

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

AWARDS COMMITTEE MEETING AGENDA

WEDNESDAY, FEBRUARY 4, 2026

6 PM IN THE RAVEN ROOM, MUNICIPAL HALL

AND VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the February 4, 2026 Awards Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the January 7, 2026 Awards Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. 2026 Calendar Update

RECOMMENDATION:

THAT

1. the July 1, 2026 Awards Committee meeting be rescheduled to be held on July 8, 2026 and held in the Raven Room, Municipal Hall and via electronic communication facilities; and
2. the December 2, 2026 Awards Committee meeting be cancelled.

5. Review of Award Categories

RECOMMENDATION:

THAT the discussion regarding Review of the Award Categories be received for information.

6. Review of Award Application Form

RECOMMENDATION:

THAT the discussion regarding Review of the Award Application Form be received for information.

7. PUBLIC QUESTIONS

8. NEXT MEETING

The next Awards Committee meeting is scheduled for March 4, 2026 at 6 p.m. and held in the Raven Room, Municipal Hall and via electronic communication facilities.

9. ADJOURNMENT

RECOMMENDATION:

THAT the February 4, 2026 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, JANUARY 7, 2026**

Committee Members: C. Burns (Chair), L. Endler, V. Ghafarpour, R. Herron, J. O'Flynn, and M. Ware attended the meeting in the Raven Room, Municipal Hall.
Absent: A. Hendi and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager (Staff Representative) and F. McKinnon, Cultural Services Assistant (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

2. Welcome to Members and Election of Chair

It was Moved and Seconded:

THAT C. Burns be elected as Chair for 2026.

CARRIED

It was Moved and Seconded:

THAT L. Endler be elected as Acting Chair for 2026.

CARRIED

3. Committee Meeting Schedule

It was Moved and Seconded:

THAT the Awards Committee Meeting Schedule for 2026 be adopted as follows:

- February 4, 2026 at 6 p.m.;
- March 4, 2026 at 6 p.m.;
- April 1, 2026 at 6 p.m.;
- May 13, 2026 at 6 p.m.;
- June 3, 2026 at 6 p.m.;
- July 1, 2026 at 6 p.m.;
- October 7, 2026 6 p.m.;
- November 4, 2026 at 6 p.m.; and
- December 2, 2026 at 6 p.m.

CARRIED

It was Moved and Seconded:

THAT

1. all remaining Awards Committee meetings for 2026 be held in the Raven Room, Municipal Hall and via electronic communication facilities;
2. the Raven Room, Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Awards Committee meeting proceedings; and
3. a staff member be in attendance at the Raven Room, Municipal Hall for each of the scheduled meetings.

CARRIED

4. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 7, 2026 Awards Committee meeting agenda be approved as circulated.

CARRIED

5. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 4, 2025 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

6. Annual Work Plan

Members reviewed the draft work plan.

It was Moved and Seconded:

THAT the 2026 Work Plan for the Awards Committee be approved.

CARRIED

7. Annual Ceremony and Reception

Members discussed the date and location of the Annual Awards Ceremony and confirmed the date would be discussed and confirmed in a later meeting.

It was Moved and Seconded:

THAT the date and location of the Annual Ceremony and Reception be approved as June at Kay Meek Arts Centre.

CARRIED

8. PUBLIC QUESTIONS

There were no public questions.

9. NEXT MEETING

Staff confirmed that the next Awards Committee meeting is scheduled for February 4, 2026 at 6 p.m. and held in the Raven Room, Municipal Hall and via electronic communication facilities.

10. ADJOURNMENT

It was Moved and Seconded:

THAT the January 7, 2026 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:56 p.m.

Certified Correct:

Chair

Committee Clerk