

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING AGENDA
TUESDAY, MARCH 10, 2026
9 AM IN THE MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

2. Welcome and Introduction – Shehzad Somji, Director of Finance and Corporate Services (30 minutes)

3. APPROVAL OF AGENDA (2 minutes)

RECOMMENDATION:

THAT the March 10, 2026 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

4. ADOPTION OF MINUTES (2 minutes)

RECOMMENDATION:

THAT the February 10, 2026 Finance and Revenue Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

5. Finance and Revenue Advisory Committee Draft Work Plan (90 minutes)

RECOMMENDATION:

THAT the discussion regarding Finance and Revenue Advisory Committee Draft Work Plan be received for information.

6. Update from Revenue Working Group (10 minutes)

RECOMMENDATION:

THAT the discussion regarding Update from Revenue Working Group be received for information.

7. Update from Reserves Working Group (5 minutes)

RECOMMENDATION:

THAT the discussion regarding Update from Reserves Working Group be received for information.

8. Council Update (5 minutes)

RECOMMENDATION:

THAT the discussion regarding Council Update be received for information.

9. Finance and Revenue Advisory Committee Draft Terms of Reference (20 minutes)

RECOMMENDATION:

THAT the discussion regarding Finance and Revenue Advisory Committee Draft Terms of Reference be received for information.

10. PUBLIC QUESTIONS**11. NEXT MEETING**

The next Finance and Revenue Advisory Committee meeting is scheduled for April 14, 2026 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

EXCLUSION OF PUBLIC**12. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter***

RECOMMENDATION:

THAT in the public interest, members of the public be excluded from part of the March 10, 2026 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

(a) Council committees.

Purpose of meeting: proposed provision of a municipal service.

13. ADJOURNMENT

RECOMMENDATION:

THAT the March 10, 2026 Finance and Revenue Advisory Committee meeting (open session) be adjourned.

The Committee will then proceed with the closed session.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
TUESDAY, FEBRUARY 10, 2026**

Committee Members: Mayor M. Sager (Chair), L. Davis, M. Evison, T. Frick, J. James, T. Mason, M. Paterson, D. Smith, and Councillor L. Watt attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: G. McIsaac and J. Robertson.

Staff: S. Findlay, Municipal Manager; H. Dallas, Senior Manager, Legislative Services/ Corporate Officer; J. Wong, Senior Manager, Facilities and Assets; and C. Lindsay, Administrative Assistant to the Mayor (Committee Clerk) attended the meeting in the Main Floor Conference Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 9:42 a.m.

2. Election of Acting Chair

It was Moved and Seconded:

THAT Tammi Mason be elected as Acting Chair for 2026.

CARRIED

3. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 10, 2026 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the January 20, 2026 Finance and Revenue Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

5. Update from Revenue Working Group

Committee members commented regarding: Revenue Generating Ideas button on the District website; revenue generating ideas being collected and routed to the Municipal Manager; recent revenue generating idea submissions; thank you response for submissions; and next steps for developing ideas to present to

Council. Committee members are invited to participate in a tour on February 19, 2026 at the UBC Innovation Centre.

It was Moved and Seconded:

THAT

1. the Committee recommends Council to direct staff to explore the Municipal Regional District Tax for West Vancouver; and
2. the discussion regarding Update from Revenue Working Group be received for information.

CARRIED

6. Update from Reserves Working Group

Committee members commented regarding: support of Council to review the reserves; and new Chief Financial Officer's involvement with the working group.

It was Moved and Seconded:

THAT the discussion regarding Update from Reserves Working Group be received for information.

CARRIED

It was Moved and Seconded:

THAT new Item 6.1 regarding 2026 Draft Work Plan be added to the agenda.

CARRIED

6.1. 2026 Draft Work Plan

Staff provided an on-table document. Staff and the Committee commented on the draft work plan, including: assignments; timing; additional tasks; how the work plan fits within the Committee's Terms of Reference, Council's Strategic plan and the *Community Charter*; and long-term financial planning. The Chair suggested that Committee members provide input for next meeting.

It was Moved and Seconded:

THAT the discussion regarding the 2026 Draft Work Plan be received for information.

CARRIED

7. PUBLIC QUESTIONS

M. Slater inquired where the public could find Finance and Revenue Advisory Committee reports. A staff member responded to the public's question.

8. NEXT MEETING

Staff confirmed that the next Finance and Revenue Advisory Committee meeting is scheduled for March 10, 2026 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

EXCLUSION OF PUBLIC

9. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the February 10, 2026 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

- 90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 - (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee, or agent of the municipality or another position appointed by the municipality; and
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

- 93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:
 - (a) Council committees.

CARRIED

10. ADJOURNMENT

It was Moved and Seconded:

THAT the February 10, 2026 Finance and Revenue Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 10:22 a.m. The Committee then proceeded with the closed session.

Certified Correct:

Chair

Committee Clerk