

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS AND CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, NOVEMBER 13, 2025**

Committee Members: S. Swan (Chair), S. Liu, F. Pagani, and S. Price attended the meeting in the Raven Room, Municipal Hall. Absent: K. Hall and M. Wilberg.

Non-Voting Committees Members: A. Krawczyk (West Vancouver Memorial Library Board), V. Mendes (Kay Meek Arts Centre Board of Directors), C. Schachtel (West Vancouver Community Arts Council Board of Directors), Councillor N. Gambioli, and Councillor L. Watt attended the meeting in the Raven Room, Municipal Hall. Absent: N. Brown (West Vancouver Board of Education).

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and S. Fong, Cultural Services Assistant (Committee Clerk), attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 4:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 13, 2025 Arts and Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Work Plan 2025 Status Update

- Staff reported that the Community Spaces Database is being developed into an interactive searchable database. The new database will be announced through the artsWEST newsletter once it is available online.
- The Committee's recommendation for a non-curated street animation pilot program will be presented to Council for consideration in early 2026.

- The Advisory Panels were disbanded on August 31, 2025. The Public Art Advisory Committee and the Community Grants Committee will be reestablished as committees of Council in January 2026.
- The Council liaisons for the ACAC in 2026 will be Councillor Gambioli and Councillor Cassidy.
- The Chair updated members on the West Vancouver Community Arts Council (WVCAC) meeting with Mayor and Council earlier this month.
- S. Price updated members that the Communications Working Group needs additional member from the ACAC as current members are slated to depart from the ACAC next year. He also informed members that the Working Group is creating a work plan.
- F. Pagani updated members that the Arts and Culture Centre Working Group is focused on researching how to advocate for an arts facility in Ambleside. The Working Group met with a potential fundraiser. Members asked about the status of the setbacks with CN Rail, and staff will report back in the next meeting.
- The members discussed other facility development discussions including the ice arena and the Seniors' Activity Centre. Members discussed potential synergies with the Seniors' Activity Centre and the potential to collaborate on a new facility.
- The Chair also informed that Sharon Habib has expressed an interest in joining the Arts and Culture Centre Working Group.

It was Moved and Seconded:

THAT Sharon Habib be approved as a community member of the Arts and Culture Centre Working Group to join Scott Swan, Freda Pagani, Andy Krawczyk, Kirsten Hall and Catherine Schachtel

CARRIED

It was Moved and Seconded:

THAT the verbal report regarding Work Plan 2025 Status Update be received for information.

CARRIED

5. Work Plan 2026

The Chair reported that the Committee must submit the 2026 work plan to Council in early 2026 for approval. Staff will work with the S. Swan, K. Hall and F. Pagani to develop a draft 2026 Work Plan for review by the Committee via email in December.

It was Moved and Seconded:

THAT Scott Swan, Freda Pagani, Kirsten Hall and staff meet to draft the 2026 Work Plan for review by the Committee

CARRIED

6. Annual Presentation to Council

The Chair informed that the Committee will be making its annual presentation to Council in early 2026. The presentation will be made by the Chair and includes a short presentation on the Committee's 2025 Work Plan accomplishments and key goals for 2026.

It was Moved and Seconded:

THAT Scott Swan, Freda Pagani, Kirsten Hall and staff meet to draft the Annual Presentation to Council for review by the committee.

CARRIED

7. Updates from Committee Members

A. Krawczyk, West Vancouver Memorial Library Board: The Library had a well attended celebration of its 75th anniversary. The Library will be conducting an infrastructure upgrade review and investigate the potential for additional branches in other areas in the District.

C. Schachtel, West Vancouver Community Arts Council (WVCAC) Board of Directors: The WVCAC met with Mayor and members of Council on the arts umbrella proposal on October 27, 2025. The WVCAC will meet with the remaining councillors in the future. The WVCAC has been accepted by the West Vancouver Foundation's Give Where You Live campaign.

F. Pagani, Ferry Building Gallery Working Group: members were provided an update on upcoming events at the Ferry Building Gallery. The group has discussed developing an Artificial Intelligence (AI) policy for artists.

V. Mendes, Kay Meek Arts Centre Board of Directors: members were provided an update on upcoming events at the Kay Meek.

S. Liu: Reported that the District's Youth Advisory Committee is discussing events for next year.

It was Moved and Seconded:

THAT the verbal report regarding Updates from Committee Members be received for information.

CARRIED

8. Council Representative Update

Councillor Gambioli thanked those that attended the Civic Reception. At the event, the Mayor re-affirmed the need for the arts facility.

Councillor Gambioli asked the members if they would consider other site options for an arts facility. Staff offered to reshare the arts and culture centre planning documents that outlined sites that were considered during the site identification analysis.

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be received for information.

CARRIED

8. PUBLIC QUESTIONS

There were no questions.

9. NEXT MEETING

It was Moved and Seconded:

THAT the next Arts and Culture Advisory Committee meeting be scheduled for January 8, 2026 at 4 p.m. and held in-person in the Raven Room, Municipal Hall.

CARRIED

10. ADJOURNMENT

It was Moved and Seconded:

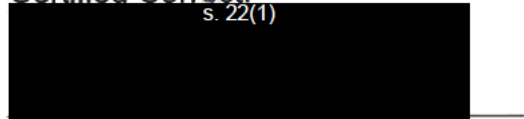
THAT the November 13, 2025 Arts and Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:23 p.m.

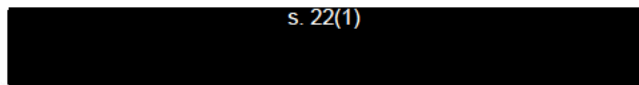
Certified Correct:

s. 22(1)



Chair

s. 22(1)



Staff Representative