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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
REGULAR COUNCIL MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
JANUARY 10, 2022**

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**COUNCIL:**

Mayor M. Booth and Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, S. Thompson, and M. Wong attended the meeting via electronic communication facilities.

**STAFF:**

R. Bartlett, Chief Administrative Officer; M. Panneton, Director, Legislative Services/ Corporate Officer; S. Ketler, Director, Parks, Culture & Community Services; J. Weiderick, Executive Director, Enhance West Van; D. Niedermayer, Senior Manager, Cultural Services; J. Lawlor, Senior Manager, Community Services; A. Beckett, Manager, Community Services & Community Development; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; A. Mafi, Manager, Communications & Engagement; L. Berg, Senior Community Planner; E. Wilhelm, Senior Community Planner; H. Letwin, Museum Administrator/Curator; and E. Syvokas, Community Planner, attended the meeting via electronic communication facilities.

**CALL TO ORDER**

1. The meeting was called to order at 6:02 p.m.

Mayor Booth:

- informed of the passing of long-time District employee Bruce Elgar, commented regarding his contributions to the District, and extended Council's condolences to his family;
- informed of the passing of residents Mike Sharp and Caroline Helbig, commented regarding their accomplishments and contributions to the community, and extended Council's condolences to their families and friends; and
- spoke relative to major challenges faced by the District and its residents, including the ongoing COVID-19 pandemic and climate change, and commented regarding work done by District staff during the holidays to maintain essential services and ensure the safety of residents.

Staff provided procedural information, including that the meeting was being held via electronic communication facilities pursuant to the District's Council Procedure bylaw and the *Community Charter*, that members of the public could attend the Municipal Hall Atrium to hear, or watch and hear, the meeting proceedings, and encouraged members of the public to stay home and participate via electronic communication facilities due to the ongoing COVID-19 pandemic.

## **APPROVAL OF AGENDA**

### **2. Approval of January 10, 2022 Regular Council Meeting Agenda**

MOVED by Wong, seconded by Gambioli:

THAT the January 10, 2022 regular Council meeting agenda be amended by:

- withdrawing Item 15 regarding West Vancouver Memorial Library Annual Presentation; and
- adding to Item 23 a Notice of Motion Regarding Residential Parking Pilot in Horseshoe Bay;

AND THAT the agenda be approved as amended.

CARRIED

Councillor Soprovich absent at the vote

## **ADOPTION OF MINUTES**

### **3. Adoption of Council Meeting Minutes**

MOVED by Cameron, seconded by Gambioli:

THAT the following minutes be adopted as circulated:

- December 6, 2021 special (open session) and regular Council meetings.

CARRIED

Councillor Soprovich absent at the vote

## **PRESENTATIONS**

### **4. Community Engagement Committee Annual Presentation**

(File: 0116-20-CEC)

Councillor Soprovich entered the meeting at 6:17 p.m. via electronic communication facilities.

Staff and E. McHarg (Co-Chair, Community Engagement Committee) provided a presentation. Council members commented.

MOVED by Wong, seconded by Thompson:

THAT

- 1) the Community Engagement Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Community Engagement Committee work plan be approved as presented.

CARRIED

**5. Design Review Committee Annual Presentation (File: 0116-20-DRC)**

Staff and D. Harrison (Chair, Design Review Committee) provided a presentation and responded to a Council member's questions. A Council member commented.

MOVED by Lambur, seconded by Wong:

THAT

- 1) the Design Review Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Design Review Committee work plan be approved as presented.

CARRIED

**6. Heritage Advisory Committee Annual Presentation (File: 0116-20-HAC)**

Staff and B. Clark (Vice-Chair, Heritage Advisory Committee) provided a presentation and responded to a Council member's question. Council members commented.

MOVED by Thompson, seconded by Soprovich:

THAT

- 1) the Heritage Advisory Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Heritage Advisory Committee work plan be approved as presented.

CARRIED

Councillor Wong left the meeting at 6:47 p.m.

**7. Lower Caulfeild Advisory Committee Annual Presentation (File: 0116-20-LCAC)**

Staff provided a presentation. A Council member commented.

MOVED by Lambur, seconded by Gambioli:

THAT

- 1) the Lower Caulfeild Advisory Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Lower Caulfeild Advisory Committee work plan be approved as presented.

CARRIED

Councillor Wong absent at the vote

**8. Arts & Culture Advisory Committee Annual Presentation**  
(File: 0116-20-ACAC)

Councillor Wong returned to the meeting at 6:58 p.m. via electronic communication facilities.

Staff and P. Bowles (Co-Chair, Arts & Culture Advisory Committee) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Lambur, seconded by Gambioli:

THAT

- 1) the Arts & Culture Advisory Committee Annual Presentation be received for information, with thanks;
- 2) the 2022 Arts & Culture Advisory Committee work plan be approved as presented; and
- 3) Richard Finley, a member of the Arts & Culture Advisory Committee, be appointed to the Arts Facilities Advisory Committee for a one-year term commencing January 1, 2022 and ending December 31, 2022.

CARRIED

Staff informed that there will not be an Arts Facilities Advisory Committee presentation at this meeting as: Council has received recent presentations regarding the Committee; the Committee has not met since July 2021; and the Committee was recently reconstituted with new Terms of Reference and membership.

**9. Public Art Advisory Committee Annual Presentation** (File: 0116-20-PAAC)

Councillor Soprovich left the meeting at 7:09 p.m. and returned to the meeting at 7:11 p.m. via electronic communication facilities.

Staff and E. Fiss (Chair, Public Art Advisory Committee) provided a presentation and responded to a Council member's question. Council members commented.

MOVED by Thompson, seconded by Cameron:

THAT

- 1) the Public Art Advisory Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Public Art Advisory Committee work plan be approved as presented.

CARRIED

**10. Art Museum Advisory Committee Annual Presentation (File: 0116-20-AMAC)**

Staff and F. Patterson (Chair, Art Museum Advisory Committee) provided a presentation and responded to a Council member's question. Council members commented.

MOVED by Gambioli, seconded by Thompson:

THAT

- 1) the Art Museum Advisory Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Art Museum Advisory Committee work plan be approved as presented.

CARRIED

**11. Community Grants Committee Annual Presentation (File: 0116-20-CGC1)**

Staff and M. Hess (Co-Chair, Community Grants Committee) provided a presentation and responded to a Council member's question. A Council member commented.

MOVED by Wong, seconded by Cameron:

THAT

- 1) the Community Grants Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Community Grants Committee work plan be approved as presented.

CARRIED

**12. Gleneagles Community Centre Advisory Committee Annual Presentation (File: 0116-20-GCCAC)**

Councillor Wong left the meeting at 7:37 p.m.

Staff and J. Berg (Co-Chair, Gleneagles Community Centre Advisory Committee) provided a presentation. A Council member commented.

MOVED by Soprovich, seconded by Cameron:

THAT

- 1) the Gleneagles Community Centre Advisory Committee Annual Presentation be received for information, with thanks; and
- 2) the 2022 Gleneagles Community Centre Advisory Committee work plan be approved as presented.

CARRIED

Councillor Wong absent at the vote

**13. Seniors' Activity Centre Advisory Board Annual Presentation**  
(File: 0115-20-SACA1)

Councillor Wong returned to the meeting at 7:51 p.m. via electronic communication facilities.

Staff and S. Grant (Chair, Seniors' Activity Centre Advisory Board) provided a presentation and responded to a Council member's question. A Council member commented.

MOVED by Cameron, seconded by Soprovich:

THAT the presentation regarding Seniors' Activity Centre Advisory Board Annual Presentation be received for information, with thanks.

CARRIED

**14. Enhance West Van Annual Presentation** (File: 0055-20-WVCCS)

Councillor Soprovich left the meeting at 7:55 p.m. and returned to the meeting at 8:01 p.m. via electronic communication facilities.

Staff and P. Katevatis (Director, Enhance West Van) provided a presentation. A Council member commented.

MOVED by Thompson, seconded by Soprovich:

THAT the presentation regarding Enhance West Van Annual Presentation be received for information, with thanks.

CARRIED

**15. West Vancouver Memorial Library Annual Presentation** (File: 1900-01)

Withdrawn.

**16. Kay Meek Centre Annual Presentation** (File: 3006-15)

R. Gloor (Executive Director, Kay Meek Arts Centre) provided a presentation. Council members commented.

MOVED by Gambioli, seconded by Thompson:

THAT the presentation regarding Kay Meek Centre Annual Presentation be received for information, with thanks.

CARRIED

**17. West Vancouver Community Arts Council Annual Presentation**

(File: 0055-20-WVCA1)

J. Lord (Executive Director, West Vancouver Community Arts Council) provided a presentation. A Council member commented.

MOVED by Soprovich, seconded by Wong:

THAT the presentation regarding West Vancouver Community Arts Council Annual Presentation be received for information, with thanks.

CARRIED

A Council member commented and J. Lord responded to a Council member's question.

**18. Ambleside Dundarave Business Improvement Association – 2021 Year End Report** (File: 0055-20-ADBIA)

M. O'Brien (Executive Director, Ambleside Dundarave Business Improvement Association) and S. Walker (Director, Ambleside Dundarave Business Improvement Association) provided a presentation and responded to a Council member's questions. Council members commented.

MOVED by Cameron, seconded by Soprovich:

THAT the presentation regarding Ambleside Dundarave Business Improvement Association – 2021 Year End Report be received for information, with thanks.

CARRIED

A Council member commented.

**REPORTS**

19. No items.

**BYLAWS**

20. No items.

**NEW BUSINESS**

21. No items.

## **CONSENT AGENDA ITEMS**

### **22. Consent Agenda Items**

MOVED by Soprovich, seconded by Wong:

THAT the Consent Agenda items as follows be approved:

- Item 22.1 regarding Proposed Amendments to Public Art Advisory Committee Terms of Reference;
- Item 22.2 regarding Proposed Amendments to Community Grants Committee Terms of Reference;
- Item 22.3 regarding Awards Committee Annual Work Plan;
- Item 22.4 regarding Proposed Amendment to 2022 Council Meeting Schedule; and
- Item 22.5 regarding Delegation Request.

**CARRIED**

#### **22.1. Proposed Amendments to Public Art Advisory Committee Terms of Reference (File: 0116-20-PAAC)**

THAT

1. Public Art Advisory Committee Policy 0085 as approved on January 25, 2021 be rescinded; and
2. proposed replacement of Public Art Advisory Committee Policy 0085 attached as Appendix B to the December 13, 2021 report titled Proposed Amendments to Public Art Advisory Committee Terms of Reference be approved.

#### **22.2. Proposed Amendments to Community Grants Committee Terms of Reference (File: 0116-20-CGC)**

THAT

1. Community Grants Committee Policy 0084 as approved on January 25, 2021 be rescinded; and
2. proposed replacement of Community Grants Committee Policy 0084 attached as Appendix B to the December 15, 2021 report titled "Proposed Amendments to Community Grants Committee Terms of Reference" be approved.

#### **22.3. Awards Committee Annual Work Plan (File: 0116-20-AWARD)**

THAT the Awards Committee's Annual Work Plan, as outlined in the report dated December 7, 2021 regarding the Awards Committee's Annual Work Plan, be approved.



**22.4. Proposed Amendment to 2022 Council Meeting Schedule (File: 0120-01)**

THAT

1. the February 7 and 14, 2022 regular Council meetings be held via electronic communication facilities only;
2. the Municipal Hall Atrium be designated as the location where the public may attend to hear, or watch and hear, the February 7 and 14, 2022 regular Council meeting proceedings; and
3. a designated municipal officer, or that person's deputy, be in attendance at the Municipal Hall Atrium for the February 7 and 14, 2022 regular Council meetings.

**22.5. Delegation Request (File: 0120-30)**

THAT the delegation request from West Vancouver Streamkeeper Society, regarding Streamkeepers – Salmon Surveys with Students, be approved.

**OTHER ITEMS / NOTICES OF MOTION**

**23. Notice of Motion Regarding Residential Parking Pilot in Horseshoe Bay (0120-06)**

Mayor Booth, with Councillor Cameron's consent as the co-signatory of the Notice of Motion, informed of a revision to the Notice of Motion, and staff provided procedural information. The Notice of Motion, as revised, is provided as follows:

Take notice that at the January 24, 2022 regular Council meeting, Mayor Booth, with Councillor Cameron as seconder, will move:

WHEREAS many of the older homes in Horseshoe Bay have single car driveways, creating a dependency by residents for on-street parking for second vehicles;

AND WHEREAS residents of the above homes are often unable to park near their homes, particularly during warmer months and summer weekends;

AND WHEREAS the current parking regulations in Horseshoe Bay don't always deter parking violations by visitors, and ticketing has not adequately addressed the issue;

AND WHEREAS the Western Residents Association and the owners and/or managers of the three largest businesses in Horseshoe Bay support this proposal;

AND WHEREAS establishing resident only parking areas may reduce some of the work load for the bylaw staff by reducing call volume;

THEREFORE BE IT RESOLVED THAT staff establish on a 12-month pilot basis resident-only parking areas on:

- Nelson Avenue, from Bay Street to Douglas Street;
- Nelson Avenue, from Argyle to Chatham Street; and
- The north side of Bruce Street, from 6433 Bruce Street to Nelson Avenue.

Council members commented.

## **REPORTS FROM MAYOR AND COUNCILLORS**

### **24. Reports from Mayor and Councillors**

Mayor Booth, on behalf of Council, thanked Chief Administrative Officer Robert Bartlett for his hard work, leadership, and tireless efforts over the holiday period.

## **PUBLIC QUESTIONS AND COMMENTS**

### **25. Public Questions and Comments**

C. Reynolds (Editor, West Van Matters) thanked District staff and volunteers for their hard work and wished everyone a happy new year.

## **ADJOURNMENT**

### **26. Adjournment of January 10, 2022 Council Meeting**

MOVED by Gambioli, seconded by Wong:

THAT the January 10, 2022 Council meeting be adjourned.  
(8:48 p.m.)

CARRIED

Certified Correct:

*[Original signed by Mayor]*

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MAYOR

*[Original signed by Corporate Officer]*

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CORPORATE OFFICER