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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**REGULAR COUNCIL MEETING AGENDA  
FEBRUARY 12, 2024**

**7 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER  
AND VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Council Chamber, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)*

We acknowledge that we are holding this meeting on the traditional and ancestral territory of the Squamish Nation, Tsleil-Waututh Nation and Musqueam Nation. We recognize and respect them as nations in this territory, as well as their historic connection to the lands and waters around us since time immemorial.

**CALL TO ORDER**

1. Call to Order.

**APPROVAL OF AGENDA**

2. **Approval of February 12, 2024 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the February 12, 2024 regular Council meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

3. **Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT

1. the minutes of the January 22, 2024 [special \(open session\)](#) and [regular](#) Council meetings and [public hearing](#), and the January 29, 2024 [special \(open session\)](#) and [regular](#) Council meetings be adopted as circulated; and
2. the [Summary of the January 22, 2024 Public Hearing](#) (regarding proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5280, 2023; Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5281, 2023; and Land Use Contract (Development Area Agreement 1957) Discharge Bylaw No. 5282, 2023 for 2229 Folkestone Way) be approved.

**REPORTS**

4. **[Proposed Development Permit 22-143 for 1160 Sinclair Street](#)**

(File: 1010-20-22-143)

[Presentation to be provided.](#)

At the September 18, 2023 regular meeting Council received the report dated September 1, 2023 regarding proposed Development Permit 22-143 for 1160 Sinclair Street and deferred its consideration to allow the applicant time to work with staff to respond to neighbourhood concerns.

Reports received up to and including February 12, 2024:

REPORT TITLE	REPORT DATED	RECEIVED AT COUNCIL MEETING	#
<u><a href="#">Proposed Coach House Development Permit for 1160 Sinclair Street</a></u>	January 17, 2024	February 12, 2024	R-2
<u><a href="#">Proposed Coach House Development Permit for 1160 Sinclair Street</a></u>	September 1, 2023	September 18, 2023	R-1

Written Submissions received up to and including February 12, 2024:

SUBMISSION AUTHOR	SUBMISSION DATE	#
None to date.		

**PRESENTATION BY APPLICANT**

**CALL FOR PUBLIC INPUT**

RECOMMENDATION:

THAT all written and oral submissions regarding proposed Development Permit 22-143 for 1160 Sinclair Street up to and including the Council meeting held on February 12, 2024 be received for information.

*(A) If Council wishes a further staff report:*

RECOMMENDATION:

THAT staff report back to Council regarding submissions received at the February 12, 2024 Council meeting to allow Council to make a determination on proposed Development Permit 22-143 for 1160 Sinclair Street.

OR

*(B) If Council wishes to approve the proposed development permit:*

RECOMMENDATION:

THAT proposed Development Permit 22-143 for 1160 Sinclair Street, as described in the report dated January 17, 2024 from the Planning Technician, be approved.

5. [Councillor's Motion regarding Proposed 2024 Upper Lands Legacy Park Dedication](#) (File 0120-06)

*Notice of the proposed motion was given at the January 29, 2024 Council meeting. As notice of the proposed motion has been given, the motion may be considered at the February 12, 2024 meeting, after it has been moved and seconded.*

RECOMMENDATION:

WHEREAS the District of West Vancouver is endowed with abundant undeveloped forested areas that are a defining feature of our community landscape (ref. map attached);

AND WHEREAS these lands - also referred to as the 'Upper Lands' - are considered a natural asset providing a multitude of ecosystem services to our community and form part of the District natural asset inventory;

AND WHEREAS the Official Community Plan designates the lands above the 1200 ft contour for limited use and recreation;

AND WHEREAS these lands contribute significantly to the canopy cover target in the District's Urban Forest Management Plan;

AND WHEREAS protection of our natural assets will ensure the security and continuity of critical ecosystem services;

AND WHEREAS a substantial portion of the undeveloped forest lands above the 1200 ft contour is owned by the District of West Vancouver and not yet dedicated as park;

THEREFORE BE IT RESOLVED THAT:

1. Council endorse the proposal to protect District owned property in the Upper Lands above the 1200 foot contour that is not yet dedicated as park (approximately 2,500 acres);
2. Council direct staff to conduct a legal search to confirm land parcels under District ownership above the 1200 ft contour, and to confirm park dedication status and zoning of District-owned land parcels above the 1200 foot contour; and
3. Council direct staff to report back on a park dedication bylaw for adoption by Council in 90 days.

6. [Councillor's Motion regarding Amendment to the District of West Vancouver Animal Control and Licence Bylaw No. 4545, 2008](#) (File 0120-06)

*Notice of the proposed motion was given at the January 29, 2024 Council meeting. As notice of the proposed motion has been given, the motion may be considered at the February 12, 2024 meeting, after it has been moved and seconded.*

RECOMMENDATION:

WHEREAS the District of West Vancouver's "Animal Control and Licence Bylaw No. 4545, 2008" outlines dog licensing and regulations, dangerous animals, prohibited areas and off-leash areas;

AND WHEREAS it is critical to stipulate that dogs must be under the immediate care and control of a responsible person on a leash on the accessible Birdsong Trail in Lighthouse Park;

AND WHEREAS it is critical to stipulate that dogs must be under the immediate care and control of a responsible person on a leash no greater than 2 metres in length along the Centennial Seawalk and the Ambleside Seawalk;

THEREFORE BE IT RESOLVED THAT:

1. Council direct staff to amend the District of West Vancouver "Animal Control and Licence Bylaw No. 4545, 2008" to remove Birdsong Path in Lighthouse Park from Schedule B Off Leash Areas;
2. Council direct staff to amend the District of West Vancouver "Animal Control and Licence Bylaw No. 4545, 2008" Section 4 to stipulate that dogs must be under the immediate care and control of a responsible person, on a leash no greater than 2 metres in length on the Centennial Seawalk and the Ambleside Seawalk; and
3. Items 1 and 2 will not encompass any community consultation.

## **BYLAWS**

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

7. [Proposed: Development Procedures Bylaw No. 4940, 2017, Amendment Bylaw No. 5271, 2024; and Sign Bylaw No. 4499, 2007, Amendment Bylaw No. 5295, 2024](#) (File: 1610-20-5271/5295)

*The proposed bylaws received first, second, and third reading at the January 29, 2024 Council meeting.*

RECOMMENDATION:

THAT proposed "Development Procedures Bylaw No. 4940, 2017, Amendment Bylaw No. 5271, 2024" be adopted.

RECOMMENDATION:

THAT proposed "Sign Bylaw No. 4499, 2007, Amendment Bylaw No. 5295, 2024" be adopted.

## **NEW BUSINESS**

*If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.*

8. No items.

**CONSENT AGENDA ITEMS**

*Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.*

**9. Consent Agenda Items**

RECOMMENDATION:

THAT the Consent Agenda item as follows be approved:

- Item 9.1 regarding Delegation Request.

**9.1. [Delegation Request](#) (File: 0120-30)**

*Any person, persons, or organization wishing to appear as a delegation before Council shall submit a written delegation request to the Mayor and Council for consideration. The Mayor and Council may refuse to schedule a delegation on an agenda if the issue is not considered to fall within the jurisdiction of Council.*

*Council must not permit a delegation at a Council meeting to address: a bylaw in respect of which a public hearing has been held where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw; an issue which is before the courts or on which Council has authorized legal action; a request for funding; a purpose or subject that has no relation to an agenda item or is beyond the jurisdiction of Council; except as otherwise permitted by Council.*

RECOMMENDATION:

THAT the delegation request from the North Shore Safety Council, regarding Report on the Occasion of its 70th Anniversary, be approved.

**OTHER ITEMS / NOTICES OF MOTION****10.** No items.**REPORTS FROM MAYOR AND COUNCILLORS****11. Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

**PUBLIC QUESTIONS AND COMMENTS**

*Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.*

**12. Public Questions and Comments (3 minutes per speaker)****ADJOURNMENT****13. Adjournment of February 12, 2024 Council Meeting**

RECOMMENDATION:

THAT the February 12, 2024 Council meeting be adjourned.