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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
REGULAR COUNCIL MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
FEBRUARY 14, 2022**

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**COUNCIL:**

Mayor M. Booth and Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, S. Thompson, and M. Wong attended the meeting via electronic communication facilities.

**STAFF:**

R. Bartlett, Chief Administrative Officer; M. Panneton, Director, Legislative Services/Corporate Officer; J. Bailey, Director, Planning & Development Services; I. Gordon, Director, Financial Services; S. Ketler, Director, Parks, Culture & Community Services; D. Powers, Director, Community Relations & Communications; A. Banks, Senior Manager, Parks; M. McGuire, Senior Manager, Current Planning & Urban Design; C. Boy, Manager, Financial Planning; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; H. Keith, Manager, Environmental Protection; M. MacKinnon, Parks Environmental & Ecosystems Manager; and L. Gillan, Senior Community Planner - Economic Development, attended the meeting via electronic communication facilities.

**CALL TO ORDER**

1. The meeting was called to order at 6:06 p.m.

Councillor Wong entered the meeting at 6:08 p.m. via electronic communication facilities.

Mayor Booth:

- wished everyone a happy Lunar New Year, and spoke relative to the Year of the Tiger;
- informed that Pink Shirt Day is on February 23, 2022, that Pink Shirt Day is about standing up against bullying and promoting kindness to all, and that Council is wearing pink today in support;
- informed that February is Black History Month, and that the theme for this year is “February and Forever: Celebrating Black History today and every day”; and
- informed that Council, at its February 14, 2022 closed meeting, appointed Laura Anderson to the Heritage Advisory Committee for a term ending December 31, 2023.

Staff provided procedural information, including that the meeting was being held via electronic communication facilities pursuant to the District’s Council Procedure bylaw and the Community Charter, that members of the public could attend the Municipal Hall Atrium to hear, or watch and hear, the meeting

proceedings, and encouraged members of the public to stay home and participate via electronic communication facilities due to the ongoing COVID-19 pandemic.

Councillor Lambur entered the meeting at 6:11 p.m. via electronic communication facilities.

### **APPROVAL OF AGENDA**

#### **2. Approval of February 14, 2022 Regular Council Meeting Agenda**

MOVED by Gambioli, seconded by Wong:

THAT the February 14, 2022 regular Council meeting agenda be amended by:

- adding Item 6.1 regarding Proposed 2022 Operating and Capital Budgets;
- AND THAT the agenda be approved as amended.

CARRIED

### **ADOPTION OF MINUTES**

3. No items.

### **DELEGATIONS**

#### **4. West Vancouver Streamkeeper Society, regarding Streamkeepers – Salmon Surveys with Students (File: 0120-30)**

Councillor Wong left the meeting at 6:20 p.m. Councillor Thompson left the meeting at 6:22 p.m. and returned to the meeting at 6:23 p.m. via electronic communication facilities. Councillor Wong returned to the meeting at 6:24 p.m. via electronic communication facilities.

J. McDaniel (Director, West Vancouver Streamkeeper Society), T. Rahmatian and A. Rahmatian (West Vancouver Secondary School Students) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Wong, seconded by Gambioli:

THAT the delegation from West Vancouver Streamkeeper Society, regarding Streamkeepers – Salmon Surveys with Students, be received for information with thanks.

CARRIED

### **REPORTS**

#### **5. Final Report - Coastal Marine Management Plan Working Group (File: 0117-20-CMMP)**

Councillor Wong left the meeting at 6:34 p.m. and returned to the meeting at 6:49 p.m. via electronic communication facilities.

Staff and L. Williams (Chair, Coastal Marine Management Plan Working Group) provided a presentation and responded to Council's questions. Council members commented.

A. George (Kings Avenue) spoke in support of the Coastal Marine Management Plan Final Draft Report.

P. Hundal (address not provided) spoke in support of the Coastal Marine Management Plan Final Draft Report.

Councillor Wong left the meeting at 7:13 p.m.

J. Millar (West Vancouver) spoke in support of the Coastal Marine Management Plan Final Draft Report.

P. Scholefield (West Vancouver) spoke in support of the Coastal Marine Management Plan Final Draft Report.

Council members commented. Staff and L. Williams responded to Council's questions.

MOVED by Soprovich, seconded by Thompson:

THAT

1. the Coastal Marine Management Plan Final Draft Report, attached as Appendix A to the report dated January 17, 2022 from the Parks Environmental & Ecosystems Manager and the Parks Stewardship Manager, be approved; and
2. the Coastal Marine Management Plan Final Draft Report be incorporated into District of West Vancouver work plans and into the budget process for 2022 and subsequent years.

Councillor Wong returned to the meeting at 7:30 p.m. via electronic communication facilities and left the meeting at 7:33 p.m.

Council members commented and L. Williams responded to a Council member's question. The question was called on the motion.

CARRIED

Councillor Wong absent at the vote

Councillor Thompson left the meeting at 7:35 p.m. and returned to the meeting at 7:36 p.m. via electronic communication facilities. Councillor Wong returned to the meeting at 7:36 p.m. via electronic communication facilities.

**6. Proposed Foreshore Development Permit Area**  
(File: 0332-04 / 1610-20-5127/5128/5129/5133)

Staff provided a presentation.

Councillor Wong left the meeting at 7:37 p.m. and returned to the meeting at 8:06 p.m. via electronic communication facilities. Councillor Soprovich left the meeting at

8:13 p.m. and returned to the meeting at 8:16 p.m. via electronic communication facilities. Councillor Wong: left the meeting at 8:49 p.m.; returned to the meeting at 8:52 p.m. via electronic communication facilities; left the meeting at 8:53 p.m.; and returned to the meeting at 8:56 p.m. via electronic communication facilities.

Staff responded to Council's questions.

MOVED by Gambioli, seconded by Soprovich:

THAT opportunities for consultation on the proposed Official Community Plan amendment, with persons, organizations, and authorities, as outlined in the report from the Manager of Environmental Protection dated January 26, 2022, be endorsed as sufficient consultation for purposes of section 475 of the *Local Government Act*.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5128, 2022" be read a first time.

Councillor Wong left the meeting at 9:07 p.m. and returned to the meeting at 9:09 p.m. via electronic communication facilities.

Council members commented. The question was called on the motion.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed "Development Procedures Bylaw No. 4940, 2017, Amendment Bylaw No. 5127, 2022" be read a first, second, and third time.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed "Fees and Charges Bylaw No. 5136, 2021, Amendment Bylaw No. 5129, 2022" be read a first, second, and third time.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed "Tree Bylaw No. 4892, 2016, Amendment Bylaw No. 5133, 2022" be read a first, second, and third time.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5128, 2022" be presented at a public hearing scheduled for March 29, 2022 at 6 p.m. at West Vancouver Municipal Hall via electronic communication facilities, and that statutory notice be given of the scheduled public hearing.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT the implementation of the guidelines for developing within the Foreshore Development Permit Area proceed in accordance with Schedule A of Appendix A to the report dated January 26, 2022 from the Manager of Environmental Protection.

CARRIED

Councillor Wong left the meeting at 9:10 p.m.

Mayor Booth declared a short recess at 9:11 p.m. and reconvened the meeting at 9:17 p.m. with the following members of Council and staff present via electronic communication facilities:

Mayor Booth and Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, and S. Thompson; and

R. Bartlett (Chief Administrative Officer); M. Panneton (Director, Legislative Services/ Corporate Officer); J. Bailey (Director, Planning & Development Services); I. Gordon (Director, Financial Services); D. Powers (Director, Community Relations & Communications); M. McGuire (Senior Manager, Current Planning & Urban Design); C. Boy (Manager, Financial Planning); P. Cuk (Manager, Legislative Operations/Deputy Corporate Officer); and L. Gillan (Senior Community Planner - Economic Development).

#### **6.1. Proposed 2022 Operating and Capital Budgets (File: 0860-01)**

Staff and a Council member commented.

Councillor Wong: returned to the meeting at 9:18 p.m. via electronic communication facilities; left the meeting at 9:21 p.m.; and returned to the meeting at 9:39 p.m. via electronic communication facilities.

Staff provided a presentation and responded to Council's questions.

Councillor Soprovich left the meeting at 10:23 p.m.

C. McLaughlin (West Vancouver) spoke in support of the proposed levies, and commented regarding climate change.

J. Timmer (6655 Madrona Place) spoke in support of the proposed levies, and commented regarding climate change.

P. Stott (West Vancouver) spoke in support of the proposed levies.

Councillor Soprovich returned to the meeting at 10:34 p.m. via electronic communication facilities. Councillor Lambur left the meeting at 10:34 p.m.

E. McHarg (West Vancouver) spoke in support of the proposed levies, and commented regarding the proposed environmental levy.

Councillor Lambur returned to the meeting at 10:36 p.m. via electronic communication facilities.

L. Jones (address not provided) spoke in support of the proposed levies, and commented regarding: vaccine mandates; and climate change.

MOVED by Soprovich, seconded by Cameron:

THAT a 2022 Operating Levy increase of 1.79% be approved.

Council members commented. The question was called on the motion.

CARRIED

Councillors Thompson and Wong voted in the negative

A Council member commented.

MOVED by Soprovich, seconded by Cameron:

THAT a 2022 Asset Levy increase of 1.5% be approved.

Council members commented and staff responded to Council's questions. The question was called on the motion.

DEFEATED

Mayor Booth and Councillors Gambioli, Lambur, Thompson, and Wong voted in the negative

MOVED by Gambioli, seconded by Wong:

THAT a 2022 Asset Levy increase of 1.0% be approved.

CARRIED

Councillor Lambur voted in the negative

MOVED by Soprovich, seconded by Cameron:

THAT a 2022 Environmental Levy increase of 1.5% be approved.

Council members commented. The question was called on the motion.

CARRIED

Councillors Lambur and Thompson voted in the negative

Council members commented and staff responded to a Council member's question.

**7. Proposed Bylaw Amendments to Support the Local Economy**  
(File: 1610-20-5175/5176/5177)

Councillor Wong left the meeting at 11:20 p.m. and returned to the meeting at 11:26 p.m. via electronic communication facilities.

Staff provided a presentation and responded to Council's questions.

MOVED by Gambioli, seconded by Soprovich:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5175, 2022” be read a first time.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed “Business Licence Bylaw No. 4455, 2005, Amendment Bylaw No. 5176, 2022” be read a first, second, and third time.

CARRIED

MOVED by Gambioli, seconded by Soprovich:

THAT proposed “Fees and Charges Bylaw No. 5136, 2021, Amendment Bylaw No. 5177, 2022” be read a first, second, and third time.

CARRIED

A Council member commented.

MOVED by Gambioli, seconded by Soprovich:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5175, 2022” be presented at a public hearing scheduled for March 29, 2022 at 6 p.m. at West Vancouver Municipal Hall via electronic communication facilities, and that notice be given of the scheduled public hearing.

CARRIED

**8. Preliminary Development Proposal for 4430 Woodcrest Road, 4450 Woodcrest Road, 4460 Woodcrest Road, and 4504 Woodgreen Drive (File: 1020-01)**

A Council member commented and staff spoke relative to the subject report.

MOVED by Soprovich, seconded by Gambioli:

THAT the report titled Preliminary Development Proposal for 4430 Woodcrest Road, 4450 Woodcrest Road, 4460 Woodcrest Road, and 4504 Woodgreen Drive, dated January 25, 2022 from the Senior Community Planner, be received for information.

Council members commented and staff responded to Council’s questions. The question was called on the motion.

CARRIED

**BYLAWS**

**9.** No items.

**NEW BUSINESS**

**10.** No items.

## **CONSENT AGENDA ITEMS**

### **11. Consent Agenda Items**

MOVED by Soprovich, seconded by Cameron:

THAT the Consent Agenda items as follows be approved:

- Item 11.1 regarding Update on North Shore Homelessness Action Initiative;
- Item 11.2 regarding Union of British Columbia Municipalities Tri-Municipal Poverty Reduction Strategy Grant Application: Stream 2 Actions;
- Item 11.3 regarding Proposed Amendments to the Terms of Reference for the Design Review Committee, the Gleneagles Community Centre Advisory Committee, and the Lower Caulfeild Advisory Committee;
- Item 11.4 regarding Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports Grant Application;
- Item 11.5 regarding Proposed: Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022; and General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022 (to update procedures regarding the use of automated vote counting machines);
- Item 11.6 regarding Proposed Amendment to 2022 Council Meeting Schedule;
- Item 11.7 regarding Proposed Development Variance Permit for 1325 25th Street (To set date for consideration); and
- Item 11.8 regarding Update on Municipal Hall Seismic Upgrades & Renewal Project.

**CARRIED**

#### **11.1. Update on North Shore Homelessness Action Initiative (File: 2620-01)**

THAT the report titled Update on North Shore Homelessness Action Initiative, dated January 24, 2022 from the Manager of Community Services & Community Development, be received for information.

#### **11.2. Union of British Columbia Municipalities Tri-Municipal Poverty Reduction Strategy Grant Application: Stream 2 Actions (File: 2620-01)**

THAT

1. staff be directed to work with the City of North Vancouver and the District of North Vancouver to submit a joint regional application for the North Shore under Stream 2 of the Union of British Columbia Municipalities Poverty Reduction Planning & Action Program;
2. the District of West Vancouver act as the primary applicant for the North Shore application to apply for, receive, and manage the 2022 Union of British Columbia Municipalities Poverty Reduction Planning & Action Program grant



funding under Stream 2 on behalf of the City of North Vancouver and the District of North Vancouver; and

3. subject to confirmation that full funding is available, the project be authorized to proceed.

**11.3. Proposed Amendments to the Terms of Reference for the Design Review Committee, the Gleneagles Community Centre Advisory Committee, and the Lower Caulfeild Advisory Committee (File: 0282-20-0033/0105/0107)**

THAT

1. "Design Review Committee Terms of Reference Policy 0105" as approved on January 25, 2021 be rescinded; and
2. proposed replacement "Design Review Committee Terms of Reference Policy 0105", attached as Appendix B to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

THAT

1. "Gleneagles Community Centre Advisory Committee Terms of Reference Policy 0033" as approved on January 27, 2020 be rescinded; and
2. proposed replacement "Gleneagles Community Centre Advisory Committee Terms of Reference Policy 0033", attached as Appendix D to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

THAT

1. "Lower Caulfeild Advisory Committee Terms of Reference Policy 0107" as approved on January 25, 2021 be rescinded; and
2. proposed replacement "Lower Caulfeild Advisory Committee Terms of Reference Policy 0107", attached as Appendix F to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

**11.4. Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports Grant Application (File: 2700-01)**

THAT the submission of a grant application for \$36,754 to the Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports be approved.

**11.5. Proposed: Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022; and General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022 (to update procedures regarding the use of automated vote counting machines) (File: 1610-20-5165/5170)**

THAT proposed “Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022” be read a first, second, and third time.

THAT proposed “General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022” be read a first, second, and third time.

**11.6. Proposed Amendment to 2022 Council Meeting Schedule (File: 0120-01)**

THAT

1. the March 7 and 28, 2022 regular Council meetings be held via electronic communication facilities only;
2. the Municipal Hall Atrium be designated as the location where the public may attend to hear, or watch and hear, the March 7 and 28, 2022 regular Council meeting proceedings; and
3. a designated municipal officer, or that person’s deputy, be in attendance at the Municipal Hall Atrium for the March 7 and 28, 2022 regular Council meetings.

**11.7. Proposed Development Variance Permit for 1325 25th Street**

(File: 1010-20-21-074)

THAT proposed Development Variance Permit 21-074 regarding 1325 25th Street, to allow for an existing accessory building as described in the report dated January 24, 2022 from the Planning Technician, be considered at the March 28, 2022 Council meeting; and that notice be given of consideration of the proposed development variance permit.

**11.8. Update on Municipal Hall Seismic Upgrades & Renewal Project**

(File: 0500-01)

THAT the report titled Update on Municipal Hall Seismic Upgrades & Renewal Project, dated February 2, 2022 from the Deputy Chief Administrative Officer, the Senior Manager of Facilities & Assets, and the Facilities Capital Project Manager, be received for information.

**OTHER ITEMS / NOTICES OF MOTION**

12. No items.

**REPORTS FROM MAYOR AND COUNCILLORS**

13. Reports from Mayor and Councillors

No items.

## **PUBLIC QUESTIONS AND COMMENTS**

### **14. Public Questions and Comments**

Councillor Gambioli left the meeting at 11:50 p.m. and returned to the meeting at 11:52 p.m. via electronic communication facilities.

C. Reynolds (address not provided) commented regarding: announcing public hearing dates; and Heritage Week and Heritage Fayre.

L. Jones (address not provided) commented regarding: permit revenues; grants and subsidies from senior levels of government; and the COVID-19 pandemic.

## **ADJOURNMENT**

### **15. Adjournment of February 14, 2022 Council Meeting**

MOVED by Wong, seconded by Soprovich:

THAT the February 14, 2022 Council meeting be adjourned.  
(11:55 p.m.)

CARRIED

Certified Correct:

*[Original signed by Mayor]*

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MAYOR

*[Original signed by Corporate Officer]*

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CORPORATE OFFICER