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**DISTRICT OF WEST VANCOUVER**  
750 17TH STREET, WEST VANCOUVER BC V7V 3T3

**COUNCIL REPORT**

Date:	June 8, 2026
From:	Emily Willobee, Senior Manager, Engineering Services Steven Liu, Staff Lead, Pay Parking Programs
Subject:	Terms of Reference – Parking Study for Ambleside and Dundarave Including Adjacent Parks

**RECOMMENDATION**

**THAT** the report from the Senior Manager, Engineering Services and Staff Lead, Pay Parking Programs dated June 8, 2026, titled “Terms of Reference – Parking Study for Ambleside and Dundarave Including Adjacent Parks” be received for information.

**THAT**

1. the **proposed two-phased** stakeholder engagement approach, comprised of a public comment period on the Terms of Reference for the study and a future engagement period on parking program options for Ambleside and Dundarave, be endorsed; and
2. staff be directed to
  - a. initiate a public comment period on the Terms of Reference for the Ambleside and Dundarave parking study from June 23 to July 31, 2026, and
  - b. that staff consider public comments when proceeding with the study and provide Council an overview when reporting back.

**THAT** the draft Terms of Reference for the Ambleside and Dundarave parking study as described within section 6.1.3 of the report from Senior Manager, Engineering Services and Staff Lead, Pay Parking Programs dated June 8, 2026, titled “Terms of Reference – Parking Study for Ambleside and Dundarave Including Adjacent Parks”, be endorsed.

**THAT** staff report back with an update in fall 2026.

## 1.0 Purpose

This report and recommendations respond to Council’s direction at the May 11, 2026, regular meeting to bring forward Terms of Reference for a parking study of the Ambleside and Dundarave commercial areas and adjacent parks.

## 2.0 Legislation/Bylaw/Policy

The 2012 Parks Master Plan states the following as one of its core values:

- Prudent financial stewardship and management.

Recommendation 4.6.1 in that Plan states the following:

- Consider potential revenue generation uses in terms of the potential management benefits associated with charging for use, e.g., dive schools’ fees, more concessions/cafes, picnic shelter booking charge, vending machines, equipment rentals, advertising on park maps.

**Fees and Charges Bylaw 5334, 2025**, establishes fees and charges for services and information including traffic and parking regulations as well as pay parking for destination parks. It takes the place of former Fees and Charges Bylaw 5334, 2024.

**Traffic and Parking Bylaw 4370, 2024**, establishes the District’s parking regulatory tools.

**On-Street Parking Policy 0222** establishes the area where pay parking and resident exempt permit parking can be implemented.

## 3.0 Council Strategic Objective(s)/Official Community Plan

### Council’s Strategic Plan 2024-2026

Strategic Goals include delivering municipal services effectively and enhancing the social well-being of our community. The following objective is applicable:

- Objective 5.7 Establish Park zone pay parking.
- Deliverable 5.7.1 Pay parking established in Council approved park zones (on-going).

### Official Community Plan

Sections 2.4 and 2.7.1 of the District's Official Community Plan contains supporting language relating to transportation and road network accessibility, as well as managing the District's valuable park system and open spaces.

## **4.0 Financial Implications**

A consultant with expertise in transportation planning and parking management will be obtained to complete the proposed updated parking study, who will work closely with staff. The fee for this service will be determined through a request for proposal process.

Parking data is a critical input to the parking study. Since November 2025, staff have engaged a specialized parking data collection contractor to complete parking counts over several count periods for an Ambleside study area. The parking count program responds to Council's September 15, 2025, direction. The parking count program helps to monitor and measure parking behavior, including impacts of pay parking in Ambleside Park close to the commercial area. This parking data collection program will continue over the study period. Staff will work with the incoming parking study consultant to integrate the parking count program data into the updated study.

Council has directed that the parking count program and parking study for Ambleside and Dundarave be funded from pay parking revenue.

There are also financial implications in terms of staff time to manage the study consultant, provide necessary background information and an overview of current practices, coordinate the amalgamation of parking data generated by multiple sources, and to support public and stakeholder engagement components as directed by Council.

## **5.0 Background**

### **5.1 Previous Decisions**

Council, at its **May 11, 2026, regular meeting**, brought forward a motion pertaining to pay parking in Ambleside Park. Council approved the motion, which included the following resolutions:

*THAT staff be directed to update the existing 2019 Ambleside Off-Street Parking Study to:*

- 1. include additional parking data acquisition conducted as part of Pay Parking Programming to date; and*

2. *expand the study's scope to consider the Dundarave commercial area as well as integration of pay parking programming with District Parks adjacent the Ambleside and Dundarave commercial areas;*

*and report back to Council with recommendations for implementation as soon as possible, preferably in fall 2026.*

*THAT the updated 2019 Ambleside Off-Street Parking Study be funded from Pay Parking Revenue.*

*THAT staff bring forward terms of reference for the parking study and consultants conduct a regional scan of parking management practices and seek input from stakeholders to inform options and recommendations of the updated study.*

*THAT the consultant's parking study be completed as soon as possible, preferably for implementation in 2027.*

Council, at its **April 27, 2026, regular meeting**, received a report from Staff Lead, Pay Parking Programs titled "Pay Parking Ambleside Park 6-month Implementation Update". Council directed staff to:

- proceed with a bylaw amendment to extend the winter seasonal pay parking rate in Ambleside Park;
- continue to monitor and collect data through the summer season and report back to Council with a progress update and additional parking fee structure options for Ambleside Park in fall 2026; and
- continue discussions with stakeholder groups on options for future refinement to the pay parking program at Ambleside Park.

Council, at its **February 23, 2026, regular meeting**, approved On-Street Parking Policy 0222. Council also announced decisions from the February 19 special closed meeting (below), and suggested Council would not consider any further expansion of the pay parking program at that time.

Council, at its **February 19, 2026, Special Closed meeting**, approved the following resolutions:

THAT

1. *staff are directed to bring forward necessary Fees & Charges Bylaw amendments to extend the winter seasonal rate for Ambleside Park through the end of 2026; and*
2. *Council's decision be released for public information.*

THAT

1. *staff review and summarize stakeholder feedback received through Council correspondence and verify feedback through a stakeholder information session; and*
2. *Council's decision be released for public information.*

Council, at its **September 15, 2025, regular meeting**, received a report from the Senior Manager, Engineering Services, titled "Pay Parking Implementation Plan for Business Area Adjacent Parks". Council supported an implementation plan for introducing pay parking in parks adjacent to business areas (Argyle Avenue between 14th and 16th Street, John Lawson Park, and/or Dundarave Park) that included creating an on-street parking count program to better understand parking behaviour in the area.

Council, at its **July 7, 2025, regular meeting**, received a report from the Senior Manager, Engineering Services titled "Pay Parking Update" and directed staff to

- continue to work with the ADBIA to advance the implementation of pay parking in parks adjacent to the business areas (Argyle Avenue between 14th and 16th Streets, John Lawson and Dundarave Parks); and
- expediently launch pay parking in all areas of Ambleside Park excluding where Squamish Nation is the rightsholder.

Council, at its **February 24, 2025, regular meeting**, brought forward and approved a motion that included direction that staff proceed with implementation of pay parking in parks adjacent to business areas and work with the ADBIA throughout implementation.

Council, at its **September 23, 2024, Closed meeting**, directed staff to include feedback from the ADBIA in a staff report investigating pay parking program expansion into Ambleside, John Lawson, and Dundarave Parks.

Council, at its **April 22, 2024, Closed meeting**, received presentation titled "Pay Parking at Destination Parks Interim Update" which included information and discussion of spillover parking impacts. Council did not approve a staff recommendation to complete a parking utilization study and parking demand modelling for adjacent commercial and residential areas to be funded by pay parking revenue. Instead, Council directed staff to:

- collect baseline parking utilization data within commercial areas with adjacency to Ambleside, John Lawson, and Dundarave Parks.

- include feedback from the ADBIA in a staff report investigating pay parking program expansion into Ambleside, John Lawson, and Dundarave parks to be considered at an upcoming regular Council meeting.

Council, at its **April 3, 2023, Closed meeting**, directed staff to proceed based on informing, rather than engaging with, the public.

## 5.2 History

The lead up to introduction of pay parking at destination parks has a long history, with numerous Council discussions and reports spanning over 25 years. Historical discussions primarily focused on pay parking in parks as an additional source of revenue to support District parks, as well as pay parking as a tool for transportation and parking demand management.

In 2023, Council directed staff to proceed with a phased implementation of pay parking in destinations parks. The initial phase launched in February 2024 with the introduction of pay parking at three destination parks: Lighthouse, Nelson Canyon and Whytecliff parks.

In November 2024, Council received a report outlining considerations for a Phase 2 expansion of pay parking into five additional parks: Cypress Falls, Seaview Walk, Ambleside Park, John Lawson, and Dundarave Parks. At Council's direction, pay parking programming expanded to include Cypress Falls and Seaview Walk parks in spring 2025.

In July 2025, Council directed staff to proceed with the implementation of the pay parking program at Ambleside Park, the District's largest destination park. This park is home to a number of amenities and supports a wide variety of recreation activities, including organized sports. The park is located in close proximity to the Ambleside Village Town Centre, a commercial area flanking Marine Drive and Bellevue Avenue that features a variety of shops and services. It is also located near some of the denser residential areas of the District. Pay parking was implemented in Ambleside Park on September 15, 2025, excluding park areas where Squamish Nation is the rightsholder.

Also on September 15, 2025, Council supported an implementation plan for bringing pay parking to additional parks adjacent to business areas such as Argyle Avenue between 14th and 16th Street, John Lawson Park, and Dundarave Park. The implementation plan included developing an on-street parking policy and parking count program to better understand general parking behaviour in the area. Staff developed an On-Street Parking Policy 0222, which was approved by Council in February 2026.

Since the expansion of the pay parking program to Ambleside Park, the District has made several adjustments responding to stakeholder feedback and direction from Council. These changes include a parking rate reduction for Ambleside Park effective November 2025, the installation of physical pay stations within the park, and the introduction of the monthly Community Partner Parking Pass for staff and volunteers of eligible non-profits that activate community programming in the park.

Staff continue to work with a specialized parking data collection contractor to complete on street parking counts in the area. The parking count program provides data to measure and monitor parking impacts of the Ambleside Park pay parking. Count data can be used to observe and report on-street parking trends in the Ambleside commercial and residential areas adjacent to Ambleside Park both before and after pay parking implementation. The count program, however, is not a full parking study of the pay parking area.

The District has commissioned and completed several parking studies of the Ambleside Village commercial centre and immediately adjacent areas including in 2005, 2015, and 2019. In 2024, at Council's direction, staff collected baseline parking data for Ambleside and Dundarave villages and adjacent parks. This was done to inform and support Council's direction to advance pay parking to additional destination parks near commercial areas, but it was not a full parking study of the areas.

Since the launch of pay parking in Ambleside Park, stakeholders representing the business community in the Ambleside commercial area have requested a parking study of on- and off-street parking in commercial and adjacent park areas of Ambleside and Dundarave to inform adjustments to parking regulations.

The most recent comprehensive parking study of the Ambleside area was the *2019 Ambleside Off-Street Parking Study*.

## **6.0 Analysis**

### **6.1 Discussion**

This section of the report provides:

- a review of the scope of work of the 2019 Ambleside area parking study;
- an overview of parking data collection carried out since the study was completed;
- an overview of the proposed Terms of Reference for an update to the study; and

- a proposed engagement approach to fulfill Council’s direction that stakeholder input be included in the update.

### 6.1.1 2019 Ambleside Off-street Parking Study

The *2019 Ambleside Off-Street Parking Study* was completed in 2018 and 2019. It provides a comprehensive review of on- and off-street parking supply and demand within the Ambleside Village area, with the intent to identify the existing demand and parking conditions, and how to best manage parking in the future.

The objectives for the 2019 Ambleside parking study included:

1. Establish existing parking conditions – both on- and off-street, public and private.
2. Forecast future parking surplus/shortfall.
3. Identify existing and potential parking demand issues.
4. Determine whether/where/when an additional public off-street parking facility may be required.

The consultant at the time completed a parking inventory survey and parking utilization surveys to measure parking supply and demand. The consultant also completed parking duration survey and analysis for areas with the highest parking demand (bound by Bellevue Avenue and Marine Drive, 14th Street and 16th Street). Parking duration information is used to better understand parking turnover trends.

The 2019 study provided recommendations for long-term parking management for the Ambleside Village area that included:

- increasing the utilization of private off-street commercial parking areas, which the study determined were less utilized compared to public on- parking and off-street lots;
- encouraging private property owners to share off-street private parking for customers;
- increasing parking turnover in popular areas by introducing reduced parking time limit restrictions;
- peak period parking enforcement, especially in popular areas where shorter parking time limits were proposed;
- encouraging alternate modes of transportation by improving public transit, walking and cycling conditions to reduce automobile trips; and
- that pay parking, using performance-based pricing, be considered as a method to encourage more effective utilization of public on- and off-street parking.

The study also considered and evaluated several sites that might be appropriate for a potential future off-street public parking facility. Based on the parking utilization review and parking demand trends, the consultant at the time determined that parking demand is highest near the middle of the commercial area. The study suggested additional off-street public parking be considered with future redevelopment of sites at Marine Drive and 14th Street or 17th Street, rather than the outer edges of the commercial area where parking demand is lower.

A copy of the 2019 Ambleside Off-Street Parking Study report can be found on the District website:

<https://www.westvancouver.ca/government-administration/strategies-reports/reports/ambleside-street-parking-studywestvancouver.ca/parking-study-2019>.

#### Gaps in the 2019 Ambleside parking study for current context

The *2019 Ambleside Off-Street Parking Study* was prompted in a large part by questions about parking management in context of future development in the Ambleside Village centre.

Although many of the findings and methodology from that study remain relevant, the scope of the previous study is not entirely transferrable when considered in the context of the expansion of pay parking to destination parks near commercial areas.

Staff identified some aspects of the 2019 Ambleside Off-Street Parking Study that would create gaps, if it were updated without adjusting the scope to the current context. These are namely that the previous study:

1. focused on the commercial parking demand/supply in Ambleside commercial area only;
2. did not include the Dundarave Village area or adjacent District parks;
3. did not collect parking utilization data on weekends;
4. did not include on-street parking in residential or park areas outside the commercial core;
5. did not consider impacts of park-based programming;
6. did not include any pay parking affects as no pay parking was in effect in or near the study area when it was completed (although pay parking was contemplated as a parking management solution), and;
7. did not include a stakeholder engagement component.

### 6.1.2 Overview Recent Parking Data Collection

While considering the introduction of pay parking in select destination parks in the Ambleside and Dundarave areas, Council directed staff to collect baseline parking data in the Ambleside and Dundarave areas. Collection of parking utilization data was completed in 2024 and included one weekday, and one weekend day in June.

Following Council's direction to proceed with the implementation of pay parking in Ambleside Park in July 2025, the District completed additional parking counts on numerous occasions.

On-street parking data in Ambleside area was collected before and after pay parking was introduced in Ambleside Park on September 15, 2025. Each set of parking data includes one weekday and one weekend day and was collected as follows:

- August 2025
- October 2025
- November 2025
- March 2026
- May 2026
- June 2026

The study areas for the parking data collection have each included Ambleside Village commercial area as well as immediately adjacent park and residential areas. Additional count dates are planned but not yet scheduled.

From November 2025, the District has been working with a specialized parking data collection contractor called Parkalytics to complete this work. A new, more cost-efficient technology uses drones to collect aerial imagery, which is analyzed to determine block-by-block parking utilization for on-street public parking. The data output is provided in an easily accessible, dynamic dashboard that can be used to analyze and compare data spatially and over time. Because Parkalytics captured aerial imagery during all observation periods, it is possible to revisit previous parking count periods and apply additional analysis.

A key aspect of the forthcoming parking study would be that staff can work together with a parking study consultant to integrate parking data already collected for the area since 2018, including the latest Parkalytics data.

### 6.1.3 Draft Terms of Reference for Ambleside and Dundarave Parking Study

A draft Terms of Reference has been developed for the study. These are based on the foundation of the 2019 Ambleside Off-street Parking Study, with adaptations to account for gaps of the previous study and current context.

The planned parking study will provide updated on- and off-street public parking data, analysis, and management practices for the Ambleside Commercial Area, Dundarave Commercial Area and the adjacent park areas. The updated study can also include off-street public parking on private commercial lots where access is reasonably available and/or the private property owner provides access.

The parking data sets already captured between 2018 and 2026 will be incorporated into this study. Conclusions and recommendations will be presented to Council to guide next steps and decision-making regarding pay parking.

Proposed Terms of Reference and consultant deliverables for the parking study are provided below. The study will include the following:

1. **Background review:** Review all previous work completed and current pay parking initiatives in the District, with support from staff.
2. **Data review and analysis:**
  - a. Review parking data collected from 2018 to 2026 and amalgamate for analysis.
  - b. Establish existing parking conditions.
  - c. Identify existing and potential parking demand issues.
3. **Parking Management Approaches / Regional Scan:**
  - i. Complete a regional scan of current parking management practices and trends in the Lower Mainland. This will include work already completed by staff to date. Verify and summarize approaches, including parking restrictions and pay parking.
  - ii. With staff, review the District's parking management approach for alignment with regional trends and best practices.
4. **Demand forecast:** Forecast future parking surplus/shortfall based on proposed future growth in the areas.
5. **Public involvement:** Provide opportunities for public and stakeholder involvement.

**6. Conclusions and recommendations:**

- i. Provide summary of work undertaken and findings.
- ii. Develop a comprehensive parking management framework and propose an action plan for implementation
- iii. Provide guidance for next steps to be presented to staff and Council.

**6.1.4 Study Areas**

Council directed staff to expand the study’s scope to consider the Dundarave commercial area as well as integration of pay parking programming with District Parks adjacent the Ambleside and Dundarave commercial areas. Proposed study areas are shown in Figures 2 and 3, below.

As noted previously, a number of parking studies and counts have been completed for the Ambleside area over the years. Study area boundaries have varied somewhat over time, per Figure 1.



Figure 1: Previous study areas for Ambleside parking studies

The proposed Ambleside study area for this update would be comprised of the central commercial area captured in the 2019 parking study, plus adjacent park and residential areas. Adjacent park areas include Argyle Avenue from 14th to 16th Street, John Lawson Park, and sections of Ambleside Park. Residential areas that form part of the study area are within an approximate 200 meter buffer adjacent to the commercial centre or within a 400 meter buffer adjacent to Ambleside Park.

The study area overlaps and expands on previous study areas. It aligns with the On-street Parking Policy (which specifies, for example, that time limited parking would only be considered within 400m of pay parking areas. In addition, the business improvement association area of ADBIA is captured within the study area.



Figure 2: Proposed study area for Ambleside parking study

The District has completed fewer parking studies of the Dundarave area, and one recent set of parking counts completed in 2024. For similar reasons as above, the proposed Dundarave study area would be comprised of the commercial area, plus adjacent parks and an approximate 200 m buffer into adjacent residential areas.



Figure 3: Proposed study area for Dundarave parking study

### **6.1.5 Proposed Stakeholder Engagement Approach**

Council's May 11, 2026, motion includes specific direction that staff and the parking study consultant seek input from stakeholders to inform options and recommendations of the updated study.

Council has also previously directed staff to:

- continue to work with the ADBIA to advance the implementation of pay parking in parks adjacent to the business areas (Argyle Avenue between 14th and 16th Streets, John Lawson and Dundarave Parks; and
- continue discussions with stakeholder groups to receive feedback on options for future refinement to the Pay Parking Program at Ambleside Park.

To provide strategic advice for integrating these engagement components, staff have engaged with a consulting firm that specializes in stakeholder engagement.

The consultant, Kirk & Co, has suggested an approach for stakeholder engagement components of the parking study that includes a two-phased approach.

Phase 1 is a public comment period on the Terms of Reference for the study. In June/July 2026, staff would prepare and circulate draft Terms of Reference for the parking study for stakeholders to review and provide comments. Staff and the parking study consultant will consider public comments on the Terms of Reference when proceeding with the study.

The District will prepare and post a summary document outlining the feedback received and how it was considered in finalizing study parameters. The summary document will be included in a report to Council when staff report back with a progress update on the study.

Phase 2 is a future engagement period about parking program options and recommendations, in which stakeholders can review results of the parking study and provide input on parking program options for implementation in Ambleside and Dundarave. The Phase 2 engagement period is proposed for late 2026.

Additional information about the proposed stakeholder approach is provided in Appendix A.

## 6.2 Climate Change & Sustainability

Pay parking can be considered a highly effective traffic demand management tool where it can incentivize the reduction of auto use. Reduced auto use has the positive environmental impact of reducing greenhouse gases.

However, parking spillover into adjacent areas may increase the time vehicles spend circulating on nearby streets. As such, the environmental benefits of pay parking are best realized when implemented as part of a broader, coordinated parking and transportation demand management strategy.

## 6.3 Public Engagement and Outreach

To support the launch of pay parking in Ambleside Park and subsequent program adjustments, the District implemented a range of communications and outreach tactics. Consistent with previous phases of the program, this included on-site signage installed by Impark to inform users of the upcoming parking changes within the park, as well as information shared through the District's website and social media channels. Staff also coordinated drop-in customer service sessions at Municipal Hall, where Impark provided residents with additional support registering for annual parking passes.

Staff have met with ADBIA representatives before and after the implementation of pay parking in Ambleside Park and continue to do so. These meetings have provided an opportunity to share program information, receive feedback, and discuss operational considerations on pay parking implementation in Ambleside Park and parking in the area. The ADBIA has also provided written input to staff and Council regarding parking and the District's pay parking program.

A stakeholder roundtable event was held on March 31, 2026, with participation from stakeholder groups including non-profit organizations operating programming in Ambleside Park and the ADBIA. The roundtable provided an opportunity for participants to share feedback, concerns and suggestions with staff. A summary of roundtable feedback was included as part of the report titled Pay Parking Ambleside Park 6-month Implementation Update, dated April 13, 2026, which was considered by Council at its April 27, 2026, regular meeting.

## 6.4 Other Communication, Consultation, and Research

To prepare the proposed Terms of Reference for a forthcoming update parking study, staff have revisited past parking management studies commissioned by the District dating back to 2005.

Staff consulted with a contracted transportation engineer with expertise in parking management planning to develop a draft scope of work, and with the contracted parking data specialists who have been supporting the on-street parking data collection program established to measure and monitor the parking impacts of introducing pay parking in Ambleside Park.

Additionally, staff have engaged with a consulting firm that specializes in stakeholder engagement to provide strategic advice for integrating the engagement components of Council's May 11, 2026, direction in the forthcoming study.

## 7.0 Options

### 7.1 Recommended Option

**THAT** the report from the Senior Manager, Engineering Services and Staff Lead, Pay Parking Programs dated June 8, 2026, titled "Terms of Reference – Parking Study for Ambleside and Dundarave Including Adjacent Parks" be received for information.

#### **THAT**

1. the **proposed two-phased** stakeholder engagement approach, comprised of a public comment period on the Terms of Reference for the study and a future engagement period on parking program options for Ambleside and Dundarave, be endorsed; and
2. staff be directed to
  - a. initiate a public comment period on the Terms of Reference for the Ambleside and Dundarave parking study from June 23 to July 31, 2026, and
  - b. that staff consider public comments when proceeding with the study and provide Council an overview when reporting back.

**THAT** the draft Terms of Reference for the Ambleside and Dundarave parking study as described within section 6.1.3 of the report from Senior Manager, Engineering Services and Staff Lead, Pay Parking Programs dated June 8, 2026, titled "Terms of Reference – Parking Study for Ambleside and Dundarave Including Adjacent Parks", be endorsed.

**THAT** staff report back with an update in fall 2026.

## 7.2 Considered Options

Council could request additional information or provide alternate direction to be specified.

## 8.0 Conclusion

The proposed Terms of Reference for an updated and expanded Ambleside and Dundarave parking study has been developed based on previous work completed in Ambleside while expanding the scope to include Dundarave and adjacent park areas, while making provisions to adjust the scope to the current context.

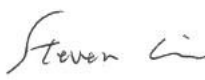
By incorporating recent parking data, stakeholder input, and current parking management practices, the study is intended to provide a comprehensive understanding of parking conditions, demand, and future needs in these areas.

The recommended two-phased engagement approach will provide opportunities for residents, businesses, community organizations, and other stakeholders to contribute at key stages of the process. Early input on the study Terms of Reference will help shape the work program, while later engagement will support informed discussion of potential parking management options and recommendations.

The study findings will assist Council in making evidence-based decisions regarding future parking management strategies and pay parking programs in Ambleside and Dundarave, while balancing the needs of businesses, park users, residents, and visitors.

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Appendices:

Appendix A: Proposed Stakeholder Engagement Approach for Ambleside and Dundarave Parking Study

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## Memorandum

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**To:** Emily Willobee, Senior Manager, Engineering Services, District of West Vancouver

**Date:** June 11, 2026

**From:** Chris Chok, Chief Executive Officer and Partner, Kirk & Co. Consulting Ltd.

**Cc:** Jenn Moller, Director, Engineering and Transportation Services  
Natalie Roizman, Acting Senior Manager, Communications, Indigenous and Community Relationships  
Steven Liu, Staff Lead, Pay Parking Programs

**Re:** **Ambleside and Dundarave Parking Study – Recommendations for 2026 Stakeholder Engagement**

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The following outlines a recommended stakeholder engagement program for the District of West Vancouver regarding the Ambleside and Dundarave Parking Study and parking program options based on direction provided by West Vancouver Council.

### **Phase 1: Comment Period regarding Terms of Reference for Parking Study (June-July 2026)**

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**Purpose:** Provide an opportunity for stakeholders to review and provide comments on a draft Terms of Reference for a new Ambleside and Dundarave parking study.

**Engagement process:**

- Draft Terms of Reference will be posted on the District website for review
- An email invitation will be sent to community groups and businesses who may have an interest in parking in Ambleside and Dundarave
- Comments can be provided by email to [engineeringdept@westvancouver.ca](mailto:engineeringdept@westvancouver.ca)

**Proposed comment period:** June 23-July 31, 2026

**How input will be used:** District staff and parking study consultants will consider input received as they undertake the study.

**Reporting back:** Following the comment period, the District will produce and share a memo outlining feedback received and how it was considered in the parking study methodology and implementation. It is anticipated that it would be included in a report to Council when staff provide a progress update on the study in fall 2026.

## **Phase 2: Engagement regarding parking program options or recommendations (late 2026)**

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**Purpose:** Engage stakeholders about options for the parking program informed by the results of the Ambleside and Dundarave parking study.

**Engagement process:**

- Discussion guide and feedback form
- Online feedback form
- Small group meetings
- Email submissions

**Engagement period:** A four-week engagement period anticipated in November or December 2026

**How input will be used:** District staff will consider input received in making recommendations to Council about the parking program.

**Reporting back:** A third-party engagement summary report will be developed. The District will document how input has been considered and reflected in the recommendations through a report to Council.