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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**REGULAR COUNCIL MEETING AGENDA**

**MARCH 7, 2022**

**\*6 PM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Atrium, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)*

***\*Note: At 6 p.m. via electronic communication facilities a public hearing regarding the following proposed bylaws will be held:***

- Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022 (3180 Travers Avenue); and
- Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5172, 2022; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5171, 2022 (6404 Wellington Avenue and 6403 & 6407 Nelson Avenue) (a public meeting regarding proposed Development Permit 21-109 for 6404 Wellington Avenue and 6403 & 6407 Nelson Avenue will be held concurrently).

***The regular Council meeting will commence via electronic communication facilities immediately following the public hearing and concurrent public meeting.***

**CALL TO ORDER**

1. Call to Order.

**APPROVAL OF AGENDA**

2. **Approval of March 7, 2022 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the March 7, 2022 regular Council meeting agenda be approved as circulated.

**ADOPTION OF MINUTES****3. Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT the following minutes be adopted as circulated:

- February 7, 2022 [special \(open session\)](#) and [regular](#) Council meetings;
- February 10, 2022 [special \(open session\)](#) Council meeting; and
- February 14, 2022 special [\(open session\)](#) and [regular](#) Council meetings.

**REPORTS****4. [Council Motion regarding Residential Parking Pilot in Horseshoe Bay](#)**

(File: 0120-06)

*Notice of the proposed motion was given at the January 10, 2022 Council meeting. As notice of the proposed motion had been given, the motion was scheduled for consideration at the January 24, 2022 meeting at which time Council deferred consideration to the March 7, 2022 meeting. The motion may be considered at the March 7, 2022 meeting, after it has been moved and seconded.*

RECOMMENDATION:

WHEREAS many of the older homes in Horseshoe Bay have single car driveways, creating a dependency by residents for on-street parking for second vehicles;

AND WHEREAS residents of the above homes are often unable to park near their homes, particularly during warmer months and summer weekends;

AND WHEREAS the current parking regulations in Horseshoe Bay don't always deter parking violations by visitors, and ticketing has not adequately addressed the issue;

AND WHEREAS the Western Residents Association and the owners and/or managers of the three largest businesses in Horseshoe Bay support this proposal;

AND WHEREAS establishing resident only parking areas may reduce some of the work load for the bylaw staff by reducing call volume;

THEREFORE BE IT RESOLVED THAT staff establish on a 12-month pilot basis resident-only parking areas on:

- Nelson Avenue, from Bay Street to Douglas Street;
- Nelson Avenue, from Argyle to Chatham Street; and
- The north side of Bruce Street, from 6433 Bruce Street to Nelson Avenue.

5. [Navy Jack House – 2022 Update and Next Steps](#) (File: 2100-01)

RECOMMENDATION:

THAT Council allow up to March 31, 2024 for the Navy Jack House Citizen Group and other private fundraisers to raise \$1.6 million towards a current estimated capital cost of \$2.6 million to restore the Navy Jack House, on the basis that the House be operated as a Cottage Coffee operation (with an approximate 800 sf footprint and without the previously considered 1,400 sf addition to the building) at the existing location but raised to address sea level rise, as set out in the report dated February 23, 2022 from the Director of Corporate Services.

## **BYLAWS**

*Bylaws are passed by a simple majority affirmative vote unless otherwise noted.*

6. [Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022 \(3180 Travers Avenue\)](#) (File: 1610-20-5169)

*The proposed bylaw received first reading at the February 7, 2022 Council meeting and Council scheduled a public hearing to be held on March 7, 2022. If the March 7, 2022 public hearing has closed, the proposed bylaw may be further considered at the March 7, 2022 Council meeting. If the public hearing has closed Council is not permitted to receive any further submissions regarding the proposed bylaw.*

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022” be read a second time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022” be read a third time.

*Pursuant to Local Government Act s.480, a Zoning bylaw may be adopted on the same day that it has been given third reading*

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022” be adopted.

7. [Proposed: Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5172, 2022; and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5171, 2022 \(Tantalus Gardens\)](#) (File: 1610-20-5171/5172)

*The proposed bylaws received first reading at the February 7, 2022 Council meeting and Council scheduled a public hearing to be held on March 7, 2022. If the March 7, 2022 public hearing has closed, the proposed bylaws may be considered for second and third reading at the March 7, 2022 Council meeting. If the public hearing has closed Council is not permitted to receive any further submissions regarding the proposed bylaws.*

*NOTE: Each reading of an Official Community Plan bylaw must receive an affirmative vote of a majority of all Council members (4 members) in order to proceed (Local Government Act, s. 477).*

RECOMMENDATION:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5172, 2022" be read a second time.

RECOMMENDATION:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5172, 2022" be read a third time.

RECOMMENDATION:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5171, 2022" be read a second time.

RECOMMENDATION:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5171, 2022" be read a third time.

8. [Proposed: Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022; and General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022 \(to update procedures regarding the use of automated vote counting machines\)](#) (File: 1610-20-5165/5170)

*The proposed bylaws received first, second, and third reading at the February 14, 2022 Council meeting.*

RECOMMENDATION:

THAT proposed "Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022" be adopted.

RECOMMENDATION:

THAT proposed "General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022" be adopted.

**NEW BUSINESS**

*If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.*

9. No items.

**CONSENT AGENDA ITEMS**

*Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.*

**10. Consent Agenda Items**

*The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.*

**RECOMMENDATION:**

THAT the Consent Agenda items as follows be approved:

- Item 10.1 regarding Public Art Advisory Committee Request for Funding – Municipal Hall Project;
- Item 10.2 regarding Proposed Revised Drinking Water Conservation Plan Bylaw No. 4975, 2018, Amendment Bylaw No. 5183, 2022;
- Item 10.3 regarding Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant;
- Item 10.4 regarding Renewal of Expired Development Variance Permit – 1445 Queens Avenue (To set date for consideration);
- Item 10.5 regarding Temporary Protection of the Warner Residence at 578 Glenross Road; and
- Item 10.6 regarding Delegation Request.

**10.1. [Public Art Advisory Committee Request for Funding – Municipal Hall Project](#) (File: 0116-20-PAAC)****RECOMMENDATION:**

THAT \$25,000 be transferred from the Public Art Reserve Fund to supplement previously approved funding in order to cover additional costs related to the production and installation of the public art piece Succession by Rusnak Gallant Ltd. at Municipal Hall.

**10.2. [Proposed Revised Drinking Water Conservation Plan Bylaw No. 4975, 2018, Amendment Bylaw No. 5183, 2022](#) (File: 1610-20-5183)**

RECOMMENDATION:

THAT proposed “Revised Drinking Water Conservation Plan Bylaw No. 4975, 2018, Amendment Bylaw No. 5183, 2022” be read a first, second and third time.

**10.3. [Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant](#) (File: 0925-01)**

RECOMMENDATION:

THAT

1. The application submitted to the Union of BC Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for Response Support Technical Integration in the amount of \$69,542.65 be endorsed; and
2. Council supports the District of North Vancouver, in partnership with North Shore Emergency Management, to provide overall grant management for the project and funds.

**10.4. [Renewal of Expired Development Variance Permit – 1445 Queens Avenue](#) (File: 1010-20-21-171)**

RECOMMENDATION:

THAT the proposed renewal of Development Variance Permit 19-032 regarding 1445 Queens Avenue, as described in the report dated February 14, 2022 from the Senior Community Planner, be considered at the April 25, 2022 Council meeting; and that notice be given of consideration of the proposed development variance permit renewal.

**10.5. [Temporary Protection of the Warner Residence at 578 Glenross Road](#) (File: 2585-03-02)**

RECOMMENDATION:

WHEREAS:

- a) The property located at 578 Glenross Road, and more particularly described as PID 009-665-269, Lot 15, Block 7, District Lot 806, Plan 9400 (the “Property”) is considered to be heritage property; and
- b) Pursuant to s. 606 of the *Local Government Act*, a local government may order that real property be subject to temporary protection;

THEREFORE BE IT RESOLVED THAT the Property is subject to temporary protection for a period of 60 days commencing on the date this Resolution is passed, and the prohibitions in s.609 of the *Local Government Act* apply to the property without exception during the 60-day period.

**10.6. Delegation Request** (File: 0120-30)

*Any person, persons, or organization wishing to appear as a delegation before Council shall submit a written delegation request to the Mayor and Council for consideration. The Mayor and Council may refuse to schedule a delegation on an agenda if the issue is not considered to fall within the jurisdiction of Council.*

*Council must not permit a delegation at a Council meeting to address: a bylaw in respect of which a public hearing has been held where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw; an issue which is before the courts or on which Council has authorized legal action; a request for funding; a purpose or subject that has no relation to an agenda item or is beyond the jurisdiction of Council; except as otherwise permitted by Council.*

**RECOMMENDATION:**

THAT the delegation request from CityHive / North Shore Community Resources, regarding North Shore Young Civic Forum, be approved.

**OTHER ITEMS / NOTICES OF MOTION**

11. No items.

**REPORTS FROM MAYOR AND COUNCILLORS**

12. **Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

**RECOMMENDATION:**

THAT the oral reports from the Mayor and Councillors be received for information.

**PUBLIC QUESTIONS AND COMMENTS**

*Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.*

13. **Public Questions and Comments (3 minutes per speaker)**

**ADJOURNMENT**

14. **Adjournment of March 7, 2022 Council Meeting**

**RECOMMENDATION:**

THAT the March 7, 2022 Council meeting be adjourned.