

COUNCIL CORRESPONDENCE UPDATE TO DECEMBER 20, 2023 (8:30 a.m.)

Correspondence

- (1) December 12, 2023, regarding “Doggone Great!” (Amendment to Animal Control and Licence Bylaw No. 4545, 2008 and Long-Term Dog Strategy in West Vancouver)**
- (2) December 13, 2023, regarding Home Renovation Complaint**
- (3) 4 submissions, December 13-17, 2023, regarding Various News Articles**
- (4) December 14, 2023, regarding “Democracy and Hearing Both Sides”**
- (5) December 15, 2023, regarding “West Van application / Renewal?”**
- (6) December 18, 2023, regarding “Bully Pups”**
- (7) Committee and Board Meeting Minutes – Finance and Audit Committee meetings September 11 and 15, 2023; Community Grants Committee meeting November 9, 2023; Environment Committee meeting November 14, 2023; Memorial Library Board meeting November 15, 2023; and Public Art Advisory Committee meeting November 15, 2023**

Correspondence from Other Governments and Government Agencies

No items.

Responses to Correspondence

- (8) Park Planning & Development Manager, December 13, 2023, response regarding “Eagle Harbour bridge =+”**

From: [REDACTED] s. 22(1)
Sent: Tuesday, December 12, 2023 2:08 PM
To: correspondence
Cc: Mark Sager; Linda Watt; caplambur@westvancouver.ca; Scott Snider; Sharon Thompson; Nora Gambioli; Christine Cassidy
Subject: Doggone Great!

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Dear Mayor and Council,
I just want to thank you very much for allowing leashed dogs on the Seawall.
Given the strong opinions of the opposition I'm sure it wasn't an easy decision, but it has been absolutely amazing to be able to enjoy one of the most extraordinary features of West Vancouver while walking our dog.
I am pleased to report the apart from some occasional side eye it has been absolutely seamless to walk amongst people and their dogs.
Thank you all again for your hard work and the many hours you devote to our community.
With great Appreciation,
[REDACTED] s. 22(1)

[REDACTED] s. 22(1)

From: s. 22(1)
Sent: Wednesday, December 13, 2023 12:16 PM
To: correspondence
Subject: s. 22(1) West Vancouver

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This is the view from s. 22(1). Over 3 years ago the homeowner under took a renovation with out a permit. There has been a Stop Work Order in place for a year or so. There has been some clean up outside- (due to my complains) the rickety scaffolding has been removed , broken down walls cleared from hanging off the building, , pipes and building debris has been cleaned up . The structure that remains is a mess- the ocean front of the building is ripped off ... May need to be demolished. I would appreciate your attention to this matter ASAP-3 years is a long time to test the patience of the law abiding homeowners in the neighbourhood. s. 22(1)

s.22(1)

s.22(1)

s.22(1)

From: [REDACTED] s. 22(1)
Sent: Wednesday, December 13, 2023 8:48 PM
To: Mark Sager; correspondence
Subject: CBC News : Returned keys and donated winter coats: Calgarians share acts of kindness

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<https://www.cbc.ca/news/canada/calgary/cbc-calgary-acts-of-kindness-charities-1.7057221>

I thought you might be interested in this.

Warmly,

[REDACTED] s. 22(1)

West Vancouver

“Inclusion without proper support is exclusion.” - Anonymous

“Kindness [to ourselves and others], is the place from which change occurs. Not criticism.” - Tamara Levitt

“Empathy, Compassion, Encouragement and Support for All. Not reserved only for those we deem worthy of it.” - Diane Fraser

From: [REDACTED] s. 22(1)
Sent: Wednesday, December 13, 2023 8:50 PM
To: Mark Sager; correspondence
Subject: CBC News : Good neighbours and paying it forward: Calgarians share acts of kindness

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<https://www.cbc.ca/news/canada/calgary/cbc-calgary-acts-of-kindness-charities-1.7055983>

“We attract more bees with honey. A smile and kindness goes a long way.” - Anonymous

“Inclusion without proper support is exclusion.” - Anonymous

“Kindness [to ourselves and others], is the place from which change occurs. Not criticism.” - Tamara Levitt

“Empathy, Compassion, Encouragement and Support for All. Not reserved only for those we deem worthy of it.” - Diane Fraser

[REDACTED] s. 22(1)

West Vancouver

From: [REDACTED] s. 22(1)
Sent: Wednesday, December 13, 2023 8:54 PM
To: Mark Sager; correspondence
Subject: CBC News : 'We're here to save lives': actor Tom Jackson brings clothes to Halifax encampment

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<https://www.cbc.ca/news/canada/nova-scotia/homeless-tom-jackson-indigenous-helping-clothing-1.7058100>

I thought you might be interested in this.

Warmly,

[REDACTED] s. 22(1)

“Inclusion without proper support is exclusion.” - Anonymous

“Kindness [to ourselves and others], is the place from which change occurs. Not criticism.” - Tamara Levitt

“Empathy, Compassion, Encouragement and Support for All. Not reserved only for those we deem worthy of it.” - Diane Fraser

[REDACTED] s. 22(1)

West Vancouver

From: [REDACTED] s. 22(1)
Sent: Sunday, December 17, 2023 1:28 AM
To: Mark Sager; correspondence
Subject: BBC News: How a Dutch tragedy made people take loneliness seriously

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BLOCKEDbbc[.]co[.]uk/news/world-europe-67714026BLOCKED

I thought you might be interested in this.

Warmly,

[REDACTED] s. 22(1)

“Inclusion without proper support is exclusion.” - Anonymous

“Kindness [to ourselves and others], is the place from which change occurs. Not criticism.” - Tamara Levitt

“Empathy, Compassion, Encouragement and Support for All. Not reserved only for those we deem worthy of it.” - Diane Fraser

From: [REDACTED] s. 22(1)
Sent: Thursday, December 14, 2023 11:28 AM
To: correspondence
Cc: Mark Sager; Christine Cassidy; Nora Gambioli; Scott Snider; Linda Watt; Peter Lambur; Sharon Thompson
Subject: Democracy and Hearing Both Sides

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Good Morning Mayor and Council,

I write only as a concerned individual in response to speakers at the end of the December 11, 2023 council meeting. They brought an international issue to our municipal government appealing to you as West Vancouver's elected officials. The speakers had a perfect right to attend and say whatever they wanted to say. At the same time, while the situation appeared well handled, it may be that some members of Council are thinking to act influenced by the unannounced (which would have allowed for all perspectives) impassioned one-sided presentation at the council meeting.

I am always concerned to make sure that all perspectives in our democracy have an opportunity to be heard, and it may be that only a handful of WV residents are even aware this issue was put to you as our elected officials. In my view, as citizens in a democratic country we need to speak up to ensure our democratic rights are not lost due to apathy or thinking it won't matter allowing for one sided decision making.

From an article, "The Sabbath Massacres': Naming Hamas's Oct. 7 attack on Israel" – opinion, The Jerusalem Post, October 22, 2023

"Other reporting shifts moral responsibility away from Hamas, which live-streamed its war crimes — and aims it at Israel, by labeling this "The Israel-Gaza War."

News stories increasingly skip past the mass murder and atrocities by Hamas — gang rape, beheadings, people burned alive, torture, mutilations, kidnapping of children, infants murdered — sadistic brutality and its public celebration, and instead reframe it, blandly, as "the surprise attack."

With each passing day, the immediacy of "The Sabbath Massacres" will recede. The images of the horrifying atrocities by Hamas get painted-over, as each news cycle presents fresh images of death and destruction in Gaza.

Usually omitted is the refusal of Hamas to free the hostages, the advance alerts Israel sends to avoid civilian casualties, and how Hamas impedes its captive population from heeding those alerts.

There is no question that the suffering in Gaza is terrible.

Hamas, with its criminal use of "human shields," is intent on maximizing that suffering, which is vast and visible."

Sincerely,

[REDACTED] s. 22(1)
[REDACTED]

From: s. 22(1)
Sent: Friday, December 15, 2023 12:44 PM
To: correspondence
Cc: s. 22(1)
Subject: West Van application / Renewal?
Attachments: Business License App. Renewal.pdf

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Hi,

Please see attached application for business license in West Vancouver.

We are planning to start a renovation (via Strata/ City of West Vans approval) but in order to fully start we would like to get the business license completed as soon as possible.

I believe our company Yan's Construction LTD had one way back in 2014 but it expired so I have attached a new application for the City's approval.

--

Best regards,

s. 22(1)
Project Manager



#2180-1851 Savage Road
Richmond, B.C. V6V 2R6

s.22(1)
office | (604) 207-2499
BLOCKEDexcelwoodworking[.]caBLOCKED

ACCOUNT# _____	LICENCE# _____
OFFICE USE ONLY	

BUSINESS LICENCE APPLICATION

BYLAW AND LICENSING SERVICES
 750 17th Street, West Vancouver, B.C. V7V 3T3
 t: 604-925-7152 | f: 604-925-7451 | e: bylawdept@westvancouver.ca

Application Type: New Business/Ownership Change Address Change Name Change Home-based Business
 Contractors: Inter-municipal – W.V. Residents Only Out of Town Liquor Licensed Restaurant

PLEASE PRINT

Applicant Name: _____ s. 22(1)
 (Licencee name, owner's personal name if unincorporated – corporate/limited name if incorporated)

Mailing Address: _____ s. 22(1)
 (for invoicing and licensing correspondence)

civic (unit)	house no.	street	city	postal code
s. 22(1)				
business phone number		cellular	email	

Business Operating Name: Yan's Construction LTD
 (Trade name – name of business that differs from registered legal name of business)

Location of Business: #2180-1851 Savage Road, Richmond, V6V 2R6

civic	house no.	street	city	postal code
604 207 2499		s. 22(1)		
business phone number		cellular	email	fax

Manager/ Local Contact: _____ s. 22(1) _____ s. 22(1)
 Full name manager's phone

Business Description: Contractor/ Renovation Specialist

West Vancouver Business Start or Opening Date: _____ s. 22(1) / _____ / _____
 month day year Total Square Footage: _____

Number of employees working in the District of West Vancouver: s. 22(1)

Contractors – Please provide a copy of Driver's Licence and certification TQ/LEL/SA/LGA #: _____ s. 22(1)

West Vancouver businesses - Are you renovating or altering the premises? Yes No Building Permit # TBD

I HEREBY make application for a Business Licence in accordance with the particulars stated above and declare that these statements are true and correct and further, I understand if a licence is granted I will comply with all bylaws and regulations of The Corporation of the District of West Vancouver.
 I UNDERSTAND that I will be subject to fines if I open and/or operate without having received all necessary building, bylaw, health, and/or fire inspections and all necessary permits prior to the final licen s. 22(1) and prior to the issuance of a Business Licence.

Applicant Name: _____ s. 22(1) Signature: _____ Date: _____ s. 22(1) /
 month day year

Freedom of Information and Protection of Privacy Notice of Collection and Use: Your personal information is collected by the District of West Vancouver under section 26(c) of the Freedom of Information and Protection of Privacy Act and will be used to process your business licence application. If your business is located within the Ambleside-Dundarave Business Improvement Area, Business Operating Information provided in your business licence application (the address of your business, its operating name, and the name of the individual who applied for the business licence) will be provided to the Ambleside-Dundarave Business Improvement Association (ADBIA). To learn more about the ADBIA please contact 604-210-3500 or email info@adbia.ca.

SEE REVERSE →

OFFICE USE ONLY

Call number _____ Approved _____ Date approved _____ s. 22(1)

BUSINESS LICENCE APPLICATION | PAGE 2

WEST VANCOUVER ZONING BYLAW NO. 4662, 2010 Section 130.04 - Home Based Business

- 1) Where permitted, a home based business is subject to compliance with the following regulations:
 - a) No non-family member, and no more than two (2) persons of an immediate family shall be in any way engaged, occupied or employed to work on or from the premises in connection with such home based business, and such family persons shall reside in the dwelling.
 - b) No goods, wares, merchandise or other commodities shall be sold directly in, or upon, or from the premises, other than a home based artist studio, which is permitted to sell artwork and crafts produced on the same premises.
 - c) No stock-in-trade, materials, supplies or goods related to the home based business shall be kept or stored outside any building on site.
 - d) No more than one vehicle shall be used in connection with the home based business and no such vehicle shall be in excess of 2,268 kilograms gross vehicle weight.
 - e) The home based business shall not generate more than one client to the site from which the business is being operated at any given time or cause more business related vehicle trips to the home than is normal in a residential area.
 - f) The home based business shall not contribute or cause any noise, heat, glare, odour, electrical interference or other nuisance to the immediate neighbourhood.
- 2) Notwithstanding the provisions in this Section, a physician's office is permitted within dwellings in the RD1, RD2, RM1 and RM2 zones.
- 3) Bed and Breakfast is defined and regulated separately and is not a home based business for the purposes of this Zoning Bylaw.
- 4) Without limiting the generality of this section, the following are not permitted as home based businesses:
 - a) orchestra or band training;
 - b) places of public assembly;
 - c) restaurants;
 - d) notwithstanding section 130.04(1)(b), retail sales directly from the site;
 - e) schools or recital areas;
 - f) stables or kennels for the boarding and breeding of animals; and
 - g) salvage or repair of vehicles.
- 5) All client parking associated with the home based business shall be accommodated on-site.
- 6) The operator of the home based business is responsible for complying with all applicable health and safety regulations.

I HAVE UNDERSTOOD AND WILL COMPLY WITH WEST VANCOUVER ZONING BYLAW NO. 4662,
SECTION 130.04

Signature

From: s. 22(1)
Sent: Monday, December 18, 2023 12:02 PM
To: correspondence
Subject: Bully Pups

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To Mayor Mark Sager and Council.

These notices have been nailed up on the poles outside the rec center. I implore and beg you to have them taken down. We DO NOT NEED THIS BREED OF DANGEROUS DOG in West Vancouver

s. 22(1)

s.22(1)

West Vancouver, BC.

s.22(1)



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
COUNCIL CHAMBER, MUNICIPAL HALL
MONDAY, SEPTEMBER 11, 2023**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; I. Gordon, Director, Financial Services; J. Moller, Director, Engineering & Transportation; C. Boy, Deputy Director, Financial Services; A. Kwan, Deputy Director, Engineering & Transportation Services; F. Mansoori, Senior Manager, Engineering Utilities Planning, Design and Project Delivery; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 1:59 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 11, 2023 Finance and Audit Committee meeting agenda be amended by:

- starting with Item 6 “Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023”;

AND THAT the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 29, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

6. Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023

There were a number of speakers from the audience from St. Anthony’s Parish and Christ the Redeemer Parish. They spoke about the history of their churches, involvement in the community and the need to continue to receive a permissive tax exemption.

It was Moved and Seconded:

THAT

1. the report regarding Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023 be received for information; and
2. staff work with the Community Grants Committee to review the Permissive Tax Exemption Policy, recommend updates if necessary, and improve the evaluation process for future years.

CARRIED

4. 2024 Utility Rate Bylaws

J. Moller (Director, Engineering & Transportation) gave a presentation on the 2024 Utility Rate Bylaws along with her team. They responded to questions from the Committee.

At 3:30 p.m. Councillor N. Gambioli left the meeting and returned at 3:32 p.m.

At 3:32 p.m. Councillor S. Thompson left the meeting and returned at 3:34 p.m.

It was Moved and Seconded:

THAT

1. the Finance and Audit Committee endorse the following bylaws:
 - Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5246, 2023;
 - Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5244, 2023;
 - Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5245, 2023; and
2. the bylaws be forwarded to Council for consideration.

CARRIED

5. Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report

Due to time constraints, it was decided to address item 5 “Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report” on September 15, 2023 at 4 p.m.

6. Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023

Considered immediately prior Item 4.

7. PUBLIC QUESTIONS

There were no questions.

8. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for September 15, 2023 at 4 p.m. and held in-person in the Council Chamber at the Municipal Hall.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the September 11, 2023 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:54 p.m.

Certified Correct:



Chair

 s. 22(1)

Committee Clerk

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
COUNCIL CHAMBER, MUNICIPAL HALL
FRIDAY, SEPTEMBER 15, 2023**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; J. Wong, Acting Director, Corporate Services & Facilities; S. Ketler, Director, Parks, Culture & Community Services; C. Boy, Deputy Director, Financial Services; A. Kwan, Deputy Director, Engineering & Transportation Services; N. Laptieva, Senior Budget Officer; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 4:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 15, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

No items.

REPORTS / ITEMS

4. Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report

C. Boy (Deputy Director, Financial Services) reviewed the questions provided in advance of the meeting by the Committee and discussed the responses provided by various District departments.

It was Moved and Seconded:

THAT the report regarding Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report be received for information.

CARRIED

5. PUBLIC QUESTIONS

There were no questions.

6. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for December 4, 2023 at 2 p.m. and held in-person in the Council Chamber at the Municipal Hall.

7. ADJOURNMENT

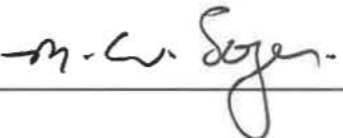
It was Moved and Seconded:

THAT the September 15, 2023 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:40 p.m.

Certified Correct:



Chair

s. 22(1)

Committee Clerk

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
THURSDAY, NOVEMBER 9, 2023

Committee Members: V. Holysh (Chair), R. Fisher, J. Mascal, K. McCartney, G. McCurdy, L. Mulholland, S. Price, L. Rogers, and J. Verner attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: N. Baker; and Councillor L. Watt.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 4:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 9, 2023 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

L. Mulholland absent at vote

3. ADOPTION OF MINUTES

L. Mulholland entered the meeting at 4:05 p.m.

It was Moved and Seconded:

THAT the October 12, 2023 Community Grants Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Community Grants Guidelines Document

Members reviewed the Community Grants Guidelines document and pointed out usage of the terms “funds” or “streams” which was already corrected in the Policy and Procedure documents.

The Committee agreed to work on finalizing the guidelines document after receiving feedback at the November 22 Community Grants Applicant Workshop. The Chair requested that the Committee evaluate any duplication among the guidelines, procedure, and policy document, and make an assessment on whether there is duplication between the documents.

It was Moved and Seconded:

THAT the verbal discussion regarding Community Grants Guidelines Document be received for information.

CARRIED

5. Workshop for Community Grant Program Applicants

Staff reported that 22 invitees had confirmed their attendance so far to the Workshop with more coming. Staff outlined the aim of the event is to facilitate conversation between the Committee and the applicants, to gather feedback about the process.

Committee requested that there be a microphone available as there will be many attendees and that copies of the grant applications and budget forms with instructions be available.

It was Moved and Seconded:

THAT the verbal discussion regarding Workshop for Community Grant Program Applicants be received for information.

CARRIED

6. Updates for 2024 Grant Application Forms

Committee discussed the content in the grant application forms, including the standard Community Grants Application and the Local to Global Youth Initiative Grant forms.

Committee offered feedback regarding the Local to Global Youth Initiative Grant forms including:

- Required start date field in the Local to Global Youth Initiative Grant forms could have an added statement regarding “approximate start date”.
- Some of the questions could be intimidating for young individuals applying for this grant. (i.e. “in-kind contributions”, “funders”, and “other contributors”). It was suggested that these be condensed into one question, and that text be added stating that other funders are not essential to receiving a grant but something the Committee seeks to know if applicable.

Committee discussed the content on the general Community Grants Application form with feedback on the budget form that included adding phrasing regarding budget deficits and surpluses and what the Committee is looking for in this regard. Members also recommended that a question be added regarding, “number of volunteers the organization has that reside in West Vancouver”. This is to ascertain how the organization is developing community in West Vancouver.

Committee requested they be able to revisit and finalize the application forms after the workshop on November 22, 2023 prior to posting on the District’s website. It was suggested that the workshop participants be informed that the Committee is reviewing their suggestions to be incorporated into future grant cycles, as some changes may not be able to be made for this current cycle.

It was Moved and Seconded:

THAT the verbal discussion regarding Updates for 2024 Grant Application Forms be received for information.

CARRIED

7. Staff Update

Staff reminded members to complete their annual Committee evaluations by December 31, 2023.

S. Price updated members on the meeting that was held with the Deputy Director, Financial Services to receive feedback about the Permissive Tax Exemption process for the Committee. It was agreed that not all applicants were clear about the change in the process this year in terms of having the Committee review the applications and incorporate a scoring system to the application review. Some applicants are interested in knowing more about the scoring system for next year to understand more clearly how the applications are being evaluated. It was communicated to the Finance Department that the Committee felt the exercise was worthwhile and helped the members understand the broader services and spaces that are available to the community from and for the not-for-profit sector. It is likely the members will be asked to participate in the Permissive Tax Exemption applications review again next year.

It was Moved and Seconded:

THAT the verbal discussion regarding Staff Update be received for information.

CARRIED

8. PUBLIC QUESTIONS

There were no questions.

9. NEXT MEETING

It was Moved and Seconded:

THAT the next Community Grants Committee meeting be scheduled for December 12, 2023 at 4 p.m. and be held in-person in the Cedar Room at the West Vancouver Community Centre.

CARRIED

10. ADJOURNMENT

It was Moved and Seconded:

THAT the November 9, 2023 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:40 p.m.

Certified

s. 22(1)

Chair

s. 22(1)

Committee Clerk

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ENVIRONMENT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
TUESDAY, NOVEMBER 14, 2023

Committee Members: C. van der Vorm (Chair), C. Castro, A. Gallet, E. Grdina, P. Hundal, P. Scholefield; and Councillor P. Lambur attended the meeting in the Raven Room, Municipal Hall. Absent: D. Bunsha and F. Umedaly.

Staff: H. Keith, Senior Manager, Climate Action & Environment (Staff Representative); and P. Cuk, Deputy Corporate Officer attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

The Chair introduced herself and welcomed members of the Committee and the public.

2. Committee Member Introductions

Staff and Committee members introduced themselves. Staff provided procedural information.

It was Moved and Seconded:

THAT the discussion regarding Committee Member Introductions be received for information.

CARRIED

3. Election of Acting Chair for 2023

Staff provided procedural information.

It was Moved and Seconded:

THAT Paul Hundal be elected as Acting Chair for 2023.

CARRIED

APPROVAL OF AGENDA

4. Approval of Committee Meeting Agenda

Staff provided procedural information.

It was Moved and Seconded:

THAT the November 14, 2023 Environment Committee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

5. Overview of District's Climate Action & Environment Portfolio

Staff provided a presentation and responded to the Committee's questions. Committee members commented.

It was Moved and Seconded:

THAT the overview provided by the District's Senior Manager, Climate Action & Environment be received for information.

CARRIED

6. Annual Workplan Orientation

The Chair provided a presentation. Committee members commented and staff provided information regarding District operations.

It was Moved and Seconded:

THAT the discussion regarding Annual Workplan Orientation be received for information.

CARRIED

7. Committee Meeting Schedule for 2024

Staff displayed a series of potential Committee meeting dates for 2024 and provided information regarding meeting options. Committee members commented.

It was Moved and Seconded:

THAT the discussion regarding Committee Meeting Schedule for 2024 be received for information.

CARRIED

8. PUBLIC QUESTIONS

D. Reinsch (West Vancouver) commented and queried regarding: the Urban Forest Management Plan; committee membership; wildlife protection; and construction alternatives. Staff provided a response.

R. Fassler (address not provided) commented and queried regarding: protection of natural resources; the Urban Forest Management Plan; public consultation; the municipal decision-making process; and tree planting and protection. Committee members provided responses. Committee members commented.

E. McHarg (address not provided) commented and queried regarding: keeping the Committee apolitical; process and transparency; committee meeting minutes; and public consultation. Staff provided a response and Committee members commented.

R. Fassler spoke a second time and commented regarding communication tactics. Staff provided a response.

Staff responded to the Committee's questions.

9. NEXT MEETING

It was Moved and Seconded:

THAT the next Environment Committee meeting be scheduled for December 5, 2023 at 4:30 p.m. and held in-person in the Raven Room at the Municipal Hall.

CARRIED

10. ADJOURNMENT

It was Moved and Seconded:

THAT November 14, 2023 Environment Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:51 p.m.

Certified Correct:

s. 22(1)

Chair

s. 22(1)

Deputy Corporate Officer



WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

November 15, 2022, 7:00 p.m.

Welsh Hall

Present: T. Wachmann [Chair], P. Cottier, D. Diedericks, C. Garton, B. Hafizi, S. Sanajou, R. Shimoda, L. Yu

Absent: A. Krawczyk, A. Nimmons, S. Thompson

Staff: S. Hall, S. Felkar, S. Gill, R. Hinmueller, S. Dale

1. Call to Order

The meeting was called to order at 7:02 p.m.

2. Approval of Agenda

Moved by: R. Shimoda

Seconded by: L. Yu

THAT the Agenda be approved.

CARRIED

3. Delegation

a) Youth Panel

R. Hinmueller provided an overview of the Youth Space planning consultation process and thanked all kids, teens, and adults for filling out the survey and sharing their feedback.

R. Hinmueller introduced the teens who responded to the survey and were selected to present to the Board. They spoke about what they love about the library highlighting the following:

- Location and hours (proximity to schools and accessibility).
- Space (teen room, meeting room, public spaces).
- Productive environment (people working, generally quiet).
- Friends (meeting with friends, networking/socializing, homework).

Challenges and ideas:

- Noise levels.
- Storyhouse is used for tutoring, it's not cozy, and fills up quickly.
- The outlets on the main floor fiction carrels don't always work.
- Teen meeting room is often unavailable.
- Not enough meeting spaces.
- The existing zoom booths are for only one or two people.
- Most library meeting rooms require payment.

Ideas:

- Additional isolated group spaces – four person zoom booths, ideally mobile units that can be repositioned or relocated for group studying and for reducing noise.
- Computers are not needed as most teens have a personal laptop!!!

The board thanked the teens for their presentation commenting that it was interesting to hear their ideas from a youth perspective.

4. Approval of Consent Agenda

Moved by: D. Diedericks

Seconded by: B. Hafizi

THAT the Consent Agenda be approved.

CARRIED

5. Business Arising from Minutes

None.

6. Director

a) Update

S. Hall provided an update on the Director's report. Please see report attached.

The Board thanked the Friends for all their hard work in making the Remembrance Day tea a success. The Board agreed that the 1 p.m. opening time is working well.

7. Governance

a) 2024 Statutory Holiday Proposal

S. Hall provided an overview of the proposed 2024 statutory holidays and some statistics on library use on stat holidays. In general, open days with a learning component tend to have higher visitor numbers.

Moved by: R. Shimoda

Seconded by: B. Hafizi

That the 2024 holiday hours be approved as circulated.

CARRIED

b) Nomination of Library Board Representative – Arts & Culture Advisory Committee

S. Hall advised that the Arts & Culture Advisory Committee has revised their terms of reference and are proposing one member from the West Vancouver Memorial Library Board be appointed as a non-voting member.

The Board unanimously agreed to nominate L. Yu to represent the West Vancouver Memorial Library as a non-voting member.

The Board thanked L. Yu noting that both her experience and interest in art and culture would be an asset to the Committee.

Staff will send a letter of recommendation to the Arts & Culture Advisory Committee recommending the appointment of L. Yu.

c) Policy Memo – Board Size

S. Hall advised that the HR Committee met to review applications; however, as only one application was submitted they agreed to have a more robust spring recruitment to re-expand the Board to full size.

C. Garton encouraged trustees to think about who good candidates for this role would be. She highlighted some of the attributes and the needs for skills, connections, personal qualities, and diverse perspectives.

Moved by: C. Garton
Seconded by: L. Yu

To update the Board Policy to allow for a minimum board size of 5 members, consistent with the provisions of the *Library Act*.

CARRIED

8. Strategy

None.

9. Finance

a) 2023 Q3 Report

P. Cottier advised that the Finance Committee reviewed the 2023 Q3 report and no concerns were noted.

Moved by: R. Shimoda
Seconded by: L. Yu

To accept the 2023 Q3 operating and capital results as presented.

CARRIED

b) Proposed Revised 2024 Operating and Capital Budget Submission

P. Cottier advised that due to a capital funding gap, the various Divisions have been asked by District Finance to reduce their capital requests. District Facilities discussed with Library staff and reduced \$100,000 for Zoom booths, adjusted the amount requested for Mezzanine shelving and furnishings from \$156,500 to \$80,000 and reduced the multi-year capital renewal budget from \$826,918 to \$370,772 by deferring skylight replacement, window replacement, and concrete sealing to 2025. The decrease was offset by an increase to the amount required for the upcoming Mezzanine renovations.

Moved by: D. Diedericks
Seconded by: P. Cottier

To approve the revised 2024 Operating Budget in principle, 2024 One-Time Initiatives, 2024 Capital Budget along with rankings, and the 2025-2034 Capital Forecast for submission to the District.

CARRIED

10. Infrastructure Committee

D. Diedericks reported on the following projects:

- Library staff are continuing to work with the District Facilities and Purchasing departments on the tendering process for the heating upgrades in the Library; however, the issuing of the tender has been delayed.
- The Help Desk project is underway and it will be complete no later than early December.
- The permit application for the Elevator to the Rooftop parking is almost complete.
- Staff met with Urban Arts Architecture to review design options for the Mezzanine.
- District facilities has hired a roofing consultant to install plywood sheeting on the north and south wings of the building. Construction will commence next year.
- The skylight replacement, window replacement, and concrete sealing have been deferred to 2025.

D. Diedericks commented on the importance of replacing/upgrading infrastructure before end of life.

11. Engagement Committee

C. Garton highlighted the Joint North Shore & Bowen Island Library Boards workshop: Inclusive Governance held on Wednesday, November 1, and commented that it was a well attended event.

C. Garton thanked S. Hall for highlighting upcoming programs in her Director's report and encouraged Trustees to attend events that they are interested in attending.

C. Garton spoke to Council coffee meet ups in Q1/Q2 and thought it would be valuable with new Trustees being appointed in the spring.

The Engagement Committee will meet next in the new year.

S. Hall reported on her meeting with MLA Karin Kirkpatrick and discussed the request for support of an increase to Provincial core library funding.

12. Council Update

None.

13. New Business

T. Wachmann suggested having a social gathering in January 2024 with the Board and the Senior Team. Details for this event will be further discussed at the December Board meeting.

S. Hall acknowledged D. Diedericks' commitment and contributions to serving the Library and thanked him for chairing the Infrastructure Committee.

D. Diedericks expressed his appreciation for being part of the Library Board and thanked the Board and staff.

14. Date of Next Meeting

Wednesday, December 13, 2023, 7 p.m.

15. Adjournment

The meeting was adjourned at 8:03 p.m.

All documents distributed at the meeting are available for perusal upon request.

s. 22(1)

Tracy Wachmann
Chair, West Vancouver Memorial Library Board

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
PUBLIC ART ADVISORY COMMITTEE MEETING MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
WEDNESDAY, NOVEMBER 15, 2023**

Committee Members: E. Fiss (Chair), P. Azarm Motamedi, B. Kaiser, C. Monsef, J. Oakes; and Councillor L. Watt attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: D. Huhn.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Main Floor Conference Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 9:26 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 15, 2023 Public Art Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the October 17, 2023 Public Art Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

Councillor Watt updated the members on the reception at the Art Museum the previous evening which featured a talk by artist, Ross Penhall.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Granite Assemblage on Ambleside Landing

The Chair reminded the committee members of the options presented by Jill Lawlor at the October 17, 2023 PAAC meeting regarding the restoration options for the Granite Assemblage.

Committee stated the importance of including the artist, Don Vaughan, in the discussion regarding the future of the Granite Assemblage.

Members agreed that the piece is still relevant and that some additional landscaping to connect it to the waterfront could be sufficient and work throughout the year in all weather and water levels.

It was Moved and Seconded:

THAT the Public Art Advisory Committee recommends exploring other options for developing something new with the existing structure, and that Staff discuss with the original artist prior to making a final decision.

CARRIED

6. Public Art and Municipal Art Collection Policy & Procedure Revisions Review

Committee discussed the Public Art and Municipal Art Collection Policy and Procedure documents. The following comments were raised.

Policy document:

- Staff informed the Committee of additions to the Public Art and Municipal Art Collection policy document, including adding the repatriation of Indigenous cultural materials.
- Staff noted they would discuss the documents with the West Vancouver Memorial Library. The Library has a separate art collection and inventory.

P. Azarm Motamedi left the meeting at 10:10 a.m. and did not return.

Procedure document:

- J. Oakes suggested referring to fountains as “water features”.
- It was suggested that lighting specifications should be added in public art works, as these can be very complicated and require additional infrastructure.

It was Moved and Seconded:

THAT the Public Art Advisory Committee endorses the Public Art and Municipal Art Collection Policy as presented.

CARRIED

P. Azarm Motamedi absent at vote

It was Moved and Seconded:

THAT the Public Art Advisory Committee endorses the Public Art and Municipal Art Collection Procedure subject to Staff’s review of language pertaining to fountains and lighting structures.

CARRIED

P. Azarm Motamedi absent at vote

7. Staff Update

Members reviewed the Annual Work Plan to discuss key highlights for 2023 which included: restoration of the Ambleside Welcome Figure; installation of public artwork "Succession" at Municipal Hall; projects at Navy Jack Point Park and Weston Park; and, updating the policy and procedure for public art.

Staff reminded the members to complete the annual committee evaluation by December 31, 2023.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

P. Azam Motamedi absent at vote

8. PUBLIC QUESTIONS

There were no questions.

9. NEXT MEETING

Staff confirmed that the next Public Art Advisory Committee meeting is scheduled for December 12, 2023 at 1 p.m. and held in-person in the Raven Room at Municipal Hall.

10. ADJOURNMENT

It was Moved and Seconded:

THAT the November 15, 2023 Public Art Advisory Committee meeting be adjourned.

CARRIED

P. Azam Motamedi absent at vote

The meeting adjourned at 10:40 a.m.

Certified Correct:

s. 22(1)

Chair

s. 22(1)

Committee Clerk

From: Ian Haras
Sent: Wednesday, December 13, 2023 10:02 AM
To: [REDACTED] s. 22(1)
Cc: correspondence
Subject: RE: Council correspondence - week ending in December 6

Hello [REDACTED] s. 22(1)

Thank you for your correspondence dated November 29, regarding the bridge at Eagle Harbour, which was referred to me for response in my role as Parks Planning & Development Manager. I hope you are doing well.

After much discussion with the engineering and environmental consultants, we have the drawings for the Eagle Creek bridge replacement and ordered the necessary materials. Construction of the new bridge is set to begin in the District's carpentry shop as soon as the materials, including custom, specially-treated girders, arrive, anticipated by mid-December. The demolition of the old bridge and the construction of the new bridge on-site is scheduled to start in January 2024 and is projected to take approximately two weeks. The estimated cost for the removal of the old bridge and the installation of the new bridge is in the \$30-\$40k range, but this is contingent on any comments/requirements that still may come from the Province.

The bridge replacement at Nelson Creek that you mentioned was a planned project, as such, we were able to do all the necessary pre-planning while the bridge was still in place. The Eagle Harbour bridge was an unanticipated replacement so there was no opportunity to do the design and environmental work ahead of time while the bridge was still in use.

Thank you again for your email and please feel free to contact me directly if you have any additional questions. We will be posting any updates at westvancouver.ca/eaglecreek.

Thanks,

Ian Haras, BCSLA, CSLA
Park Planning & Development Manager | District of West Vancouver
t: 604-925-7143 | westvancouver.ca

From: [REDACTED] s. 22(1)
Sent: Wednesday, November 29, 2023 4:03 PM
To: [REDACTED] s. 22(1); Christine Cassidy; Linda Watt; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Mark Sager; correspondence
Subject: Eagle Harbour bridge =+

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

[REDACTED] s. 22(1)

West Vancouver, BC, [REDACTED] s. 22(1)

29 Nov 2023

Dear Mayor Sager and Councillors
District of West Vancouver

Eagle Harbour bridge

My name is [REDACTED] s. 22(1) and I am a resident of West Vancouver.

As you know the little wooden bridge by Eagle Harbour beach was declared unsafe in June 2023. I recently read your update that the new bridge might be ready in January 2024, if I understand it correctly. I wonder why this has taken over 6 months to complete. And I wonder what the cost to taxpayers will be? This bridge is a pedestrian bridge and did not need to be made to stand hurricanes, earthquakes or other disasters. The new Municipal Manager Scott Findlay was said to be a man who makes things happen. Why has this not happened faster?

How come you just now have received engineering drawings and have to buy some new equipment to build this bridge?

We have a very nice bridge over Nelson Creek at the Seaview walk. This was built much faster, even though it is so much larger.

Are your standards too high? Are you taking this much time because you don't have the knowledge to build a bridge like this? In such a case, why don't you get a contractor to do it?

This bridge has been extremely important to people especially on Keith Road and you have dragged your feet. It is very disappointing, especially when Council stated that this was a priority? So when is the absolute deadline and what is the cost?

Thank you.

[REDACTED] s. 22(1)