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THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

REGULAR COUNCIL MEETING AGENDA

OCTOBER 7, 2024

**7 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER
AND VIA ELECTRONIC COMMUNICATION FACILITIES**

(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Council Chamber, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)

We acknowledge that we are holding this meeting on the traditional and ancestral territory of the Squamish Nation, Tseil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

CALL TO ORDER

1. Call to Order.

APPROVAL OF AGENDA

2. **Approval of October 7, 2024 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the October 7, 2024 regular Council meeting agenda be approved as circulated.

DELEGATIONS

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

3. **[Royal Canadian Legion \(West Vancouver Branch 60\), regarding Profile of the Royal Canadian Legion](#)** (File: 0120-30)

RECOMMENDATION:

THAT the delegation from the Royal Canadian Legion (West Vancouver Branch 60), regarding Profile of the Royal Canadian Legion, be received for information with thanks.

REPORTS**4. [Proposed Zoning Bylaw Amendment, Official Community Plan Bylaw Amendment, and Development Permit for 2905 Marine Drive](#)**

(File: 1610-20-5296/5297 / 1010-20-23-101)

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

[Presentation to be provided.](#)

RECOMMENDATION:

THAT opportunities for consultation on the proposed Official Community Plan amendment, with persons, organizations, and authorities, as outlined in the September 9, 2024 report from the Senior Community Planner, be endorsed as sufficient consultation for purposes of section 475 of the *Local Government Act*.

NOTE: Each reading of an Official Community Plan bylaw must receive an affirmative vote of a majority of all Council members (4 members) in order to proceed (Local Government Act, s. 477).

RECOMMENDATION:

THAT proposed “Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5296, 2024” be read a first time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5297, 2024” be read a first time.

RECOMMENDATION:

THAT proposed “Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5296, 2024” and proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5297, 2024” be presented at a public hearing on November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), and that notice be given of the scheduled public hearing.

RECOMMENDATION:

THAT proposed Development Permit 23-101 be presented at a public meeting scheduled for November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), to be held concurrently with the public hearing scheduled for November 18, 2024 at 7 p.m. in the Municipal Hall Council Chamber and via electronic communication facilities (Webex video conferencing software), and that notice be given of the scheduled public meeting.

5. [Arts & Culture Strategy Interim Update](#) (File: 0116-20-ACAC)

Presentation to be provided.

RECOMMENDATION:

THAT

1. the report titled Arts & Culture Strategy Interim Update from the Senior Manager of Cultural Services dated September 27, 2024, which includes the following priorities noted below as recommended by the Arts & Culture Advisory Committee, be received for information:
 - a. staff work with the arts community to develop an independent umbrella group for the arts in West Vancouver; and
 - b. Council to confirm a location for a purpose-built arts facility that is reflective of the Arts & Culture Facilities Plan (2019); and
 - c. implement District of West Vancouver zoning and bylaw changes to facilitate arts activities in West Vancouver including review of the busking bylaw, ensure the recipients of Permissive Tax Exemptions provide affordable access to community groups when spaces are available as outlined in the Permissive Tax Exemption Policy, and review zoning and other regulations to encourage property owners to provide spaces to animate when they are empty; and
 - d. ensure the availability of a variety of suitable indoor and outdoor arts spaces that are dedicated to or can accommodate arts activities including an Artist in Residence Program for District-owned available buildings; and
 - e. develop a database of all spaces suitable for arts activity available across West Vancouver; and
 - f. install infrastructure (power) in Horseshoe Bay Park and Ambleside Park to enable outdoor events; and
 - g. obtain approval of resources, including staffing and funding, to assist the arts community with a coordinated marketing campaign for the arts and culture sector that builds upon current infrastructure; and
2. staff be directed to amend the appropriate bylaws and bring forward to Council for consideration; and
3. staff be directed to submit those items requiring immediate financial resources through the 2025 budget process for Council consideration.

6. [Reduction of Parking Restrictions around Fire Hydrants](#) (File: 1700-09)

RECOMMENDATION:

THAT the September 16, 2024 report from the Director of Engineering & Transportation Services titled Reduction of Parking Restrictions around Fire Hydrants be received for information.

7. [Pay Parking Exemptions](#) (File: 1700-09)

RECOMMENDATION:

THAT

1. the September 14, 2024 report from the Director of Engineering & Transportation Services and the Deputy Municipal Manager/Director of Parks, Culture & Community Services titled Pay Parking Exemptions be received for information;
2. staff report back to Council on a permit policy that is time limited, defines the circumstance and class or group of persons eligible, and which delegates the authority to staff to waive parking fees under the policy; and
3. Council direct staff to update Fees and Charges Bylaw No. 5251, 2023 to include a waiver of pay parking fees for those vehicles with a Veterans or Memorial Cross licence plate and vehicles which display a valid accessible parking placard.

BYLAWS

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

8. No items.

NEW BUSINESS

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.

9. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

10. **Consent Agenda Items**

The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 10.1 regarding Adoption of Council Meeting Minutes;

- Item 10.2 regarding 2024 Community Grants Program: Additional Funding Allocation; and
- Item 10.3 regarding Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed Phase 2 Capital Funding Report.

10.1. Adoption of Council Meeting Minutes

RECOMMENDATION:

THAT the following minutes be adopted as circulated:

- September 23, 2024 special (open session) Council meeting and regular Council meeting.

10.2. 2024 Community Grants Program: Additional Funding Allocation

(File: 0118-20-CGAP)

RECOMMENDATION:

THAT the request to allocate the remaining funds in the 2024 Community Grants Program budget in the amount of \$1,254 to the Harvest Project, as endorsed by the Arts & Culture Advisory Committee, be approved.

10.3. Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed Phase 2 Capital Funding Report (File: 1610-20-5333)

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

RECOMMENDATION:

THAT proposed “Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024” be read a first, second, and third time.

RECOMMENDATION:

THAT the following appropriation be made from the Capital Facilities Fund to fund 2024 Phase 2 Capital Projects:

Capital Facilities Fund	
Facilities Projects	88,000
Capital Facilities Fund Total	88,000

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Facilities Fund, be approved.

RECOMMENDATION:

THAT the following appropriation be made from the Capital Infrastructure Reserve Fund to fund 2024 Phase 2 Capital Projects:

Capital Infrastructure Reserve Fund	
Grounds and Parks	580,450
Transportation Infrastructure	155,000
Capital Infrastructure Reserve Fund Total	735,450

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Infrastructure Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriations be made from the Capital Equipment Reserve Fund to fund 2024 Phase 2 Capital Projects:

Capital Equipment Reserve Fund	
Equipment	202,000
Fleet - Vehicle and Heavy-Duty Equipment	680,000
IT Hardware and Software	600,000
Capital Equipment Reserve Fund Total	1,482,000

and that these funds be available until December 31, 2026, and any funds unused at that time be returned to the Capital Equipment Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriations be made from the Community Amenity Reserve Fund to fund the 2024 Phase 2 Capital Project:

Community Amenity Reserve Fund	
Facilities Projects	175,000
Community Amenity Reserve Fund Total	175,000

and any funds unused at that time of project completion be returned to the Community Amenity Reserve Fund, be approved.

OTHER ITEMS / NOTICES OF MOTION

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

11. No items.

REPORTS FROM MAYOR AND COUNCILLORS

Pursuant to Council Procedure Bylaw No. 5005, 2019 (as amended) public input for items in this section is not permitted.

12. **Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.

13. **Public Questions and Comments (3 minutes per speaker)**

ADJOURNMENT

14. **Adjournment of October 7, 2024 Regular Council Meeting**

RECOMMENDATION:

THAT the October 7, 2024 regular Council meeting be adjourned.