

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
COMMUNITY GRANTS COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
WEDNESDAY, JANUARY 14, 2026**

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Committee Members: G. McCurdy (Chair), A. Beyer, M. Campbell, R. Fisher, M. MacDougall, K. McCartney, J. Verner, and Councillor S. Snider attended the meeting in the Raven Room, Municipal Hall. Absent: N. Baker and C. Mintenko.

Staff: L. Nakamura, Aquatics and Youth Services Manager; D. Niedermayer, Cultural Services Senior Manager (Staff Representative); B. Palmer, Community Services Assistant; and F. McKinnon, Cultural Services Assistant (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 4:01 p.m.

**2. Welcome to Members and Election of Chair**

It was Moved and Seconded:

THAT G. McCurdy be elected as Chair for 2026.

CARRIED

It was Moved and Seconded:

THAT K. McCartney be elected as Acting Chair for 2026.

CARRIED

**3. Committee Meeting Schedule**

It was Moved and Seconded:

THAT the Community Grants Committee Meeting Schedule for 2026 be adopted as follows:

- February 10, 2026 at 4 p.m.;
- March 3, 2026 at 4 p.m.;
- April 7, 2026 at 4 p.m.;
- May 7, 2026 at 4 p.m.;
- June 9, 2026 at 4 p.m.;
- July 7, 2026 at 4 p.m.;
- September 9, 2026 at 4 p.m.;
- October 13, 2026 at 4 p.m.; and
- November 10, 2026 at 4 p.m.

CARRIED

It was Moved and Seconded:

THAT

1. all remaining Community Grants Committee meetings for 2026 be held in the Raven Room, Municipal Hall and via electronic communication facilities;
2. the Raven Room, Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Community Grants Committee meeting proceedings; and
3. a staff member be in attendance at the Raven Room, Municipal Hall for each of the scheduled meetings.

CARRIED

#### **4. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the January 14, 2026 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

### **REPORTS / ITEMS**

#### **5. Work Plan 2026**

The committee discussed and revised the work plan action items.

- The committee discussed developing a feedback strategy for applicants to be completed in May and to be sent out in June.
- Discussion arose for the committee to have a roundtable meeting with applicants in November 2027, and to continue every two years.

It was Moved and Seconded:

THAT the 2026 Work Plan with the amendments for the Community Grants Committee be endorsed as presented.

CARRIED

#### **6. Community Grants Program 2026 Discussion**

The committee discussed the process of the Community Grants Program 2026 to orient new members. The deadline for applications is January 30, 2026. The budget for this year's program is \$352,015 with the breakdown of the funds for each funding stream to be determined at the next meeting and based on the number of applications received. This will then be approved by the Director or Parks, Culture, and Community Services. Once this has been completed, members will be allocated their grant applications for review and access to Foundant.

It was Moved and Seconded:

THAT the Community Grants Program 2026 Discussion be received for information.

CARRIED

**7. Working Group Discussion and Delegation**

The committee discussed and developed two Working Groups for the grant adjudications.

It was Moved and Seconded:

THAT an Arts, Culture, and Heritage Grant Applications Review Working Group be formed to review grant applications and be comprised of the following members: A. Beyer; N. Baker; and M. MacDougall.

THAT the Working Groups for the Community and Social Services Grant Applications Review be formed at the February meeting pending the number and type of applications received.

CARRIED

**8. Permissive Tax Exemptions Policy Discussion**

The committee discussed the proposed revisions to the Permissive Tax Exemption Policy and proposed new Procedure.

It was Moved and Seconded:

THAT the revisions to the Permissive Tax Exemption Policy and the new Permissive Tax Exemption Procedure be endorsed as presented.

CARRIED

**9. PUBLIC QUESTIONS**

There were no public questions.

**10. NEXT MEETING**

The next Community Grants Committee meeting is scheduled for February 10, 2026 at 4 p.m. and held in-person and via electronic communication facilities in the Raven Room, Municipal Hall.

**11. ADJOURNMENT**

It was Moved and Seconded:

THAT the January 14, 2026 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:24 p.m.

Certified Correct:

 s. 22(1)  
Chair  s. 22(1)

 s. 22(1)  
Committee Clerk