permit	\$100.00	\$90.00	\$110.00	<b>NO</b>
<b>Smoking Regulation Bylaw No. 4607, 2009</b>						
4983, 2018	5.1.1	Smoke in a building	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.2	Smoke in a vehicle for hire	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.3	Smoke on public transit	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.4	Smoke within 6 metres of an enclosed shelter	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.5	Smoke in a customer service area	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.6	Smoke in a common area	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.7	Smoke within 6 metres of customer service area	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.1.8	Smoke within 6 metres of any door or window	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.2.1	Smoke on a swimming beach	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.2.2	Smoke within prohibited area of park	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.2.3	Smoke in municipal and/or public building	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	5.2.4	Smoke on grounds of municipal recreational area	\$150.00	\$135.00	\$165.00	<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4983, 2018	5.2.5	Smoke within 6 metres of swimming beach, prohibited area of park, or municipal and/or public building or grounds.	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.1.1	Allow a person to smoke in a building	\$250.00	\$235.00	\$265.00	<b>NO</b>
4983, 2018	6.1.2	Allow a person to smoke in a premise or common area	\$250.00	\$235.00	\$265.00	<b>NO</b>
4983, 2018	6.1.3	Allow a person to smoke in or within 6 metres of a customer service area	\$250.00	\$235.00	\$265.00	<b>NO</b>
4983, 2018	6.1.4	Allow a person to smoke in a vehicle for hire	\$250.00	\$235.00	\$265.00	<b>NO</b>
4983, 2018	6.2.1	Fail to display sign at each entrance of a building	\$250.00	\$235.00	\$265.00	<b>YES</b>
4983, 2018	6.2.2	Fail to display sign on each exterior wall of a building	\$150.00	\$135.00	\$165.00	<b>YES</b>
4983, 2018	6.2.3	Fail to display sign in outdoor customer service area	\$150.00	\$135.00	\$165.00	<b>YES</b>
4983, 2018	6.2.4	Fail to display sign on the exterior wall, fence or other structure	\$150.00	\$135.00	\$165.00	<b>YES</b>
4983, 2018	6.3.1	Sign fails to contain reference to bylaw	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.3.2	Sign fails to contain international symbol to designate No smoking	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.3.3	Sign fails to consist of two contrasting colors	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.3.4	Improper sign size	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.3.5	Sign not visible	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.3.6	Sign fails to meet letter height and/or viewing distance	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	6.4	Removal of "No Smoking" sign	\$150.00	\$135.00	\$165.00	<b>NO</b>
4983, 2018	8.1	Hinder, Obstruct or delay Officer	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Soil Removal, Deposit, Blasting and Rock Breaking Bylaw No. 5130, 2021</b>						
5146, 2021	5.1	Remove or deposit soil without a Soil Permit or contrary to conditions of the Soil Permit or bylaw	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	5.2	Remove rock without a Blasting or Rock-Breaking Permit or contrary to conditions of the Blasting or Rock-Breaking Permit or bylaw	\$500.00	\$475.00	\$500.00	<b>YES</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5146, 2021	6	Blasting or Rock-breaking where prohibited	\$500.00	\$475.00	\$500.00	<b>NO</b>
5146, 2021	6.3	Exceed allowable rock volume	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	6.5	On site rock crushing or grinding	\$250.00	\$230.00	\$250.00	<b>YES</b>
5146, 2021	6.6	Rock hammering	\$250.00	\$230.00	\$250.00	<b>YES</b>
5146, 2021	8	Fail to provide post rock removal topographic survey	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	9.5	Rock-breaking or Blasting after permit cancelled or suspended	\$500.00	\$475.00	\$500.00	<b>NO</b>
5146, 2021	10.1	Fail to retain Engineer	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	10.2	Fail to notify Director of contravention	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	10.3	Fail to measure and/or retain ground vibration measurements	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	10.4	Engineer fail to be present at first blast	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	10.5	Ground vibration exceed conditions of Blasting Permit	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	11.1	Soil removal or deposit contrary to permitted times	\$500.00	\$475.00	\$500.00	<b>NO</b>
5146, 2021	11.2.1	Rock-breaking or Blasting contrary to permitted times	\$500.00	\$475.00	\$500.00	<b>NO</b>
5146, 2021	11.2.2	Blast when atmospheric or other conditions restrict clear observation	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	12	Fail to notify Director, all affected owners, school or hospital	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	13	Fail to follow blasting safety requirements	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	14	Fail to provide post-blast topographic survey	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	15	Fail to follow post rock removal requirements	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	16	Dust and/or Dirt nuisance affecting neighbouring property	\$250.00	\$230.00	\$270.00	<b>YES</b>
5146, 2021	17	Deposit wood waste	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	18	Deposit Other Material	\$500.00	\$475.00	\$500.00	<b>YES</b>
5146, 2021	21	Stockpiles exceed confined locations or period of time prescribed or authorized by the Soil Permit	\$500.00	\$475.00	\$500.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5146, 2021	22	Soil operation encroach upon or damage adjacent property	\$500.00	\$475.00	\$500.00	<b>YES</b>
<b>Solid Waste Utility Bylaw No. 4740, 2012</b>						
4762, 2013	5.1.2	Fail to properly dispose of waste	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	5.1.3	Fail to use Municipal/adequate collection service	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	5.1.5	Fail to store solid waste in container until collected	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	5.1.6	Burn solid waste on property	\$100.00	\$90.00	\$110.00	<b>NO</b>
5102, 2020	5.1.9	Fail to properly enclose wildlife attractants	\$300.00	\$280.00	\$320.00	<b>YES</b>
4762, 2013	5.2.1	Remove, take or convert solid waste from solid waste container	\$100.00	\$90.00	\$110.00	<b>NO</b>
5102, 2020	5.3.1	Dispose of Schedule C (prohibited and hazardous waste) in solid waste container	\$200.00	\$185.00	\$215.00	<b>NO</b>
5102, 2020	5.4.1	Dispose of Schedule D or H (Recyclables) as Garbage	\$100.00	\$90.00	\$110.00	<b>NO</b>
5102, 2020	5.5.1	Dispose of Schedule E and F (Food scraps and Yard Trimmings) as Garbage	\$100.00	\$90.00	\$110.00	<b>NO</b>
5102, 2020	6.8	Solid wastes not in accordance with Schedules D, E, F and G, H	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	6.13 (d)	Fail to remove containers after 9pm on collection day	\$100.00	\$90.00	\$110.00	<b>YES</b>
4762, 2013	6.13 (e)	Solid Waste out before 5:00am on collection day	\$100.00	\$90.00	\$110.00	<b>YES</b>
4762, 2013	10.1.1	Fail to acquire and maintain sufficient solid waste containers	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	10.1.3	Fail to keep a solid waste container clean	\$100.00	\$90.00	\$110.00	<b>YES</b>
4762, 2013	10.1.4	Containers shall have a firmly fitted lid used at all times and secured	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	10.1.5	Area used for storage of solid waste containers shall be kept clean, sanitary and free from ponding water and loose garbage	\$150.00	\$135.00	\$165.00	<b>YES</b>
4762, 2013	10.10.2	Fail to clean bulk container/fail to provide concrete pad/fail to equip concrete pad with drain connected to grease interceptor	\$100.00	\$90.00	\$110.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4762, 2013	10.10.3	Fail to secure to prevent accumulation of water (bulk container)	\$100.00	\$90.00	\$110.00	<b>NO</b>
4762, 2013	10.10.4	Fail to provide adequate enclosure/encroaching (bulk container)	\$100.00	\$90.00	\$110.00	<b>YES</b>
<b>Traffic and Parking Bylaw No. 4370, 2004</b>						
4718, 2012	6.2.1	Fail to obey traffic control device	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	6.3.1 (dd)(i)	Fail to produce Traffic Control Plan	\$200.00	\$185.00	\$230.00	<b>NO</b>
4718, 2012	6.3.1 (dd)(ii)	Non-compliance with Traffic Control Plan	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	6.6.2	Fail to comply with terms of permit	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	6.6.3	Fail to obtain permit	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	6.7.1	Interfere with traffic control device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	6.7.2	Damage traffic control device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	6.7.3	Plant interferes with traffic	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.1	Park where prohibited	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.2	Park to obstruct or interfere with traffic	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	7.1.3	Park in an intersection	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.4	Park on sidewalk or sidewalk crossing	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.5	Park on or near crosswalk	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.6	Park near intersecting driveway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.7	Park near intersecting roadway or lane	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.8	Park near fire hydrant	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	7.1.9	Park near traffic control device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.10	Park on lane	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.11	Park near railway crossing	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.12 (a)	Park to display vehicle for sale	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.12(b)	Park to store et. al.	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.13	Park near construction or demolition	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.14	Park in contravention of a traffic control device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.15	Park to obstruct sign	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.16	Park near school	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.17	Park by yellow curb	\$45.00	\$35.00	\$60.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4718, 2012	7.1.18	Interfere with roadway construction or repair	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.19	Park on or near public works equipment	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.20	Park within 150m of fire equipment	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.21	Park for more than 72 hours	\$90.00	\$80.00	\$100.00	<b>NO</b>
4718, 2012	7.1.22	Park on bridge	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.23	Park near bus stop sign	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.24	Parking on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.25	Park on narrow road	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.26	Fail to parallel park	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.27	Fail to angle park	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.28	Park outside stall	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.29	Parking in excess of six hours	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.30	Park over allowed time	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.31	Fail to display insurance decal	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.32	Park on bike lane	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.33	Park on curb	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.1.34	Park on grass	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	7.1.35	Fail to display both number plates	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.2.1(a)	Park recreational vehicle overnight	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.2.1(b)	Park recreational vehicle over six hours	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	7.2.2	Park recreation vehicle in winter months	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.3	Stop for unauthorized purpose in designated zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.4	Stop for unauthorized purpose or exceed time limit in passenger zone	\$45.00	\$35.00	\$60.00	
5063, 2020	7.3.5	Non-commercial vehicle in commercial zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.6	Stop for unauthorized purpose or exceed time limit in commercial zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.7	Unauthorized vehicle in taxi zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.8	Stop for unauthorized purpose in loading zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
5063, 2020	7.3.9	Exceed time limit in loading zone	\$45.00	\$35.00	\$60.00	<b>NO</b>



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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5123, 2021	7.7.4	Operate E-Bike Share Service contrary to permit	\$50.00	\$40.00	\$80.00	<b>NO</b>
5123, 2021	7.7.5	Operate E-Bike contrary to Traffic Control Device	\$50.00	\$40.00	\$80.00	<b>NO</b>
4718, 2012	8.1.3	Fail to Comply with Lawful Direction	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.1.4	Hinder, Obstruct, or Delay Bylaw Officer	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.2.1(a)	Follow fire truck too close	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	8.2.1(b)	Drive over fire equipment	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	8.3.2	Speed in school zone	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.3.3	Speed in a playground zone	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.3.4	Speed contrary to sign	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.3.5	Speed in lane	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.4.1	Animal on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.4.2	Fail to pick up after animal	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.4.3	Horse on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.5.1	Drive over curb	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.6.1	Improper use of horn	\$80.00	\$70.00	\$100.00	<b>NO</b>
4718, 2012	8.7.1	Ride on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.7.2	Skate without helmet	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.7.3	Ride on left of highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.7.4	Ride between dawn and dusk	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.7.5	Ride while towed	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.8.1	Refuse from a vehicle on public or private property	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.8.2	Litter on public or private property	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.9.1	Chattels on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.10.1	Accumulations on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.11.1	Deface highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.11.2	Place advertising on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.11.3	Damage plants	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.12.1	Sell/display goods/services on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.13.2	Drive between funeral/procession vehicles	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.13.3	Interfere with procession	\$45.00	\$35.00	\$60.00	<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4718, 2012	8.13.4	Procession without permit	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.14.1	Fail to remove snow/ice	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.14.2	Fail to remove debris	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.15.1	Spill any substance on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.16.3	Operate heavy vehicle contrary to traffic control device	\$100.00	\$90.00	\$120.00	<b>NO</b>
4910, 2016	8.16.4	Operate heavy vehicle on prohibited highway	\$500.00	\$475.00	\$500.00	<b>NO</b>
4910, 2016	8.16.5	Failure to post signs	\$500.00	\$475.00	\$500.00	<b>NO</b>
4718, 2012	8.16.6	Park heavy vehicle overnight	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.17.1	Obstruct pedestrians or vehicles	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.17.2	Cause persons to obstruct pedestrians or vehicles	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.18.1	Remove traffic offence notice or chalk mark	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.18.2	Fail to remove vehicle from time limited zone	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	8.20.1(a)	Expectorate on a highway	\$75.00	\$65.00	\$90.00	<b>NO</b>
4718, 2012	8.20.1(b)	Urinate on a highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.20.1(c)	Defecate on a highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	8.22.1	Fail to use Traffic Control Person	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	9.1.1	No flag person	\$40.00	\$30.00	\$55.00	<b>NO</b>
4910, 2016	9.1.1	Operate vehicle for sole purpose of advertising	\$45.00	\$35.00	\$60.00	<b>NO</b>
4910, 2016	9.1.2	Operate sound broadcasting vehicle	\$45.00	\$35.00	\$60.00	<b>NO</b>
4910, 2016	9.1.3	Carry advertising device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4910, 2016	9.1.4	Distribute handbills	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	9.2.5	Place sign	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	10.2.1	Operate vehicle contrary to <i>Commercial Transport Act</i>	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.2.3	Operate oversize vehicle/load on Sunday or general holiday	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.2.4	Operate in excess of load limit of bridge	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.2.5(a)	Overweight vehicle (0-100kgs)	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.2.5(b)	Overweight vehicle (101-200kgs)	\$200.00	\$185.00	\$230.00	<b>NO</b>

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Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4718, 2012	10.2.5(c)	Overweight vehicle (201-300kgs)	\$300.00	\$280.00	\$340.00	<b>NO</b>
4910, 2016	10.2.5(d)	Overweight vehicle (301kgs and over)	\$500.00	\$475.00	\$500.00	<b>NO</b>
4718, 2012	10.3.1(a)	Operate more than two vehicles	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(b)	Operate vehicle without pneumatic tires	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(c)	Operate vehicle with solid tires	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(d)	Operate a vehicle with lugged wheels	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(e)	Failure to prevent load from dropping	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(f)	Unsecure load	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(g)	Operating solid-rubber-tired vehicle over 15 kph	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(h)	Operating pole trailer over 25 kph	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(i)	Fail to use enough tie downs	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(j)	Insecure hazardous material	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.3.1(k)	Ill-equipped or unsafe vehicle	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.4.1(a)	Fail to stop for inspection	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	10.5.1	Fail to display weight and dimensions	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.1.1	Fail to use crosswalk	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.1.2	Soliciting on a highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.1.3	Pedestrian obstructing emergency vehicle	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.1.4	Congregate on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	11.1.5	Cause persons to congregate on highway	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	11.1.6	Play sport on highway	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.1.7	Loiter/stand so as to obstruct	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.2.1(a)	Cycle on sidewalk	\$100.00	\$90.00	\$120.00	<b>NO</b>
4718, 2012	11.2.1(b)	Cycle on crosswalk	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.2.1(c)	Leave bicycle on sidewalk	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.2.1(d)	Fail to use cycle stand	\$45.00	\$35.00	\$60.00	<b>NO</b>
4718, 2012	11.2.1(e)	Cycle contrary to traffic control device	\$45.00	\$35.00	\$60.00	<b>NO</b>
4910, 2016	13.2	Fail to Display Commercial Decal	\$50.00	\$35.00	\$50.00	<b>NO</b>
4910, 2016	13.3	Fail to Obtain Commercial Decal	\$50.00	\$35.00	\$50.00	<b>NO</b>
<b>Tree Bylaw No. 4892, 2016</b>						
5099, 2020	5.1	Damage tree	\$500.00	\$475.00	\$500.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
5099, 2020	5.2	Construct without tree barrier	\$500.00	\$475.00	\$500.00	<b>YES</b>
5099, 2020	5.3	Fail to maintain tree barrier	\$500.00	\$475.00	\$500.00	<b>YES</b>
5099, 2020	5.3.4	Fail to remove tree barrier	\$250.00	\$212.50	\$287.50	<b>YES</b>
5099, 2020	6.1	Tree cutting without permit	\$500.00	\$475.00	\$500.00	<b>NO</b>
5099, 2020	8.7	Fail to post tree cutting permit	\$250.00	\$212.50	\$287.50	<b>YES</b>
5099, 2020	10.4.3	Obstruct inspection	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Vehicle For Hire (Taxi-Cab) Regulation Bylaw No. 4381, 2004</b>						
4583, 2008	6.1	Operate vehicle for hire without Chauffeurs Permit	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	6.7	Fail to display proper valid photo identification	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	7.1	Operate without District Licence or Motor Carrier Commission approval	\$500.00	\$475.00	\$500.00	<b>YES</b>
4583, 2008	7.2	Fail to maintain business licence information	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	7.3	Fail to obtain Chauffeurs Permit	\$300.00	\$280.00	\$320.00	<b>YES</b>
4583, 2008	7.4	Fail to allow inspection	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	8.2	Operate vehicle for hire older than seven years	\$500.00	\$475.00	\$500.00	<b>YES</b>
4583, 2008	11.5	Fail to display a valid safety inspection decal	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	12.1	Fail to provide 24hr service to all persons	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	12.2	Fail to provide priority service to persons with a handicap or mobility aid	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	12.3	Fail to provide timely service	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	13.1	Improperly equipped, designed, or marked Dual Taxicab	\$500.00	\$475.00	\$500.00	<b>YES</b>
4583, 2008	14.1.1	Dual Taxicab fail to have or maintain wheelchair securing facilities	\$500.00	\$475.00	\$500.00	<b>YES</b>
4583, 2008	14.1.2	Dual Taxicab driver not trained or physically able to assist disabled person	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	14.1.3	Dual Taxicab fail to keep daily records of transports of disabled	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	14.1.4	Dual Taxicab fail to have correct insurance	\$300.00	\$280.00	\$320.00	<b>YES</b>
4583, 2008	14.1.5	Dual Taxicab fail to have or maintain lift	\$500.00	\$475.00	\$500.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4583, 2008	14.1.6	Fail to properly advertise Dual Taxicab	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	15.1	Fail to have proper illuminated taxi light	\$100.00	\$90.00	\$110.00	<b>YES</b>
4583, 2008	15.2	Fail to properly mark or identify Taxicab	\$100.00	\$90.00	\$110.00	<b>YES</b>
4583, 2008	15.3	Fail to maintain markings on Taxicab	\$100.00	\$90.00	\$110.00	<b>YES</b>
4583, 2008	15.4	Fail to use approved trade name or offer improper fares	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	15.5	Taxicab with tinted windows or blinds	\$150.00	\$135.00	\$165.00	<b>YES</b>
4583, 2008	15.6	Fail to have sufficient interior light.	\$100.00	\$90.00	\$110.00	<b>YES</b>
4583, 2008	16.1.1	Taxicab owner/operator not neatly dressed, clean or well behaved	\$100.00	\$90.00	\$110.00	<b>NO</b>
4583, 2008	16.1.2	Taxicab owner/operator fail to remain within 7m of Taxicab	\$100.00	\$90.00	\$110.00	<b>NO</b>
4583, 2008	16.1.3	Taxicab owner/operator fail to keep doors closed while at Taxi stand	\$100.00	\$90.00	\$110.00	<b>NO</b>
4583, 2008	16.1.4	Taxicab owner/operator obstruct sidewalk or cause disturbance	\$250.00	\$230.00	\$270.00	<b>NO</b>
4583, 2008	16.2	Operator of a Taxicab fail to remain stationary and lawfully parked while seeking employment	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	16.3	Operator of a Taxicab fail to take most direct route	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	16.4	Operator of a Taxicab fail to keep proper records of trips	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	16.5	Owner of a Taxicab fail to ensure legibility of trip records	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	16.6	Owner of a Taxicab fail to keep or produce records	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	16.7	Taxicab owner/operator fail to provide orderly service	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	16.8	Taxicab owner/operator refuse service to orderly person	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	16.9	Taxicab owner/operator fail to transport the first person engaging them or charge separate fares	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	16.10	Unauthorized operation of a Taxicab	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	16.11	Taxicab not equipped with working two-way radio	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	17.1	Fail to display required photo ID	\$200.00	\$185.00	\$215.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4583, 2008	18.1	Taxicab owner/operator charge incorrect fare	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	18.2	Taxicab owner/operator publish incorrect fares	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	18.3	Taxicab owner/operator provide free service	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	18.5	Taxicab owner/operator fail to display proper tariff card	\$100.00	\$90.00	\$110.00	<b>NO</b>
4583, 2008	18.6	Shuttle Cab owner/operator receive remuneration exceeding maximum	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	18.7	Taxicab and Shuttle Cab owner/operator fail to carry written proof of inspection	\$500.00	\$475.00	\$500.00	<b>YES</b>
4583, 2008	19.1	Taxicab without proper Taximeter	\$300.00	\$280.00	\$320.00	<b>YES</b>
4583, 2008	20.1	Fail to maintain interior/exterior of vehicle for hire	\$300.00	\$280.00	\$320.00	<b>YES</b>
4583, 2008	20.2	Vehicle for hire carry too many passengers.	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	20.3	Vehicle for hire improperly carry material outside vehicle	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	20.4	Fail to allow entry to building	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	20.5	Fail to submit replacement vehicle for inspection	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	20.6	Fail to use proper replacement vehicle	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	21.1	Owner of a Taxicab employ person without licence/permit	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	21.2	Owner of a Taxicab fail to submit drivers information	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	21.3	Owner fail to supply washroom accommodation	\$100.00	\$90.00	\$110.00	<b>NO</b>
4583, 2008	21.4	Owner fail to notify of employment or dismissal	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	22.1	Vehicle for hire owner/operator fail to comply with lawful direction	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	22.2	Owner work more hours in a day than allowed	\$200.00	\$185.00	\$215.00	<b>NO</b>
4583, 2008	22.3	Owner fail to keep/supply records	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	22.4	Licencee fail to allow inspection	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	22.5	Licencee fail to notify of change	\$300.00	\$280.00	\$320.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4583, 2008	22.6	Licencee use another person to solicit business	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	22.7	Assist licencee in soliciting business	\$200.00	\$185.00	\$215.00	<b>YES</b>
4583, 2008	22.8	Taxicab owner/operator fail to disinfect Taxicab	\$500.00	\$475.00	\$500.00	<b>NO</b>
4583, 2008	22.9	Taxicab owner/operator fail to properly manage left/lost property	\$300.00	\$280.00	\$320.00	<b>NO</b>
4583, 2008	23.2	Falsify application for a licence	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Watercourse Protection Bylaw No. 4364, 2005</b>						
4448, 2005	5.1	Fouling watercourse	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	6.2	Obstructing fish passage	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	6.4	Enclosing watercourse	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	7.1	Improper handling of prohibited substance	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	7.2	Failure to implement/prepare sediment control plan	\$500.00	\$475.00	\$500.00	<b>YES</b>
4448, 2005	7.4	Failure to report suspended solids	\$500.00	\$475.00	\$500.00	<b>YES</b>
4448, 2005	7.5	Discharge cement	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	8.3	Failure to inspect, maintain or operate sediment control works	\$250.00	\$230.00	\$270.00	<b>YES</b>
4448, 2005	9.1	Failure to notify authorities	\$500.00	\$475.00	\$500.00	<b>YES</b>
4448, 2005	9.1	Failure to remediate discharge of prohibited substance	\$500.00	\$475.00	\$500.00	<b>YES</b>
4448, 2005	9.2(b)	Failure to Stop Work	\$500.00	\$475.00	\$500.00	<b>YES</b>
<b>Drinking Water Conservation Plan Bylaw No. 4975, 2018</b>						
4976, 2018	5.7	Contravene Stage 1 Restrictions described in Schedule A	\$100.00	\$90.00	\$110.00	<b>NO</b>
4976, 2018	5.7	Contravene Stage 2 Restrictions described in Schedule A	\$200.00	\$185.00	\$215.00	<b>NO</b>
4976, 2018	5.7	Contravene Stage 3 Restrictions described in Schedule A	\$400.00	\$375.00	\$425.00	<b>NO</b>
4976, 2018	5.7	Contravene Stage 4 Restrictions described in Schedule A	\$500.00	\$475.00	\$500.00	<b>NO</b>
4976, 2018	7.5	Fail to Comply with a Water Management Plan	\$100.00	\$90.00	\$110.00	<b>NO</b>
4976, 2018	9.1	Obstruct Engineer or delegate	\$100.00	\$90.00	\$110.00	<b>NO</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
<b>Waterworks Regulation Bylaw No. 5260, 2023</b>						
5274, 2023	5.5	Failure to Provide Entry	\$300.00	\$280.00	\$320.00	<b>NO</b>
5274, 2023	6.5	Meter Tampering	\$500.00	\$475.00	\$500.00	<b>NO</b>
5274, 2023	6.9.1	Inaccessible Curb Stop or Meter	\$500.00	\$475.00	\$500.00	<b>NO</b>
5274, 2023	8.1	Watering Other Premises	\$200.00	\$185.00	\$215.00	<b>NO</b>
5274, 2023	8.3	Using Water for Sprinkling Streets	\$200.00	\$185.00	\$215.00	<b>NO</b>
5274, 2023	8.4	Selling Water	\$500.00	\$475.00	\$500.00	<b>NO</b>
5274, 2023	9.1	Interference with Hydrants and other Appurtenances	\$500.00	\$475.00	\$500.00	<b>NO</b>
5274, 2023	9.2	Improper Use of Hydrants	\$500.00	\$475.00	\$500.00	<b>NO</b>
<b>Zoning Bylaw No. 4662, 2010</b>						
4681, 2011	120.01 (1)	Use Land Contrary to Bylaw	\$300.00	\$280.00	\$320.00	<b>YES</b>
4681, 2011	120.01 (2)	Use Building Contrary to Bylaw	\$300.00	\$280.00	\$320.00	<b>YES</b>
4681, 2011	120.01 (3)	Change Use of Land or Building Contrary to Bylaw	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	130.02 (10)	Bed and Breakfast in prohibited zone	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	130.03	Commercial vehicle or equipment between 1am and 6am	100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (1)(a)	Non-family or more than 2 person engaged in residential business	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (1)(b)	Goods, wares, merchandise or commodities in premise	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (1)(c)	Stock-in trade, materials, supplies or goods kept or stored	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (1)(d)	Overweight vehicle (2,268kgs and over)	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (1)(e)	More than one client related to residential business	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (4)(c)	Places of public assembly	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (4)(f)	Retail sales directly from site	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (4)(i)	Salvage or repair of vehicles	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.04 (5)	Client parking not accommodated onsite	\$100.00	\$90.00	\$110.00	<b>YES</b>



## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4910, 2016	130.05 (1)(a)	More than one secondary suite	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	130.05	Fail to Identify, Authorize, or provide Property Managers contact information for Secondary Suite	\$300.00	\$280.00	\$320.00	<b>YES</b>
4910, 2016	201.02	More than 2 lodgers in RS1	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	202.02	More than 2 lodgers in RS2	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	203.02	More than 2 lodgers in RS3	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	204.02	More than 2 lodgers in RS4	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	205.02	More than 2 lodgers in RS5	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	207.02	More than 2 lodgers in RS7	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	208.02	More than 2 lodgers in RS8	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	209.02	More than 2 lodgers in RS9	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	210.02	More than 2 lodgers in RS10	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	251.02	More than 2 lodgers in RD1	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	252.02	More than 2 lodgers in RD2	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	301.02	More than 2 lodgers in RM1	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	302.01	More than 2 lodgers in RM2	\$100.00	\$90.00	\$110.00	<b>YES</b>
4910, 2016	305.02	More than 2 lodgers in RM5	\$100.00	\$90.00	\$110.00	<b>YES</b>
4872, 2016	130.15 (1)(a)	Keep More Than 6 Chickens	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(b)	Erect More Than 1 Chicken Enclosure	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(d)(i)	Chicken Enclosure within 1.2m From Rear Lot Line	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(d)(ii)	Chicken Enclosure within 1.5m From Side Lot Line	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(e)	Chicken Enclosure in Front Yard	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(f)	Chicken Enclosure within 1.2m of Dwelling Unit	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(g)	Chicken Enclosure Height Over 2m	\$150.00	\$135.00	\$165.00	<b>YES</b>
4872, 2016	130.15 (1)(h)	Improper Chicken Enclosure Size	\$150.00	\$135.00	\$165.00	<b>YES</b>

## Schedule A – Designated Bylaw Contraventions and Penalties

Amendment Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available <small>(*Maximum 50% Reduction in Penalty Amount Where Compliance Agreement is Shown as "Yes")</small>
4872, 2016	130.15 (1)(i)	Fail to Keep Chicken Enclosure in Good Condition or Prevent Access by Wildlife	\$200.00	\$185.00	\$215.00	<b>NO</b>
4872, 2016	130.15 (1)(j)	Fail to Register Chickens	\$150.00	\$135.00	\$165.00	<b>NO</b>
4872, 2016	130.15 (1)(k)	Fail to Keep Chickens for Personal Use Only	\$200.00	\$185.00	\$215.00	<b>NO</b>
4872, 2016	130.15 (1)(l)	Allow Noise, Odour, Dust or Nuisance from Keeping of Chickens	\$200.00	\$185.00	\$215.00	<b>NO</b>
5122, 2021	130.051	Fail to Identify, Authorize, or provide Property Managers contact information for Detached Secondary Suite	\$300.00	\$280.00	\$320.00	<b>YES</b>

Bylaw  
5049, 2019

## **Schedule B – North Shore Bylaw Notice Dispute Adjudication Registry Agreement**

This Agreement, dated the \_\_\_\_\_ day of \_\_\_\_\_, 2019

**BETWEEN:**

**THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER**, 355 West  
Queens Road, North Vancouver, BC, V7N 4N5

("DNV")

**AND:**

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**, 750-17th  
Street, West Vancouver, British Columbia, V7V 3T3

("DWV")

**AND:**

**BOWEN ISLAND MUNICIPALITY**, Box 279, 981 Artisan Lane, Bowen Island,  
British Columbia, V0N 1G0

("BIM")

**AND:**

**THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY**, Box 141, 400 Centre  
Road, Lions Bay, British Columbia, V0N 2E0

("VLB")

**Witnesses that Whereas:**

- A. Local governments have the authority under the Act to adopt a bylaw designating certain bylaw contraventions that can be enforced by way of bylaw notice as an alternative to traditional bylaw enforcement mechanisms; and,
- B. Two or more local governments may enter into an agreement, adopted by a bylaw of each local government that is party to it, to provide for the joint administration of a local government bylaw notice dispute adjudication system; and,

- C. The Parties have established the Registry pursuant to the Act and they jointly administer and share the costs the Registry; and,
- D. The Parties have agreed to administer the Registry in accordance with the terms and conditions set out in this Agreement;

**NOW THEREFORE**, in consideration of the mutual promises contained herein, the Parties agree as follows:

### **Definitions**

- 1) In this Agreement:

**“Act”** means the Local Government Bylaw Notice Enforcement Act;

**“Agreement”** means this Agreement;

**“Authorizing Bylaws”** means the bylaws adopted by the Councils of each of the Parties authorizing this Agreement;

**“Bylaw Notice”** has the meaning given to it in the Act;

**“Oversight Committee”** means the North Shore Bylaw Notice Dispute Adjudication Registry’s Oversight Committee;

**“Parties”** means all of the signatories to this Agreement and any other local authorities which may become signatories to this Agreement from time to time;

**“Party”** means any one of the Parties;

**“Registry”** means the North Shore Bylaw Notice Dispute Adjudication Registry established by this Agreement;

### **Joint Registry**

- 2) The Parties to this Agreement agree to jointly operate a local government bylaw notice dispute adjudication system to be known as the North Shore Bylaw Notice Dispute Adjudication Registry. It is further agreed that the DNV will operate the Registry on behalf of the Parties.

### **Operating Concept**

- 3) The DNV will establish, fund and operate the Registry. The DNV will recover its costs of operating the Registry by charging the other Parties on a per-adjudication basis for their proportional use of the Registry’s services.

**Registry Oversight**

- 4) The Parties agree to establish the Oversight Committee. Each Party will appoint one representative to serve on the Oversight Committee. The Parties agree that representatives will be paid employees of their respective local governments and will not be remunerated by the Registry.
- 5) The Parties agree that the purpose of the Oversight Committee is to ensure that:
  - a) the Registry is operating in compliance with the Act and Authorizing Bylaws;
  - b) the operation of the Registry is meeting the needs of the Parties; and,
  - c) the expenses of the Registry remain reasonable and the per-adjudication cost recovery mechanism remains fair.

**Operations and Logistics**

- 6) The Parties agree that:
  - a) the Registry will be located in the municipal offices of the DNV, 355 West Queens Rd, North Vancouver, B.C., V7N 4N5;
  - b) the Registry will administer the bylaw notice dispute adjudication system;
  - c) disputes will be heard by an adjudicator in the circumstances prescribed in the Act and Authorizing Bylaws;
  - d) the DNV will select the adjudicators who may hear and determine disputes from the provincial roster of adjudicators established by the Attorney General pursuant to the Act;
  - e) adjudicators will be assigned to individual disputes in the manner prescribed by the applicable regulation pursuant to the Act or policy established by the Oversight Committee;
  - f) responsibility for the appointment, administration and funding of the position of screening officer will reside with each Party individually and will not in any way be a function of the Registry; and,
  - g) The DNV will provide and supervise all administrative services required by the Registry, subject to the following:

- i) the collection of any fees, fines or penalties levied against an unsuccessful party in the dispute adjudication process will be the responsibility of the relevant Party if not collected by the Registry immediately following the adjudication; and,
- ii) any penalty arising directly out of the bylaw notice itself may be paid to the relevant Party or to the Registry,

and any amounts collected by or paid to the Registry pursuant to (i) and (ii) will be credited to the relevant Party and subtracted from the amount owing by that Party for their proportional use of the dispute adjudication system.

### **Finance, Invoicing and Reporting**

- 7) Each Party is responsible for its own start-up and any other costs with respect to its participation in the Registry.
- 8) The budget year of the Registry is the calendar year.
- 9) The DNV will prepare an annual operating budget for the Registry within the DNV corporate budgeting process and will fund the operation of the Registry from this budget. The DNV will recover its costs of operating the Registry, plus an administrative fee for establishing, funding and administering the Registry, from the other Parties.
- 10) The Registry operating budget will be based on the annual number of adjudications anticipated from each Party. The budget will set out the operational funds required by the Registry for the carrying out of its mandate and responsibilities, including:
  - a) the estimated operational expenditures for:
    - i) office and administration including financial reporting and administrative services;
    - ii) bylaw dispute adjudicators; and
    - iii) other functions of the Registry;
  - b) the anticipated revenues (if any) of the Registry;
  - c) the difference between estimated revenues and operational expenditures for the Registry; and,
  - d) the anticipated cost per adjudication that will form the basis for invoicing Parties for use of the Registry's services.

- 11) Each Party must pay for its proportional use of the Registry's services. The DNV will issue an invoice for such costs (less any amounts collected directly by the Registry and deducted in accordance with section 6(g)) following each day of adjudication. The Party will pay the DNV the amount in the invoice within thirty (30) days of receipt of such invoice.
- 12) The Parties agree that all costs relating to legal services, witnesses, screening officers and bylaw enforcement officers as they pertain to the dispute adjudication process, and to the activities of the Registry more generally, will be borne by the relevant Party which issued the bylaw notice in question and will not be borne by the Registry or by the DNV on behalf of the Registry.
- 13) No Party, nor the DNV in the name of the Registry, shall incur expenses or indebtedness on behalf of, or in the name of, the Registry outside of those in the approved DNV annual operating budget for the Registry. Requests for additional expenditure or the incurring of indebtedness must be made to the Oversight Committee. If supported by the Oversight Committee, the request will be forwarded to the DNV. The Chief Financial Officer for the DNV shall review all such requests that are additional to the approved annual operating budget for the Registry and has sole discretion to approve, subject to adhering to DNV budget approval processes and timeframes, or to reject such requests.
- 14) The DNV will ensure that its General Manager of Finance conducts and oversees the financial reporting and record keeping of the Registry based on normal municipal finance procedures, subject to the requirements outlined in this Agreement. With respect to financial administration of the Registry, the Chief Financial Officer for the DNV will:
  - a) exercise the duties and powers of the officer responsible for financial administration as provided in the Community Charter in maintaining the financial records for the Registry on behalf of the Parties;
  - b) ensure that accounting and payroll records of the Registry are properly prepared and maintained, such records to include payroll, accounts payable, cash receipts and disbursements, accounts receivable, general ledger, subsidiary cost ledger, financial statements and reports and supporting documents to the foregoing;
  - c) provide, when possible, any additional financial reports or analysis that the Oversight Committee may request; and,
  - d) direct employees and officers of the Registry to the extent necessary to ensure that the systems and procedures established for financial controls are in effect and are in accordance with the Community Charter.

15) The DNV will cooperate with any reasonable request by a Chief Financial Officer for a Party for access to financial records, user statistics and other information of the Registry. The Chief Financial Officer of a Party may, acting reasonably, with a view to minimizing the administrative burden on the DNV and no more than once per year of the term of this Agreement, conduct audits or examinations to obtain information or determine that adequate financial controls are being maintained for the Registry.

### **Indemnity and Insurance**

16) The Parties agree that in the event that the DNV is named in a legal action arising in any way, directly or indirectly, from the operation or administration of the Registry or any adjudication conducted pursuant to this Agreement, then the Party who issued the Bylaw Notice associated with or giving rise to the legal action will indemnify the DNV for all of its costs, including staff time and solicitors and professional fees and disbursements, for responding to and defending against such legal action except in the case of dishonesty, gross negligence or malicious or willful misconduct by the DNV. Such costs will be paid within 30 days of receipt of an invoice for same from the DNV.

17) Each Party is responsible for maintaining its own liability insurance in respect of its participation in this Agreement. Such insurance must cover any liability that may arise from the negligence of such Party related directly or indirectly to or arising in any way from participation in this Agreement. Each Party must immediately inform the other Parties if the insurance coverage required herein is cancelled, expired or has otherwise lapsed.

### **General Provisions**

18) The Parties will negotiate in good faith any proposed amendment(s) to this Agreement upon request by any Party. All amendments to this Agreement must be in writing and executed by each Party.

19) The Parties will submit any dispute arising out of the interpretation or application of this Agreement:

- a) first, to the Oversight Committee to resolve the dispute;
- b) second, if the Oversight Committee is unable to resolve the dispute within sixty (60) days, to the Chief Administrative Officers of the Parties; and,
- c) third, if the Chief Administrative Officers are unable to resolve the dispute within sixty (60) days, to the Inspector of Municipalities or, at the election of the Parties, to a commercial arbitrator appointed by agreement or, failing agreement, appointed pursuant to the Commercial Arbitration Act,



for final determination and the determination of the Inspector or arbitrator as applicable will be final and binding upon the Parties.

20) Any Party may withdraw from this Agreement upon six (6) months' written notice to the other Parties.

21) This Agreement comes into effect on the date noted above.

**IN WITNESS WHEREOF** the Parties have executed this Agreement on the date above written:

THE CORPORATE SEAL of THE )  
CORPORATION OF THE DISTRICT OF )  
NORTH VANCOUVER was hereunto )  
affixed in the presence of: )  
) )  
\_\_\_\_\_) )  
Mayor ) C/S )  
) )  
\_\_\_\_\_) )  
Municipal Clerk )

THE CORPORATE SEAL of the )  
CORPORATION OF THE DISTRICT )  
OF WEST VANCOUVER was hereunto affixed )  
in the presence of: )  
) )  
\_\_\_\_\_) )  
Mayor ) C/S )  
) )  
\_\_\_\_\_) )  
Municipal Clerk )

THE CORPORATE SEAL of BOWEN )  
ISLAND MUNICIPALITY was hereunto )  
affixed in the presence of: )  
) )  
\_\_\_\_\_) )  
Mayor ) C/S )  
) )  
\_\_\_\_\_) )  
Municipal Clerk )

THE CORPOPRATE SEAL of THE )  
MUNICIPALITY OF THE VILLAGE OF )  
LIONS BAY was hereunto affixed in the )  
presence of: )  
) )  
\_\_\_\_\_) )  
Mayor ) C/S )  
) )  
\_\_\_\_\_) )  
Municipal Clerk )