

## **COUNCIL CORRESPONDENCE UPDATE TO NOVEMBER 27, 2024 (8:30 a.m.)**

### **Correspondence**

- (1) November 20, 2024, regarding “Washroom at Ferry Building Gallery”**
- (2) November 20, 2024, regarding “Urban Forest Management: Other Municipalities' Protection of 20 cm Trees.”**
- (3) 3 submissions, November 21-23, 2024, regarding Paid Parking in West Vancouver Parks**
- (4) November 21, 2024, regarding Commercial Rental Space Inquiry**
- (5) Dundarave Festival of Lights Society (2 submissions), November 21 & 26, 2024, regarding Upcoming Events**
- (6) 2 submissions, November 25, 2024, regarding Water Utility and Sewer & Drainage Utility Five-year Financial Plans**

### **Correspondence from Other Governments and Government Agencies**

- (7) P. Weiler, M.P. (West Vancouver-Sunshine Coast-Sea to Sky Country) (2 submissions), November 20, 2024, regarding Federal Initiatives and Programs**

### **Responses to Correspondence**

No Items.

**From:** [Redacted] s. 22(1)  
**Sent:** Wednesday, November 20, 2024 7:26 PM  
**To:** correspondence  
**Subject:** Washroom at Ferry Building Gallery

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Dear Mayor and Council,

My wife and I are long term residents of West Vancouver and we are regular walkers on the Seawalk trail from Dundarave to Ambleside Park.

We were very pleased to see the construction of the two public toilets that were added to the Ferry Building as part of the overall renovation.

However, we have noticed that one of these toilets has been closed for more than 4 months due to what appears to be a faulty door opening and closing mechanism.

There is a misspelled sign on the door of this particular toilet door which reads:- WASHROOMS ARE CLOSED. REPAIRS ARE IN PROGRESS.

With all due respect this sign is inaccurate as it infers that both of the washrooms are closed. This is not the case as the second washroom is obviously open for use and is being cleaned and serviced by whoever takes care of this service.

The washroom with the problematic door is sometimes fully closed and sometimes not fully closed making it possible for anyone to push the door open and use this toilet which is not being cleaned and is not being serviced with toilet paper. As a consequence this toilet is very unsanitary.

There is often a line up for the one official useable toilet.

We feel that this situation reflects badly on our community and it is hard to understand why it has taken more than 4 months to obtain parts and have a mechanic fix this faulty door so that visitors and other members of our community can use this washroom.

Would you please rectify this situation

Yours truly,

[Redacted] s. 22(1)  
[Redacted] s. 22(1)  
West Vancouver, [Redacted] s. 22(1)  
[Redacted] s. 22(1)

**From:** [REDACTED] s. 22(1)  
**Sent:** Wednesday, November 20, 2024 9:25 PM  
**To:** correspondence  
**Cc:** Mark Sager, Mayor; Nora Gambioli; Christine Cassidy; Scott Snider; Linda Watt; Peter Lambur; Sharon Thompson  
**Subject:** Urban Forest Management: Other Municipalities' Protection of 20 cm Trees.

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Dear Mayor and Council,

There is presumably a lot that many WV taxpayers would like to say (if they are even aware yet) that the agenda item titled "11. Ratification of the Committee of the Whole Recommendation" at the November 18, 2024 council meeting was to ratify the items for Staff to address re: the Urban Forest Management Plan in 2025.

It turns out, what I would consider a critical discussion took place on the issue. This is what appears to me occurred for context to my below request.

Instead of leaving off where the Meeting of the Whole ended with a list of critical items carefully presented and identified by WV tax payers, Staff advised Mayor and Council that the most critical of those items, including the reduction of the protected tree size to 20 cm, is now off the table for 2025. This was due to Staff's time constraints. There was no indication offered if or when it will be on the table despite Councilor Gambioli's efforts to not have it slip away to be forgotten.

Councilor Cassidy queried about even an investigation into the 20 cm tree size, but this was dismissed on the basis that Staff did not have time to even investigate it - unless the District committed to increasing their Staff budgetary size. This was based on Staff's worry that the lowered tree size would result in more illegal tree cutting requiring more Staff time that they did not have time for.

Councilor Cassidy also noted that even Richmond has a minimum tree protection size of 20cm. Staff countered that Richmond didn't have the type of tree concerns as West Vancouver, and for example the District of North Vancouver also has a minimum tree size of 75 cm.

This led me to wonder: is it just West Vancouver and North Vancouver Districts that are only protecting 75 cm tree sizes?

Based on a combination of my looking at the actual bylaws, and googling/AI of some results it turns out it is only North and West Vancouver that only protects trees 75cm or greater in Metro Vancouver. I included some other random jurisdictions outside of the Metro region for comparison as well. It's possible that the Google/AI results were in error for one or two jurisdictions, but I believe the below is minimally fair if not a 100% accurate representation of the tree protection sizes in other municipalities showing that, with the exception of West and North Vancouver District, it is standard to protect trees at 20 cm.

**Why can't WV just change the protected tree size to 20 cm like all other metro municipalities (with one exception), and fine people who cut trees illegally. In my view, this does not require a new contingent of Staff, just the will to do it.**

**Regarding the concerns about a spike in illegal tree cutting complaints, why not take up my suggestion and have the tree cutting service companies document what trees they cut and report it to the District. This again requires no onsite Staff attendance, nor an increased Staff.**

**Moreover, even if there is a significant uptick in illegal tree cutting complaints, they can be dealt with one at a time as time permits because, as Staff has now clarified, they don't need to catch the illegal tree cutters in the act.**

I believe the taxpayers of WV deserve an answer as to why the tree size cannot simply be reduced to 20 cm like the other municipalities.

My input is that it is unreasonable to rely on assumptions about what may or may not happen as a result of reducing the protected tree size, especially when, at the end of the day, it doesn't matter. Just fine illegal tree cutters as time permits whether it is the day off or e.g. a week later.

Please consider simply changing the protected tree size for the sake of the environment and the health and wellbeing of the residents of West Vancouver.

|                                 | Minimum Protected Tree Size |
|---------------------------------|-----------------------------|
| Burnaby                         | 20 cm                       |
| City of North Vancouver         | 20 cm                       |
| Coquitlam                       | 20 cm                       |
| District of North Vancouver     | 75 cm                       |
| District of North Saanich       | 20 cm                       |
| District of Oak Bay             | 30 cm                       |
| District of West Vancouver      | 75 cm                       |
| Port Moody                      | 10 cm                       |
| Langley Township                | 20cm                        |
| Surrey                          | 15-30cm                     |
| Vancouver                       | 20 cm                       |
| Victoria                        | 30 cm                       |
| Village of Harrison Hot Springs | 30 cm                       |
| White Rock                      | 20 cm                       |
| Qualicum Beach                  | 30 cm                       |

I expect to make similar comparisons on riparian area protections for your consideration as well. Also, the bylaws I looked at also indicated some concerning issues, e.g. protections against topping trees that are not in place in WV, but it will take more time to investigate and then put forward for consideration.

Sincerely,

s. 22(1)

, WV



**From:** [REDACTED] s. 22(1)  
**Sent:** Thursday, November 21, 2024 8:18 AM  
**To:** correspondence  
**Subject:** Pay Parking

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Hi I am a West Vancouver resident, [REDACTED] s. 22(1). I am writing to express my concern with more pay parking for trails through out West Vancouver. We frequent Lighthouse park an both of us were frustrated with having to pay and we both could not successfully sign up for the Hang Tag App. Paying to go for a walk may deter people to go which is sad. If this does go through then I trust that the locals do not have to pay and that the cost and registering is easy and one time.

Thank you for your time,

[REDACTED] s. 22(1)

**From:** s.22(1)  
**Sent:** Thursday, November 21, 2024 10:08 AM  
**To:** correspondence  
**Subject:** A side consequence of having paid parking at West Van Parks

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Good morning,

I am a resident s.22(1) and live at s.22(1) s.22(1).

When the pilot project began requiring parking at lighthouse park to be paid, we have noticed an significant uptick of cars being parked s.22(1) from non-residents that simply don't want to pay the parking fees at the park. One particular lady parks on s.22(1) almost daily with her van and takes her dog to the park. The parking location where she and others park eliminate the availability for residents to use those parking spaces and also reduces revenue to West Van by those skirting the rules. It simply is not fair to nearby residents or to those that are paying the fees you require.

While I support paid parking at the parks, the district should consider an approach to monitor nearby streets where public parking is not permitted and deliver parking tickets (maybe warnings first). This unexpected nuisance to nearby residents of the parks caused by outsiders not wanting to pay the park fees should be dealt with. Paid parking is adding significant revenues to the District coffers. I feel it is only right for the District to apply a small portion of these revenues to address unintended consequences that impact nearby residents.

Thank you for considering my feedback,

s.22(1)  
s.22(1) West Van

s.22(1)

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**From:** RALPH SMITH <dash-hound@shaw.ca>  
**Sent:** Saturday, November 23, 2024 11:45 AM  
**To:** correspondence  
**Cc:** Mark Sager, Mayor; Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt  
**Subject:** Pay Parking Expansion (File: 1700-09)

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Hello,

It has just come to our attention that there are plans to expand Pay Parking to more parks in West Vancouver. As a commercial dog walking company from North Vancouver who services dogs from your municipality, we have been paying Park Use Permit Fees since their institution in 2008. Until now dog walking companies have paid over \$600,000 in Park Use Fees to West Vancouver. We appreciate the continued opportunity to service clients from West Vancouver as per your regulations.

In 2025 our Park Use Permit Fees (for 2 people) will be \$1025 plus business license fees. We believe that it is reasonable to include annual parking passes in the fees for Park Use Permit holders.

Thank you for your consideration  
Karen Buffett  
Ralph Smith  
Dash-Hound Pet Services

s. 22(1)

North Vancouver, BC

s. 22(1)

Sent from my iPad

**From:** [REDACTED] s. 22(1)  
**Sent:** Thursday, November 21, 2024 4:24 PM  
**To:** correspondence

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Hi there,

I hope this message finds you well. I am writing to share my ongoing struggle and seek support in finding a commercial space to open a much-needed daycare in our community. For over a year now, I have been actively searching for a suitable location in West Vancouver or North Vancouver, but despite my efforts, I have had no success.

As someone with a strong background in education, I am deeply passionate about providing quality childcare. I was [REDACTED] s.22(1) [REDACTED] s.22(1) credentials. [REDACTED] s.22(1) who also live here in Vancouver, were teachers [REDACTED] s.22(1) home country and now hold their ECE certifications [REDACTED] s.22(1). Together, we have a vision to create a safe, enriching, and nurturing daycare center that would greatly benefit local families.

However, the lack of available spaces has been a significant barrier, and it feels like there is little hope of realizing this dream. We understand the critical need for childcare services in the community and believe we could make a meaningful contribution if given the opportunity.

I am reaching out to ask if the city could provide any support or guidance. For example:

- Are there any available municipal spaces or underutilized properties that could be leased or developed for childcare use?
- Are there any programs or initiatives designed to support small business owners or educators in starting childcare facilities?
- Is there any way the city could assist us in navigating this process?

We are eager to invest our skills, experience, and dedication into serving our community and are open to any ideas or opportunities that might make this possible.

Thank you so much for taking the time to consider our situation. I would be incredibly grateful for any advice or support you can offer. I am happy to meet in person or provide more details about our plans.

Looking forward to your response.

**Best regards,**

s. 22(1)

s. 22(1)

s. 22(1)

W., Vancouver

s. 22(1)

Sent from Yahoo Mail for iPhone

**From:** Mary Markwick <mary@dundaravefestival.com>  
**Sent:** Thursday, November 21, 2024 6:31 PM  
**To:** correspondence  
**Subject:** End Homelessness Beautifully

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**Your tree is a miracle, so are you**





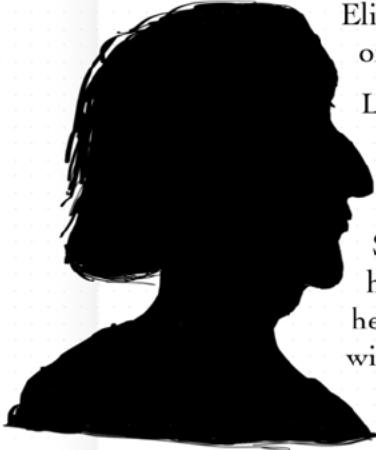
**CLAIM YOUR TREE TODAY**

First thing Saturday morning, we'll be rolling up our sleeves with a small army of West Vancouver Firefighters to plant the *Forest of Miracles*. It always amazes me how this changes everything.

I want you to know that I'll be thinking of you as we do this work. May each tree be a beacon of hope for you, everyone you love, and every friend you've not yet met. In the *Forest of Miracles*, each tree is a miracle of the love and creativity you bring to it. It welcomes, inspires and helps to make sure no one's left out alone in the cold.

We are together ending homelessness beautifully, *right here on the North Shore*, one person at a time. You make this happen by giving to the **FOREST OF MIRACLES FUND**.

## Meet Elise, 72



Elise sheltered in her car for a while. Before that, she'd *always* had a home of her own on the North Shore.

Lookout's outreach team got to know her, and earned her trust.

Her car broke down, and wouldn't make it even through the summer. Besides, the heat waves made it hard to keep living in it.

She got to work with Lookout's outreach team to get back into a home of her own. She applied to a transitional housing program. Outreach had her back through the review and interview process. She landed a place within two weeks of her application.

Elise is now getting the support she needs *always* to have a home of her own, again.

If you've not yet claimed a tree, or if someone you love needs to shine with a tree of their own, take heart. It's not too late. Claim yours now.

Even better, join us as a **Festival Founder** and keep the Festival radiant.

And, yes. As you've seen in the *North Shore News*, superstorms, droughts and heat domes put at risk even Christmas trees. In claiming a tree in the *Forest of Miracles*, you help us make sure our local farmers, our performing artists and the most vulnerable people in our own community can thrive.

Let me know if you need my help.

Love and joy come to you.



I WANT TO BE A FESTIVAL FOUNDER

Mary Markwick  
Executive Director  
Dundarave Festival of Lights  
[\(778\) 847-1426](tel:(778)847-1426)

# Climate change threatening West Vancouver Christmas tree festival

Grand firs aren't surviving B.C.'s annual droughts, heat waves and floods, says the man in charge of obtaining trees for the Forest of Miracles



[Brent Richter](#)  
Nov 17, 2024 9:35 AM





# HOMELESSNESS

hurts *our* families, friends

*e*'s neighbours. **END**

homelessness

*beautifully.*

**39%**  homeless in WV/NV  
from 2022 to 2023\*

DUNDARAVE CHRISTMAS FAIR  
SATURDAY NOVEMBER 30TH



NATIVITY & PADDLE SONGS  
SATURDAY DECEMBER 7TH



WORLD CHRISTMAS  
SATURDAY DECEMBER 14TH



CHRISTMAS WASSAIL & BONFIRE NIGHT  
SATURDAY DECEMBER 21ST



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You are receiving this email because we want to celebrate the ways you've been part our Festival community in previous seasons, and we want to make sure you have the chance to shine with us.



Our mailing address is:  
Dundarave Festival of Lights Society P.O. Box 91766 West Vancouver, BC V7V 4S1 Canada

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Dundarave Festival of Lights Society · P.O. Box 91766 · West Vancouver, BC V7V 4S1 · Canada



**From:** Mary <mary@dundaravefestival.com>  
**Sent:** Tuesday, November 26, 2024 1:33 PM  
**To:** correspondence  
**Subject:** 🌲 Forest of Miracles update 2

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**Ready, Set, Decorate!**



[CLICK HERE TO FIND YOUR TREE](#)

In this edition of the Forest of Miracles Update:

🌲 WHERE IS MY TREE? 🌲

👉 KEY DATES 👉

🏆 PEOPLE'S CHOICE AWARDS 🏆

😊 DONATE TO END HOMELESSNESS BEAUTIFULLY 😊

🌲 WHERE IS MY TREE? 🌲

Check out our website [CLICK HERE TO FIND YOUR TREE](#). Scroll down to see the maps and list of trees. Hunting for your tree is part of the fun.

*\*\* if your tree is not listed, or you find your tree but there is no sign... we're working on it\*\**

👉 KEY DATES 👉

**Saturday November 30th**

**Dundarave Christmas Fair**

## 🌟 Presented Festival Founder: Hollyburn House by Venvi 🌟

**WHERE:** Dundarave Beach Park *and* Grosvenor Ambleside Galleria

**WHERE:** Decorating Party at Dundarave Beach Park

**WHEN:** Saturday November 30th Noon - Dusk

**WHO:** All the community members you know and love and some Future Friends you haven't met yet.

**WHY:** Because it's way more fun to decorate together! There will also be music and entertainment.

**HOW:** Bring your own LED lights (lots!) and weatherproof decorations. Power outlet supplied by us! (Thank you Wild Coast Productions)

Be sure to attach decorations securely against the weather.

We find that using florist wire and spiralling it up the branch like a corkscrew works very well (and is still easy to remove in January). Watch this Instagram post for a demo

At Dusk (around 4pm) we will have the West Van Youth Band give us a fanfare to officially start the Dundarave Festival of Lights 2023!

(BUT)

*If you can't make it for Saturday, you can decorate anytime this week.*

### **OTHER FUNNY DETAILS:**

**STAND STRAIGHT:** Yes, sometimes trees are WoBbLy when we first put them up. After a couple of storms and some expert straightening attention (aka me), they eventually stay straight.

**STAND OUT: 50% of trees last year had white lights.** Unusual coloured lights get noticed. Green, Teal, Orange, Purple, Pink are the least used colours.

**STAND TALL:** The savviest decorators we know bring their own step stool. The kindest decorators share them with their neighbours. Gratitude will pay it forward.

BUY BAUBLES FROM US: Bring your own bag and fill it for \$20 with gently used baubles.

TROUBLESHOOTING: So many variables here... please reach out to me and we can work it out.

DECORATING TIPS: Check our website for decorating tips

## PEOPLE'S CHOICE AWARDS

With thanks to Grosvenor Ambleside for helping make this happen!

**WHO:** The general public will choose their favourite trees for a chance to win prizes.

**WHAT:** Categories are:

Favourite School

Favourite Theme

Favourite Glitz and Glam

Most Sustainable

Most Creative

**WHERE:** Voting is online [HERE](#). Signs will be scattered throughout with QR codes. We will be promoting this!

**WHEN:** Voting begins on November 30th ends on December 20th with announcements on December 21st through social media and on the Bonfire Night.

**HOW:** Voting online [HERE](#)! Get your people out voting for your tree.

**WHY:** Why not? Get people more engaged. You'll get all the glory and attention if you win. The public get a chance to give their opinion and a chance to win something.

## DONATE FOREST OF MIRACLES FUND :

WHO: Tree Sponsors, colleagues, friends, family and their community. That's us, folks.



WHERE: Where does this money go? Lookout Housing&Health Society runs the North Shore Shelter and provides many other services for homeless in our community.

WHY: Your donation goes straight to Lookout and is earmarked for their lifesaving work on the North Shore.

WHAT: Your tree fee pays for your tree (Thank you!)

✦ We also expect a minimum donation of \$250 to Lookout Foundation ✦

BONUS WHAT x2: In addition to a charitable tax receipt, you will be entered to win PRIZES when you donate!

WHEN: Please donate before the end of the year to be included in our campaign

HOW: Donate through our Forest of Miracles Fund 2024

You can donate \$250 yourself and get a charitable tax receipt or

create a Pledge Page 'GIVING GROUP' - need help? Ask!

CHECK OUT Swim4Fit's GIVING GROUP = it's amazing!

We also take cheques made out to Lookout Foundation with a note: Dundarave Festival.

### **HELP!!**

***If you need help with your donation or Giving Group please reply to me and I can connect you with one of our Festival Elves to help you.***

Please ask if you have any questions!

Sincerely,

Mary

778-847-1426

Make my donation to the Forest of Miracles fund now

PEOPLE'S CHOICE AWARD - VOTE FOR YOUR FAVOURITE TREE



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**From:** [REDACTED] s. 22(1)  
**Sent:** Monday, November 25, 2024 2:25 PM  
**To:** Mark Sager, Mayor; Linda Watt; Peter Lambur; Sharon Thompson; Scott Snider; Nora Gambioli; Christine Cassidy; correspondence  
**Subject:** Water Utility and Sewer & Drainage Utility Five-year Financial Plans 2025-29

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Your Worship and Councillors,

While one cannot be truly said to welcome higher utility fees at this time, it is difficult to mount an effective counter-argument given the limited time that the public has been granted to review the two Council Reports that will be presented during this evening's Regular Council Meeting.

The reports were posted to the District's website four days ago. Given the complexity of the subject and repetitive nature of the Council Report, it is too much to ask of the public to read, consider and respond to the proposed fee increases and additional tax levies that the Engineer recommends. That, plus the errors and omissions in the report and the need to conduct online searches for the external documents that the Engineer alludes to in his reports, make for a challenging (perhaps, intentionally so) environment for the development of informed consent. Given that some members of Council oppose informed consent by the electors, perhaps this will come as no surprise to you.

Even so, the following brief remarks and comments may be of interest to you, in passing.

#### Water Utility Fund -- Comments

1) Because of the worksheet method employed by the Engineer, the additional Water Fee gross revenue required to meet the projected operating expenses and capital expenditures during budget year 2025 is overstated by \$913,500 (See Appendix A of the Council Report). The Utility can operate adequately with only \$165,000 of additional Water Fee gross revenue for budget year 2025. The savings in the proposed Water Utility fee rate increase would be welcomed by the average W. Van. ratepayer.

2) A \$5,000,000 contribution to capital that appears in budget year 2026 is not explained in the Council Report (Appendix A, Water Capital Reserve Fund); the external source of the contribution is not identified. The author should identify both the source and the purpose of the contribution.

3) A preferred approach to development of the budget estimates, which is mentioned in comment #5 below (re: Sewer & Drainage Utility Fund) whereby the budget is split into two parts -- an operating budget, and a separate capital budget -- improves planning calculations and reduces complexity in budget preparation, and facilitates identification of errors. Based on private sector experience here and abroad with this approach I

recommend it to you for consideration in future water utility and sewer & drainage utility budgeting.

Sewer & Drainage Utility Fund -- Comments

1) The senior governments' contribution to the capital funds to construct the NSWWTP is \$400 million (+/-). In the Engineer's discussion in the body of the Council Report, the contribution to capital from the senior government's is not disclosed or acknowledged.

2) Metro Vancouver has stated in a publication on its website that the North Shore municipal residents will only be required to cover a small fraction of the cost of constructing the NSWWTP. The figure of \$590 per household per year for thirty (30) years has been put forward by Metro Vancouver as the contribution expected of North Shore Residents towards defraying the capital cost of the NSWWTP. The 2021 Census returns published by Statistics Canada indicate that the number of private dwellings in West Vancouver (District of) is 18,795. Multiplying \$590/household/year by 18,795 private dwellings (households) indicates an annual GVS&DD levy for the NSWWTP of \$11,089,050 per year on the District. Because Metro Vancouver finances its capital expenditures by issuing long-term debt on the North American capital markets, we can expect that this \$590/household/year levy will be a constant value rather than an accelerating charge which the Engineer shows in his budget worksheet calculations.

3) The cost of decommissioning and remediating the existing primary waste water treatment plant, given the size of the plant and the low complexity of the facility, should not be overstated. The Engineer's remarks in the Council Report in this regard should not be construed to be anything other than speculation. No provision for the cost of decommissioning and remediation of the facility should be made in 2025-2029 five-year financial plan for the Sewer & Drainage Utility Fund.

4) The errors in the Engineer's budget worksheet should be corrected. The capital reserve fund balances and transfers require review.

5) The Engineer's approach to segregating the budget into two parts -- one dealing with "local" operating and capital budgets, and the other dealing with "regional" operating and capital budgets -- is 'innovative' but not expository. A preferable approach is to work with two separate budgets -- one for operations, and the other for capital expenditures. This preferred approach allows for the application of Fund Accounting methods wherein a fund includes a revenue budget, expense or expenditure budget, and a reserve fund budget. The planner works with the Operations Budget (revenue, expense, and surplus account) and a Capital Budget (revenue, expenditure, and reserve(s)). The consolidated budget is then drawn up from the combination of the Operations Budget and the Capital Budget. This preferred approach lowers the amount of the "additional gross revenues" to "balance" the consolidated budget, and gets away from the complicated worksheet structure that is subject to errors that the Engineer presents in Appendix A of the Council Report.

Best regards,

s. 22(1)

s. 22(1)

, West Vancouver, BC

s. 22(1)

s. 22(1)

**From:** [REDACTED] s. 22(1)  
**Sent:** Monday, November 25, 2024 4:20 PM  
**To:** Mark Sager, Mayor; Linda Watt; Peter Lambur; Sharon Thompson; Scott Snider; Nora Gambioli; Christine Cassidy; correspondence  
**Subject:** RE: Revised Budget Worksheet for the Water Utility Five-year Financial Plan 2025-29  
**Attachments:** DWV Water Utility Proposed 5-year Financial Plan 2025-2029 (Nov 25 2024) Revised.pdf

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Mayor & Council,

Earlier I suggested that the Engineer's worksheet presentation of the proposed Water Utility Five-year Financial Plan 2025-29 could be improved by separating the worksheet into two separate parts: (1) an Operations budget worksheet, and (2) a Capital expenditure budget worksheet. The advantages are many, but principally in reducing complexity and potential for errors such as those present in the Appendix A representation of the five-year financial plan for the Water Utility (2025-29) that will be proposed during this evening's Regular Council Meeting.

The appended 3-page PDF document illustrates how the separate operating and capital budget worksheets might be organized. Page 1 presents the operating budget (five-year plan); page 2, the capital budget (five-year plan); and page 3, the consolidated budget (five-year plan).

In the operating budget worksheet, the additional gross utility fee revenue is chosen to ensure that the unappropriated accumulated operating surplus ending balance in each of the five years of the five-year plan equals the target threshold of 120-days of operating expenses (excl. debt service charges). Transfers from the to capital reserves occur in those years for which the unappropriated accumulated operating surplus ending balance before transfers exceeds the 120-days of operating expense target for the year. Increases in the gross utility fee revenues occur in those years for which the unappropriated accumulated operating surplus before increases in gross revenue is below the targeted 120-days of operating expense target for the year.

The capital budget is shown on page 2 of the PDF. In the capital budget, a separate line "Balancing Capital Fee" shows the increase in gross utility fees required to achieve the targeted ending capital reserve fund balance desired by the Engineer in order to meet subsequent years' funds for planned capital expenditures in those future periods. It should be noted that the capital budget is not balanced with respect to its 'bottom line', i.e., the line titled "Capital Budget Surplus (Deficit)". This is because the control object of the capital budget is the ending balance of the Capital Reserve Fund in each period. It is the Capital Reserve Fund ending balance that produces the continuity required by the multi-year nature of the capital expenditure plan wherein the capital reserve acts to smooth out or regularize the "lumpy" nature of aggregated discrete



amounts of capital investment relating to new facilities and the sustaining capital expenditures to support ("renew") existing utility capital assets.

In the Engineer's worksheet, the increase in gross utility fee revenue (pre-early payment discount) is predicated on achieving a zero net revenue position in each and every year irrespective of whether those increases are required for achieving targeted unappropriated accumulated operating surplus to meet a 120-day ending surplus position or a desired capital reserve ending balance to meet smoothing and continuity objectives in the capital reserves. By separating the worksheet into two parts -- operating and capital budgets -- the Engineer gains greater insight and the council member obtains a better, and, I would argue, a more accessible view into the budget-making process.

As an example, consider the capital budget presented in the worksheet on page 2 of the appended PDF file. In the section headed "Future Water Projects Capital Fund" in budget year 2028, the Engineer has forecast a capital expenditure of \$702,000 for new capital assets, but in his worksheet (Appendix A) his opening balance in the future water projects capital fund is nil. This leads to a negative ending balance in future water projects capital fund in his worksheet. As this is a contradiction of the budget rule that capital fund accounts cannot be less than zero (i.e., deficits in capital accounts are not allowed in practice), his plan is invalid as it stands. In the capital budget presented on page 2 of the appended PDF file, the deficit balance is corrected by a transfer from the Capital Reserve Fund to the Future Water Projects Capital Fund in budget year 2028. Having the capital budget, organized as shown in the PDF file appended hereto, on one page makes the error in the Engineer's worksheet obvious and easily corrected.

On page 3 of the PDF file, the consolidated operating expense and capital expenditure budgets are presented, again on one page. This makes it easier for the reader of the budgets to see at a glance the key aspects of the proposed budget. Instead presenting the budget figures in whole numbers, the budget worksheets present the budget figures in millions of dollars to three decimal places. This gives a condensed presentation that improves readability and comprehension for the reader.

I recommend this change in approach for its ease of budget presentation and accessibility to those readers who are not entirely familiar with the fine points of public sector accounting conventions or those who lack the time to examine the detail in the Engineer's worksheets. The proposed approach is consistent with the Fund Accounting method of presentation.

Regards,

s. 22(1)

s. 22(1)

West Vancouver, BC

s. 22(1)

s. 22(1)

DWV Water Utility Proposed 5-year Financial Plan 2025-2029 (Nov 25 2024)

| <b>Water Utility Fund</b>         |              | <b>2024</b>  | <b>2025</b>    | <b>2026</b>  | <b>2027</b>  | <b>2028</b>  | <b>2029</b>  |
|-----------------------------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|
| <u>Operating Budget</u>           | \$, millions |              |                |              |              |              |              |
| Operating Fees                    | gross        | 15.814       | 13.955         | 14.034       | 14.032       | 14.060       | 15.581       |
| Balancing Operating Fee           | gross        |              | 0.165          | 0.950        |              |              |              |
| less: Discount                    | 10%          | - 1.581      | - 1.412        | - 1.498      | - 1.403      | - 1.406      | - 1.558      |
| Operating Fees                    | net          | 14.233       | 12.708         | 13.485       | 12.629       | 12.654       | 14.023       |
| Other Revenue                     |              |              |                |              |              |              |              |
| Less:                             |              |              |                |              |              |              |              |
| Operating Expense                 |              | 10.086       | 11.620         | 12.159       | 11.531       | 11.704       | 11.786       |
| Debt Service                      |              | 1.785        | 1.350          | 1.147        | 0.129        | 0.543        | 0.543        |
|                                   |              | -            | -              | -            | -            | -            | -            |
| Operating Surplus (Deficit)       |              | <u>2.361</u> | <u>- 0.262</u> | <u>0.180</u> | <u>0.969</u> | <u>0.408</u> | <u>1.694</u> |
| <u>Unappropriated Surplus</u>     |              |              |                |              |              |              |              |
| Opening Balance                   |              | 3.367        | 4.135          | 3.873        | 4.053        | 3.844        | 3.901        |
| Operating Surplus(Deficit)        |              | 2.361        | - 0.262        | 0.180        | 0.969        | 0.408        | 1.694        |
| Transfer to Reserves              |              | - 1.594      | -              | -            | - 1.178      | - 0.350      | - 1.667      |
| Ending Balance                    |              | <u>4.135</u> | <u>3.873</u>   | <u>4.053</u> | <u>3.844</u> | <u>3.901</u> | <u>3.929</u> |
| <i>120-days Operating Expense</i> |              | <i>3.362</i> | <i>3.873</i>   | <i>4.053</i> | <i>3.844</i> | <i>3.901</i> | <i>3.929</i> |
|                                   |              | 0.773        | -              | -            | -            | -            | -            |

DWV Water Utility Proposed 5-year Financial Plan 2025-2029 (Nov 25 2024)

|   |                  | 2024    | 2025    | 2026    | 2027    | 2028    | 2029    |
|---|------------------|---------|---------|---------|---------|---------|---------|
| <b>Water Utility Fund</b>                 |                  |         |         |         |         |         |         |
| <b>Capital Budget</b>                     | \$, millions     |         |         |         |         |         |         |
| Capital Fees                              | gross            | 7.808   | 9.667   | 10.667  | 11.667  | 12.667  | 13.173  |
| Balancing Capital Fee                     | gross            |         |         |         | 1.108   | 2.022   | 0.304   |
| less: Discount                            | 10%              | - 0.781 | - 0.967 | - 1.067 | - 1.277 | - 1.469 | - 1.348 |
| Capital Fees                              | net              | 7.027   | 8.700   | 9.600   | 11.497  | 13.220  | 12.130  |
| Transfer from Unappropriated Surplus      | (cells D19 -I19) | 1.594   | -       | -       | 1.178   | 0.350   | 1.667   |
| Contributions to Capital                  |                  |         |         | 5.000   |         |         |         |
| Internal Recoveries                       | net              | 0.150   | 0.228   | 0.235   | 0.242   | 0.249   | 0.257   |
| Interest income                           |                  | -       | -       | -       | -       | -       | -       |
| Less:                                     |                  |         |         |         |         |         |         |
| Capital Expenditures                      | Current Projects | 8.723   | 10.193  | 12.673  | 15.905  | 15.793  | 11.951  |
| Capital Expenditures                      | Future Projects  | 2.987   | 1.300   | -       | -       | 0.702   | -       |
| Other Expenditures for Capital            |                  | -       | -       | -       | -       | -       | -       |
| Capital Budget Surplus (Deficit)          |                  | - 2.939 | - 2.564 | 2.163   | - 2.988 | - 2.676 | 2.102   |
| <b>Capital Reserve Fund</b>               |                  |         |         |         |         |         |         |
| Opening Balance                           |                  | 6.338   | 6.387   | 5.123   | 7.285   | 4.298   | 1.622   |
| Capital Budget Surplus (Deficit)          |                  | - 2.939 | - 2.564 | 2.163   | - 2.988 | - 2.676 | 2.102   |
| Transfer to Future Water Projects Fund    |                  |         |         |         |         | - 0.702 |         |
| Add back: Future Projects' Capex          |                  | 2.987   | 1.300   | -       | -       | 0.702   | -       |
| Ending Balance                            |                  | 6.387   | 5.123   | 7.285   | 4.298   | 1.622   | 3.725   |
|   |                  | 5.938   | 4.869   | 7.218   | 4.298   | 1.622   | 3.725   |
| <b>Future Water Projects Capital Fund</b> |                  |         |         |         |         |         |         |
| Opening Balance                           |                  | 2.987   | 1.300   | -       | -       | -       | -       |
| Transfer from Water Reserve Fund          |                  | 1.300   | -       | -       | -       | -       | -       |
| Transfer from Capital Reserve Fund        |                  |         |         |         |         | 0.702   |         |
| Less: Future Projects' Capex              |                  | - 2.987 | - 1.300 | -       | -       | - 0.702 | -       |
| Ending Balance                            |                  | 1.300   | -       | -       | -       | -       | -       |



DWV Water Utility Proposed 5-year Financial Plan 2025-2029 (Nov 25 2024)

|   |                    | 2024          | 2025          | 2026          | 2027          | 2028          | 2029          |
|---|--------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| <b>Water Utility Fund</b>                 |                    |               |               |               |               |               |               |
| <u>Consolidated Budget</u>                | \$, millions       |               |               |               |               |               |               |
| Fee Revenue                               | Gross              | 23.622        | 23.622        | 24.701        | 25.699        | 26.727        | 28.754        |
| Balancing Fee Revenue                     | Gross              | -             | 0.165         | 0.950         | 1.108         | 2.022         | 0.304         |
| less: Discount                            | 10%                | - 2.362       | - 2.379       | - 2.565       | - 2.681       | - 2.875       | - 2.906       |
| Fee Revenue                               | Net                | 21.260        | 21.408        | 23.085        | 24.126        | 25.874        | 26.153        |
| Other Revenue:                            |                    |               |               |               |               |               |               |
| Transfer from Unappropriated Surplus      | To Capital Reserve | 1.594         | -             | -             | 1.178         | 0.350         | 1.667         |
| Contributions to Capital                  |                    | -             | -             | 5.000         | -             | -             | -             |
| Internal Recoveries                       |                    | 0.150         | 0.228         | 0.235         | 0.242         | 0.249         | 0.257         |
| Interest income                           |                    | -             | -             | -             | -             | -             | -             |
| <b>Total Revenues</b>                     |                    | <u>23.004</u> | <u>21.637</u> | <u>28.320</u> | <u>25.547</u> | <u>26.473</u> | <u>28.076</u> |
| Expenses & expenditures                   |                    |               |               |               |               |               |               |
| Operating Expense                         | -                  | 10.086        | 11.620        | 12.159        | 11.531        | 11.704        | 11.786        |
| Debt Service                              | -                  | 1.785         | 1.350         | 1.147         | 0.129         | 0.543         | 0.543         |
| Other Expense, n.e.c.                     |                    | -             | -             | -             | -             | -             | -             |
| Capital Expenditures                      | Current Projects   | 8.723         | 10.193        | 12.673        | 15.905        | 15.793        | 11.951        |
| Capital Expenditures                      | Future Projects    | 2.987         | 1.300         | -             | -             | 0.702         | -             |
| Other Expenditures for Capital            |                    | -             | -             | -             | -             | -             | -             |
| <b>Total Expenses &amp; Expenditures</b>  |                    | <u>23.581</u> | <u>24.462</u> | <u>25.978</u> | <u>27.565</u> | <u>28.741</u> | <u>24.280</u> |
|   |                    |               |               |               |               |               |               |
| Consolidated Net Revenue (Deficit)        |                    | - 0.578       | - 2.826       | 2.342         | - 2.019       | - 2.268       | 3.796         |
|   |                    |               |               |               |               |               |               |
| <u>Unappropriated Surplus</u>             |                    |               |               |               |               |               |               |
| Opening Balance                           |                    | 3.367         | 4.135         | 3.873         | 4.053         | 3.844         | 3.901         |
| Operating Surplus(Deficit)                |                    | 2.361         | - 0.262       | 0.180         | 0.969         | 0.408         | 1.694         |
| Transfer to Reserves                      |                    | - 1.594       | -             | -             | - 1.178       | - 0.350       | - 1.667       |
| Ending Balance                            |                    | <u>4.135</u>  | <u>3.873</u>  | <u>4.053</u>  | <u>3.844</u>  | <u>3.901</u>  | <u>3.929</u>  |
| <i>120-days Operating Expense</i>         |                    | 3.362         | 3.873         | 4.053         | 3.844         | 3.901         | 3.929         |
|   |                    |               |               |               |               |               |               |
| <u>Capital Reserve Fund</u>               |                    |               |               |               |               |               |               |
| Opening Balance                           | -                  | 6.338         | 6.387         | 5.123         | 7.285         | 4.298         | 1.622         |
| Capital Budget Surplus (Deficit)          | -                  | - 2.939       | - 2.564       | 2.163         | - 2.988       | - 2.676       | 2.102         |
| Transfer to Future Water Projects Fund    | -                  | -             | -             | -             | -             | - 0.702       | -             |
| Add back: Future Projects' Capex          | -                  | 2.987         | 1.300         | -             | -             | 0.702         | -             |
| Ending Balance                            | -                  | <u>6.387</u>  | <u>5.123</u>  | <u>7.285</u>  | <u>4.298</u>  | <u>1.622</u>  | <u>3.725</u>  |
|   |                    |               |               |               |               |               |               |
| <u>Future Water Projects Capital Fund</u> |                    |               |               |               |               |               |               |
| Opening Balance                           | -                  | 2.987         | 1.300         | -             | -             | -             | -             |
| Transfer from Water Reserve Fund          | -                  | 1.300         | -             | -             | -             | -             | -             |
| Transfer from Capital Reserve Fund        | -                  | -             | -             | -             | -             | 0.702         | -             |
| Less: Future Projects' Capex              | -                  | - 2.987       | - 1.300       | -             | -             | - 0.702       | -             |
| Ending Balance                            | -                  | <u>1.300</u>  | <u>-</u>      | <u>-</u>      | <u>-</u>      | <u>-</u>      | <u>-</u>      |
|   |                    |               |               |               |               |               |               |
| Ending Balance Capital Reserve Funds      |                    | <u>7.687</u>  | <u>5.123</u>  | <u>7.285</u>  | <u>4.298</u>  | <u>1.622</u>  | <u>3.725</u>  |

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**From:** Weiler, Patrick - M.P. <Patrick.Weiler@parl.gc.ca>  
**Sent:** Wednesday, November 20, 2024 3:30 PM  
**To:** Weiler, Patrick - M.P.  
**Subject:** [Possible Scam Fraud]Call for Applications - Community Sport for All Initiative  
**Attachments:** Letter from MP Patrick Weiler - Community Sport for All Initiative Call for Applications 2024.pdf

**CAUTION:** This email originated from outside the organization from email address Patrick.Weiler@parl.gc.ca. Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

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Good afternoon,

Please see the attached letter from MP Patrick Weiler regarding a new call for applications for the Community Sport for All Initiative.

Sincerely,

**Kevin Hemmat**

Director of Communications  
Office of Patrick Weiler MP  
West Vancouver-Sunshine Coast-Sea to Sky Country  
Office: 604-913-2660  
Cell: 604-353-2550  
Kevin.Hemmat.842@parl.gc.ca



HOUSE OF COMMONS  
CHAMBRES DES COMMUNES  
CANADA

# Patrick Weiler

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

November 20, 2024

Dear Friends & Neighbours,

Sport has the power to build communities, bring people together and transform lives. Still, too many people in Canada face barriers that prevent them from experiencing the benefits of sport. To address this, the Honourable Carla Qualtrough, Minister of Sport and Physical Activity, announced a new call for proposals under the Community Sport for All Initiative.

National organizations, or those capable of delivering projects across multiple provinces or territories, are invited to submit proposals. The Community Sport for All Initiative focuses on removing barriers to participation for underrepresented groups including Black, Indigenous and racialized communities, persons with disabilities, 2SLGBTQI+ people, persons with low incomes, seniors and newcomers. Successful proposals will work with local groups to ensure sport opportunities are available for everyone.

Budget 2024 provided \$15 million over two years for the Community Sport for All Initiative, which includes \$5 million in 2024–25 and \$10 million in 2025–26. This funding is part of the Government of Canada's broader vision to create a sport system that reflects Canadian values of inclusivity, accessibility and community engagement.

Organizations are invited to submit their proposals by December 23, 2024. [Please see this page for more information and to apply.](#)

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP  
*West Vancouver-Sunshine Coast-Sea to Sky Country*

## Constituency

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Wellington Building, Ottawa  
Ontario, K1P 5B9  
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Email : Patrick.Weiler@parl.gc.ca

---

**From:** Weiler, Patrick - M.P. <Patrick.Weiler@parl.gc.ca>  
**Sent:** Wednesday, November 20, 2024 3:50 PM  
**To:** Weiler, Patrick - M.P.  
**Subject:** [Possible Scam Fraud]Call for Proposals - Youth Mental Health Fund  
**Attachments:** Letter from MP Patrick Weiler - Youth Mental Health Fund Call for Applications 2024.pdf

**CAUTION:** This email originated from outside the organization from email address Patrick.Weiler@parl.gc.ca. Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

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---

Good afternoon,

Please see the attached letter from MP Patrick Weiler regarding the first call for proposals for the Youth Mental Health Fund

Sincerely,

**Kevin Hemmat**

Director of Communications  
Office of Patrick Weiler MP  
West Vancouver-Sunshine Coast-Sea to Sky Country  
Office: 604-913-2660  
Cell: 604-353-2550  
Kevin.Hemmat.842@parl.gc.ca



HOUSE OF COMMONS  
CHAMBRES DES COMMUNES  
CANADA

# Patrick Weiler

Member of Parliament  
West Vancouver-Sunshine Coast-Sea to Sky Country

November 20, 2024

Dear Friends & Neighbours,

Young people across Canada are struggling with their mental health. From the pressures of social media to uncertainties about the future fueled by affordability, global conflict, climate change and more, youth are growing up with different realities. It's crucial that all youth have timely access to appropriate services and supports right in their communities from the organizations they trust.

**This week we launched the first call for proposals under the Youth Mental Health Fund.** Organizations can apply for funding to increase access to community-based mental health care for young people across Canada. These projects will enhance access to mental health supports and services for youth in their communities that meet their unique needs, including underserved populations and Indigenous youth.

This open call for proposals is part of the \$500 million investment over five years committed in Budget 2024 to develop the Youth Mental Health Fund, which will help create lasting and meaningful improvements in the mental health of youth and their families.

The Fund will help community organizations expand the mental health care services they offer to youth, add capacity and fill gaps and ensure they are integrated within the broader healthcare system. It will also help community organizations link into Integrated Youth Service networks and/or provincial and territorial health systems. **The deadline to submit a proposal is January 22, 2025.**

[Please see this page for more information and to submit your application.](#)

We are committed to working with partners across the country to ensure that all young people have easy and equitable access to mental health services when and where they need it. Through initiatives such as the new Youth Mental Health Fund, we are showing our youth that their mental health is a priority.

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,

Patrick Weiler, MP  
*West Vancouver-Sunshine Coast-Sea to Sky Country*

## Constituency

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## Ottawa

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