

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, JUNE 4, 2025**

Committee Members: C. Burns (Chair), B. Brink, L. Endler, A. Hendi and M. Ware attended the meeting in the Raven Room, Municipal Hall. Absent: S. Hennessy, R. Heron, S. Mani, J. Waterhouse, and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager (Staff Representative) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 4, 2025 Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 14, 2025 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Representative Update

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be deferred to the July 2, 2025 meeting.

CARRIED

5. Preparation for the Awards Ceremony

Committee members discussed the format of the Awards Ceremony including the PowerPoint presentation, awards distribution, committee members' role for the evening, and food and beverage offerings.

It was Moved and Seconded:

THAT the discussion regarding Preparation for the Awards Ceremony be received for information.

CARRIED

6. PUBLIC QUESTIONS

There were no questions.

7. NEXT MEETING

Staff confirmed that the next Awards Committee meeting is scheduled for July 2, 2025 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

8. ADJOURNMENT

It was Moved and Seconded:

THAT the June 4, 2025 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:45 p.m.

Certified Correct:

s. 22(1)

Chair

s. 22(1)

Staff Representative