

[View the video of the entire meeting](#)



THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

REGULAR COUNCIL MEETING AGENDA

FEBRUARY 14, 2022

6 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Atrium, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)

CALL TO ORDER

1. Call to Order.

APPROVAL OF AGENDA

2. **Approval of February 14, 2022 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the February 14, 2022 regular Council meeting agenda be amended by:

- adding Item 6.1 regarding Proposed 2022 Operating and Capital Budgets;

AND THAT the agenda be approved as amended.

ADOPTION OF MINUTES

3. No items.

DELEGATIONS

4. **West Vancouver Streamkeeper Society, regarding Streamkeepers – Salmon Surveys with Students (File: 0120-30)**

Presentation to be provided.

RECOMMENDATION:

THAT the delegation from West Vancouver Streamkeeper Society, regarding Streamkeepers – Salmon Surveys with Students, be received for information with thanks.

REPORTS**5. [Final Report - Coastal Marine Management Plan Working Group](#)**

(File: 0117-20-CMMP)

[Presentation to be provided.](#)

RECOMMENDATION:

THAT

1. the Coastal Marine Management Plan Final Draft Report, attached as Appendix A to the report dated January 17, 2022 from the Parks Environmental & Ecosystems Manager and the Parks Stewardship Manager, be approved; and
2. the Coastal Marine Management Plan Final Draft Report be incorporated into District of West Vancouver work plans and into the budget process for 2022 and subsequent years.

6. [Proposed Foreshore Development Permit Area](#)

(File: 0332-04 / 1610-20-5127/5128/5129/5133)

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

[Presentation to be provided.](#)

RECOMMENDATION:

THAT opportunities for consultation on the proposed Official Community Plan amendment, with persons, organizations, and authorities, as outlined in the report from the Manager of Environmental Protection dated January 26, 2022, be endorsed as sufficient consultation for purposes of section 475 of the *Local Government Act*.

NOTE: Each reading of an Official Community Plan bylaw must receive an affirmative vote of a majority of all Council members (4 members) in order to proceed (Local Government Act, s. 477).

RECOMMENDATION:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5128, 2022" be read a first time.

RECOMMENDATION:

THAT proposed "Development Procedures Bylaw No. 4940, 2017, Amendment Bylaw No. 5127, 2022" be read a first, second, and third time.

RECOMMENDATION:

THAT proposed "Fees and Charges Bylaw No. 5136, 2021, Amendment Bylaw No. 5129, 2022" be read a first, second, and third time.

RECOMMENDATION:

THAT proposed "Tree Bylaw No. 4892, 2016, Amendment Bylaw No. 5133, 2022" be read a first, second, and third time.

RECOMMENDATION:

THAT proposed "Official Community Plan Bylaw No. 4985, 2018, Amendment Bylaw No. 5128, 2022" be presented at a public hearing scheduled for March 29, 2022 at 6 p.m. at West Vancouver Municipal Hall via electronic communication facilities, and that statutory notice be given of the scheduled public hearing.

RECOMMENDATION:

THAT the implementation of the guidelines for developing within the Foreshore Development Permit Area proceed in accordance with Schedule A of Appendix A to the report dated January 26, 2022 from the Manager of Environmental Protection.

6.1. [Proposed 2022 Operating and Capital Budgets](#) (File: 0860-01)

[Presentation to be provided.](#)

RECOMMENDATION:

THAT as described in the report dated January 31, 2022 regarding Proposed 2022 Operating and Capital Budgets:

1. The proposed 2022 Operating Levy increase of 1.79% be approved;
2. The proposed 2022 Asset Levy increase of 1.00% be approved; and
3. The proposed 2022 Environmental Levy of 1.00% be approved.

7. [Proposed Bylaw Amendments to Support the Local Economy](#)

(File: 1610-20-5175/5176/5177)

[Presentation to be provided.](#)

RECOMMENDATION:

THAT proposed "Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5175, 2022" be read a first time.

RECOMMENDATION:

THAT proposed "Business Licence Bylaw No. 4455, 2005, Amendment Bylaw No. 5176, 2022" be read a first, second, and third time.

RECOMMENDATION:

THAT proposed "Fees and Charges Bylaw No. 5136, 2021, Amendment Bylaw No. 5177, 2022" be read a first, second, and third time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5175, 2022” be presented at a public hearing scheduled for March 29, 2022 at 6 p.m. at West Vancouver Municipal Hall via electronic communication facilities, and that notice be given of the scheduled public hearing.

8. [Preliminary Development Proposal for 4430 Woodcrest Road, 4450 Woodcrest Road, 4460 Woodcrest Road, and 4504 Woodgreen Drive](#)
(File: 1020-01)

[Presentation to be provided.](#)

RECOMMENDATION:

THAT the report titled Preliminary Development Proposal for 4430 Woodcrest Road, 4450 Woodcrest Road, 4460 Woodcrest Road, and 4504 Woodgreen Drive, dated January 25, 2022 from the Senior Community Planner, be received for information.

BYLAWS

9. No items.

NEW BUSINESS

If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.

10. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

11. Consent Agenda Items

The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 11.1 regarding Update on North Shore Homelessness Action Initiative;
- Item 11.2 regarding Union of British Columbia Municipalities Tri-Municipal Poverty Reduction Strategy Grant Application: Stream 2 Actions;

- Item 11.3 regarding Proposed Amendments to the Terms of Reference for the Design Review Committee, the Gleneagles Community Centre Advisory Committee, and the Lower Caulfeild Advisory Committee;
- Item 11.4 regarding Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports Grant Application;
- Item 11.5 regarding Proposed: Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022; and General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022 (to update procedures regarding the use of automated vote counting machines);
- Item 11.6 regarding Proposed Amendment to 2022 Council Meeting Schedule;
- Item 11.7 regarding Proposed Development Variance Permit for 1325 25th Street (To set date for consideration); and
- Item 11.8 regarding Update on Municipal Hall Seismic Upgrades & Renewal Project.

11.1. Update on North Shore Homelessness Action Initiative (File: 2620-01)

RECOMMENDATION:

THAT the report titled Update on North Shore Homelessness Action Initiative, dated January 24, 2022 from the Manager of Community Services & Community Development, be received for information.

11.2. Union of British Columbia Municipalities Tri-Municipal Poverty Reduction Strategy Grant Application: Stream 2 Actions (File: 2620-01)

RECOMMENDATION:

THAT

1. staff be directed to work with the City of North Vancouver and the District of North Vancouver to submit a joint regional application for the North Shore under Stream 2 of the Union of British Columbia Municipalities Poverty Reduction Planning & Action Program;
2. the District of West Vancouver act as the primary applicant for the North Shore application to apply for, receive, and manage the 2022 Union of British Columbia Municipalities Poverty Reduction Planning & Action Program grant funding under Stream 2 on behalf of the City of North Vancouver and the District of North Vancouver; and
3. subject to confirmation that full funding is available, the project be authorized to proceed.

11.3. Proposed Amendments to the Terms of Reference for the Design Review Committee, the Gleneagles Community Centre Advisory Committee, and the Lower Caulfeild Advisory Committee (File: 0282-20-0033/0105/0107)

RECOMMENDATION:

THAT

1. "Design Review Committee Terms of Reference Policy 0105" as approved on January 25, 2021 be rescinded; and
2. proposed replacement "Design Review Committee Terms of Reference Policy 0105", attached as Appendix B to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

RECOMMENDATION:

THAT

1. "Gleneagles Community Centre Advisory Committee Terms of Reference Policy 0033" as approved on January 27, 2020 be rescinded; and
2. proposed replacement "Gleneagles Community Centre Advisory Committee Terms of Reference Policy 0033", attached as Appendix D to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

RECOMMENDATION:

THAT

1. "Lower Caulfeild Advisory Committee Terms of Reference Policy 0107" as approved on January 25, 2021 be rescinded; and
2. proposed replacement "Lower Caulfeild Advisory Committee Terms of Reference Policy 0107", attached as Appendix F to the report dated January 21, 2022 from the Manager of Legislative Operations, be approved.

11.4. Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports Grant Application (File: 2700-01)

RECOMMENDATION:

THAT the submission of a grant application for \$36,754 to the Union of British Columbia Municipalities' Community Resiliency Investment Program - 2022 FireSmart Community Funding & Supports be approved.

11.5. Proposed: Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022; and General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022 (to update procedures regarding the use of automated vote counting machines)

(File: 1610-20-5165/5170)

RECOMMENDATION:

THAT proposed "Automated Vote Counting System Authorization and Procedure Bylaw No. 5165, 2022" be read a first, second, and third time.

RECOMMENDATION

THAT proposed "General Local Elections Regulation Bylaw No. 4960, 2018, Amendment Bylaw No. 5170, 2022" be read a first, second, and third time.

11.6. Proposed Amendment to 2022 Council Meeting Schedule (File: 0120-01)

RECOMMENDATION:

THAT

1. the March 7 and 28, 2022 regular Council meetings be held via electronic communication facilities only;
2. the Municipal Hall Atrium be designated as the location where the public may attend to hear, or watch and hear, the March 7 and 28, 2022 regular Council meeting proceedings; and
3. a designated municipal officer, or that person's deputy, be in attendance at the Municipal Hall Atrium for the March 7 and 28, 2022 regular Council meetings.

11.7. Proposed Development Variance Permit for 1325 25th Street

(File: 1010-20-21-074)

RECOMMENDATION:

THAT proposed Development Variance Permit 21-074 regarding 1325 25th Street, to allow for an existing accessory building as described in the report dated January 24, 2022 from the Planning Technician, be considered at the March 28, 2022 Council meeting; and that notice be given of consideration of the proposed development variance permit.

11.8. Update on Municipal Hall Seismic Upgrades & Renewal Project

(File: 0500-01)

RECOMMENDATION:

THAT the report titled Update on Municipal Hall Seismic Upgrades & Renewal Project, dated February 2, 2022 from the Deputy Chief Administrative Officer, the Senior Manager of Facilities & Assets, and the Facilities Capital Project Manager, be received for information.

OTHER ITEMS / NOTICES OF MOTION

12. No items.

REPORTS FROM MAYOR AND COUNCILLORS

13. **Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.

14. **Public Questions and Comments (3 minutes per speaker)**

ADJOURNMENT

15. **Adjournment of February 14, 2022 Council Meeting**

RECOMMENDATION:

THAT the February 14, 2022 Council meeting be adjourned.