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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
REGULAR COUNCIL MEETING MINUTES  
MUNICIPAL HALL COUNCIL CHAMBER  
AND VIA ELECTRONIC COMMUNICATION FACILITIES  
OCTOBER 7, 2024**

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Council: Mayor M. Sager and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt.

Staff: S. Findlay, Municipal Manager; S. Ketler, Deputy Municipal Manager/Director, Parks, Culture & Community Services; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; J. Moller, Director, Engineering & Transportation Services; M. McGuire, Senior Manager, Current Planning & Urban Design; D. Niedermayer, Senior Manager, Cultural Services; and P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer.

**CALL TO ORDER**

1. The meeting was called to order at 7 p.m.

**APPROVAL OF AGENDA**

2. **Approval of October 7, 2024 Regular Council Meeting Agenda**

MOVED by Watt, seconded by Thompson:

THAT the October 7, 2024 regular Council meeting agenda be approved as circulated.

CARRIED

**DELEGATIONS**

3. **Royal Canadian Legion (West Vancouver Branch 60), regarding Profile of the Royal Canadian Legion (File: 0120-30)**

R. Beesley (President, Royal Canadian Legion West Vancouver Branch 60) and R. Hicks (Treasurer, Royal Canadian Legion West Vancouver Branch 60) spoke relative to Profile of the Royal Canadian Legion, its aging infrastructure, and financial challenges. Council members commented.

MOVED by Thompson, seconded by Snider:

THAT the delegation from the Royal Canadian Legion (West Vancouver Branch 60), regarding Profile of the Royal Canadian Legion, be received for information with thanks.

CARRIED

## REPORTS

**4. Proposed Zoning Bylaw Amendment, Official Community Plan Bylaw Amendment, and Development Permit for 2905 Marine Drive**  
(File: 1610-20-5296/5297 / 1010-20-23-101)

Staff provided a presentation and responded to a Council member's question.

MOVED by Lambur, seconded by Watt:

THAT opportunities for consultation on the proposed Official Community Plan amendment, with persons, organizations, and authorities, as outlined in the September 9, 2024 report from the Senior Community Planner, be endorsed as sufficient consultation for purposes of section 475 of the *Local Government Act*.

CARRIED

MOVED by Lambur, seconded by Watt:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5296, 2024" be read a first time.

CARRIED

MOVED by Lambur, seconded by Watt:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5297, 2024" be read a first time.

CARRIED

MOVED by Lambur, seconded by Watt:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5296, 2024" and proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5297, 2024" be presented at a public hearing on November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), and that notice be given of the scheduled public hearing.

CARRIED

MOVED by Lambur, seconded by Watt:

THAT proposed Development Permit 23-101 be presented at a public meeting scheduled for November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), to be held concurrently with the public hearing scheduled for November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), and that notice be given of the scheduled public meeting.

CARRIED

**5. Arts & Culture Strategy Interim Update** (File: 0116-20-ACAC)

Staff, S. Swan (Chair, Arts & Culture Advisory Committee), and K. Hall (Member, Arts & Culture Advisory Committee) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Watt, seconded by Gambioli:

THAT

1. the report titled Arts & Culture Strategy Interim Update from the Senior Manager of Cultural Services dated September 27, 2024, which includes the following priorities noted below as recommended by the Arts & Culture Advisory Committee, be received for information:
  - a. staff work with the arts community to develop an independent umbrella group for the arts in West Vancouver; and
  - b. Council to confirm a location for a purpose-built arts facility that is reflective of the Arts & Culture Facilities Plan (2019); and
  - c. implement District of West Vancouver zoning and bylaw changes to facilitate arts activities in West Vancouver including review of the busking bylaw, ensure the recipients of Permissive Tax Exemptions provide affordable access to community groups when spaces are available as outlined in the Permissive Tax Exemption Policy, and review zoning and other regulations to encourage property owners to provide spaces to animate when they are empty; and
  - d. ensure the availability of a variety of suitable indoor and outdoor arts spaces that are dedicated to or can accommodate arts activities including an Artist in Residence Program for District-owned available buildings; and
  - e. develop a database of all spaces suitable for arts activity available across West Vancouver; and
  - f. install infrastructure (power) in Horseshoe Bay Park and Ambleside Park to enable outdoor events; and
  - g. obtain approval of resources, including staffing and funding, to assist the arts community with a coordinated marketing campaign for the arts and culture sector that builds upon current infrastructure; and
2. staff be directed to amend the appropriate bylaws and bring forward to Council for consideration; and
3. staff be directed to submit those items requiring immediate financial resources through the 2025 budget process for Council consideration.

CARRIED

**6. Reduction of Parking Restrictions around Fire Hydrants (File: 1700-09)**

Council members commented.

MOVED by Cassidy, seconded by Watt:

THAT the September 16, 2024 report from the Director of Engineering & Transportation Services titled Reduction of Parking Restrictions around Fire Hydrants be received for information.

A Council member commented, and staff responded to a Council member's question. The question was called on the motion.

CARRIED

**7. Pay Parking Exemptions (File: 1700-09)**

Staff responded to a Council member's questions.

MOVED by Cassidy, seconded by Snider:

THAT

1. the September 14, 2024 report from the Director of Engineering & Transportation Services and the Deputy Municipal Manager/Director of Parks, Culture & Community Services titled Pay Parking Exemptions be received for information;
2. staff report back to Council on a permit policy that is time limited, defines the circumstance and class or group of persons eligible, and which delegates the authority to staff to waive parking fees under the policy; and
3. Council direct staff to update Fees and Charges Bylaw No. 5251, 2023 to include a waiver of pay parking fees for those vehicles with a Veterans or Memorial Cross licence plate and vehicles which display a valid accessible parking placard.

A Council member commented. The question was called on the motion.

CARRIED

**BYLAWS**

8. No items.

**NEW BUSINESS**

9. No items.

**CONSENT AGENDA ITEMS**

**10. Consent Agenda Items**

MOVED by Gambioli, seconded by Cassidy:

THAT the Consent Agenda items as follows be approved:

- Item 10.1 regarding Adoption of Council Meeting Minutes;
- Item 10.2 regarding 2024 Community Grants Program: Additional Funding Allocation; and
- Item 10.3 regarding Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed Phase 2 Capital Funding Report.

CARRIED

**10.1. Adoption of Council Meeting Minutes**

THAT the following minutes be adopted as circulated:

- September 23, 2024 special (open session) Council meeting and regular Council meeting.

**10.2. 2024 Community Grants Program: Additional Funding Allocation**  
(File: 0118-20-CGAP)

THAT the request to allocate the remaining funds in the 2024 Community Grants Program budget in the amount of \$1,254 to the Harvest Project, as endorsed by the Arts & Culture Advisory Committee, be approved.

**10.3. Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed Phase 2 Capital Funding Report** (File: 1610-20-5333)

THAT proposed “Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024” be read a first, second, and third time.

THAT the following appropriation be made from the Capital Facilities Fund to fund 2024 Phase 2 Capital Projects:

<b>Capital Facilities Fund</b>	
Facilities Projects	88,000
<b>Capital Facilities Fund Total</b>	<b>88,000</b>

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Facilities Fund, be approved.

THAT the following appropriation be made from the Capital Infrastructure Reserve Fund to fund 2024 Phase 2 Capital Projects:

<b>Capital Infrastructure Reserve Fund</b>	
Grounds and Parks	580,450
Transportation Infrastructure	155,000
<b>Capital Infrastructure Reserve Fund Total</b>	<b>735,450</b>

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Infrastructure Reserve Fund, be approved.

THAT the following appropriations be made from the Capital Equipment Reserve Fund to fund 2024 Phase 2 Capital Projects:

<b>Capital Equipment Reserve Fund</b>	
Equipment	202,000
Fleet - Vehicle and Heavy-Duty Equipment	680,000
IT Hardware and Software	600,000
<b>Capital Equipment Reserve Fund Total</b>	<b>1,482,000</b>

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Equipment Reserve Fund, be approved.

THAT the following appropriations be made from the Community Amenity Reserve Fund to fund the 2024 Phase 2 Capital Project:

<b>Community Amenity Reserve Fund</b>	
Facilities Projects	175,000
<b>Community Amenity Reserve Fund Total</b>	<b>175,000</b>

and any funds unused at that time of project completion be returned to the Community Amenity Reserve Fund, be approved.

## **OTHER ITEMS / NOTICES OF MOTION**

11. No items.

## **REPORTS FROM MAYOR AND COUNCILLORS**

### **12. Reports from Mayor and Councillors**

Mayor Sager reported on attendance at the opening of the Pickleball Court ribbon cutting and grand opening on October 3, 2024, and extended thanks to staff and the public for their attendance. Mayor Sager also reported on Council's joint attendance at the Tsleil-Waututh Nation Truth and Reconciliation Lunch event on September 27.

Councillor Watt reported on attendance at Pumpkin Fest 2024 on October 6, 2024, and extended thanks to District staff and Enhance West Van Board on a successful event.

Councillor Gambioli reported on attendance at the Tsleil-Waututh Nation Truth and Reconciliation Lunch event on September 27, 2024 and suggested that Council plan an event and invite the Nation.

Councillor Cassidy: supported the idea of hosting an event with the Nations and tri-municipalities; reported on attendance at the Soroptimist fundraiser event on October 5, 2024; and extended thanks to volunteers at the Lighthouse Park for Ivy pulling efforts.

Councillor Watt further reported on attendance at the opening of the Paul Sugar Palliative Support Foundation's Support Care Centre on September 30, 2024.

MOVED by Snider, seconded by Lambur:

THAT the oral reports from the Mayor and Councillors be received for information.

CARRIED

### **PUBLIC QUESTIONS AND COMMENTS**

#### **13. Public Questions and Comments**

There were no questions or comments.

### **ADJOURNMENT**

#### **14. Adjournment of October 7, 2024 Regular Council Meeting**

MOVED by Gambioli, seconded by Watt:

THAT the October 7, 2024 regular Council meeting be adjourned.  
(8:02 p.m.)

CARRIED

Certified Correct:

*[Original signed by Mayor]*

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MAYOR

*[Original signed by Corporate Officer]*

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CORPORATE OFFICER