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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
PUBLIC HEARING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
APRIL 25, 2022**

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**COUNCIL:**

Mayor M. Booth and Councillors C. Cameron, N. Gambioli, W. Soprovich, S. Thompson, and M. Wong attended the hearing via electronic communication facilities.  
Absent: Councillor P. Lambur.

**STAFF:**

R. Bartlett, Chief Administrative Officer; M. Panneton, Director, Legislative Services/ Corporate Officer; J. Bailey, Director, Planning & Development Services; M. McGuire, Senior Manager, Current Planning & Urban Design; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; and H. Garbiec-Ho, Planning Technician, attended the hearing via electronic communication facilities.

**1. CALL TO ORDER**

The public hearing was called to order at 6 p.m.

Councillor Gambioli entered the hearing at 6:01 p.m. via electronic communication facilities.

Staff provided procedural information, including that the public hearing and regular Council meeting were being held via electronic communication facilities pursuant to applicable enactments, that members of the public could attend the Municipal Hall Atrium to hear, or watch and hear, the proceedings, and encouraged members of the public to stay home and participate via electronic communication facilities due to the ongoing COVID-19 pandemic.

**2. PUBLIC HEARING**

**Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022 (Miscellaneous Housekeeping Amendments)** (File: 1610-20-5192)

**Applicant:** The Corporation of the District of West Vancouver

**Subject Lands:** All lands within the District of West Vancouver subject to Zoning Bylaw No. 4662, 2010

**Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022:** would allow various housekeeping amendments to the zoning bylaw to provide greater clarity, correct typographical or inadvertent errors, and provide clear direction for the public and staff in interpreting the bylaw.

**3. STAFF PRESENTATION**

Staff provided a presentation and responded to a Council member's questions.

#### **4. PUBLIC HEARING PROCEDURE**

On behalf of Mayor Booth, staff described the procedure for the public hearing:

Council is convening this public hearing to consider and receive submissions regarding proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022 regarding Miscellaneous Housekeeping Amendments.

Anyone who believes that their interest in property is affected by the proposed bylaw will be heard and/or may make a written submission via email to [correspondence@westvancouver.ca](mailto:correspondence@westvancouver.ca). No one will be discouraged or prevented from making their views heard.

Council members may ask questions of you following your presentation but Council's function during this public hearing is to listen to the views of the public, not to debate the proposed bylaw.

After the public hearing has concluded, Council may, without further notice, give whatever effect Council believes proper to the representations.

Your only opportunity to comment on the proposed bylaw is during the public hearing. Council is not permitted to receive further submissions once Council has closed the public hearing.

Council has received documents which are available for the public to view. These documents can be viewed online at [westvancouver.ca/notices](http://westvancouver.ca/notices). Please note that the online copy of the documents will not include items received after noon today.

To maintain order and to ensure that everyone has an opportunity to be heard here are the rules of procedure:

1. A Speakers List has been established. Due to the ongoing COVID-19 pandemic, members of the public can only participate in this public hearing via electronic communication facilities.

To participate via telephone, please phone 604-925-7004 and provide your name and telephone number to staff who will add you to the Speakers List. When it is your turn to address Council, staff will phone you back in order to provide you with your public input opportunity.

To participate via WebEx, please phone 604-925-7004 and provide your name and telephone number to staff who will add you to the Speakers List. When it is your turn to address Council, staff will allow you to unmute your microphone and turn on your webcam in order to provide you with your public input opportunity.

Alternatively, if you are attending the Municipal Hall Atrium in order to hear, or watch and hear, these proceedings and you wish to participate in the hearing, please speak with staff in attendance; your name will be added to the Speakers List and staff can assist you with the use of WebEx via a computer in the Atrium.

Please note that staff will not be in a position to provide you with a specific time-slot when you register to speak, so we ask that participants who wish to address Council be available for the duration of the public hearing.

2. Council requests that you please begin your remarks by providing your name and city of residence. If you are speaking on behalf of some other person or organization, Council requests that you please identify the name of that person or organization.
3. Please limit your remarks to 5 minutes and to the subject of the proposed bylaw. You will be notified when you have 15 seconds remaining to speak. Please be respectful to others.
4. After everyone has spoken once, you will have an opportunity to speak subsequent times to provide additional information, if you wish. Please follow the process outlined above to be re-added to the Speakers List.

If you have any concerns about the rules of the hearing, please address your comments to the Chair.

## 5. REPORTS/WRITTEN SUBMISSIONS

Reports received up to the close of the public hearing on April 25, 2022:

REPORT TITLE	REPORT DATED	RECEIVED AT COUNCIL MEETING	#
Proposed Miscellaneous Housekeeping Amendments to the Zoning Bylaw	March 1, 2022	March 28, 2022	R-1

Written submissions received up to the close of the public hearing on April 25, 2022:

SUBMISSION AUTHOR	SUBMISSION DATED	#
Redacted	April 25, 2022	C-1

Staff informed: of the total number of staff reports and written submissions received to date and included in the agenda package and the public information binder; that on March 28, 2022 Council set the date for the public hearing; and that the statutory notice of public hearing was published in the North Shore News on April 13 and 20, 2022. Staff informed that the reports and written submissions are available for public inspection throughout the hearing.

## 6. PUBLIC INPUT

Staff informed that no members of the public had signed up to speak at the public hearing. Mayor Booth queried three times if there was anyone who wished to speak at the public hearing and there was no response.

Staff noted that written submission C-1, which was received on April 25, 2022, had been distributed to all members of Council prior to the start of the public hearing.

7. **CLOSURE OR ADJOURNMENT OF PUBLIC HEARING**

MOVED by Wong, seconded by Thompson:

THAT all written and oral submissions regarding proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022 regarding Miscellaneous Housekeeping Amendments up to and including the April 25, 2022 public hearing be received and that the public hearing be closed.

CARRIED

The public hearing was closed at 6:14 p.m.

Certified Correct:

*[Original signed by Mayor]*

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MAYOR

*[Original signed by Corporate Officer]*

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CORPORATE OFFICER