

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS AND CULTURE ADVISORY COMMITTEE MEETING AGENDA
THURSDAY, NOVEMBER 13, 2025
4 PM IN THE RAVEN ROOM, MUNICIPAL HALL
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the November 13, 2025 Arts and Culture Advisory Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Work Plan 2025 Status Update

RECOMMENDATION:

THAT the verbal report regarding Work Plan 2025 Status Update be received for information.

5. Work Plan 2026

RECOMMENDATION:

THAT the discussion regarding Work Plan 2026 be received for information.

6. Annual Presentation to Council

RECOMMENDATION:

THAT the discussion regarding the Annual Presentation to Council be received for information.

7. Updates from Committee Members

RECOMMENDATION:

THAT the verbal report regarding Updates from Committee Members be received for information.

8. Council Representative Update

RECOMMENDATION:

THAT the verbal report regarding Council Representative Update be received for information.

9. PUBLIC QUESTIONS

10. NEXT MEETING

RECOMMENDATION:

THAT the next Arts and Culture Advisory Committee meeting be scheduled for _____, 2026 at _____ p.m. and held in-person in the _____.

11. ADJOURNMENT

RECOMMENDATION:

THAT the November 13, 2025 Arts and Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS AND CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, OCTOBER 9, 2025**

Committee Members: S. Swan (Chair), K. Hall, S. Liu, F. Pagani, and S. Price attended the meeting in the Raven Room, Municipal Hall. Absent: M. Wilberg.

Non-Voting Committees Members: N. Brown (West Vancouver Board of Education), V. Mendes (Kay Meek Arts Centre Board of Directors), C. Schachtel (West Vancouver Community Arts Council Board of Directors), Councillor N. Gambioli, and Councillor L. Watt attended the meeting in the Raven Room, Municipal Hall. Absent: A. Krawczyk (West Vancouver Memorial Library Board).

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; and S. Fong, Cultural Services Assistant (Committee Clerk), attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 4:17 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 25, 2025 Arts and Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Umbrella Organization – West Vancouver Community Arts Council

The West Vancouver Community Arts Council (WVCAC) is seeking endorsement from the Arts and Culture Advisory Committee on the organization's proposal to expand its mandate as an umbrella organization for arts and culture in West Vancouver and proposal to implement two key priorities in the Arts & Culture Strategy Update (2025-2029) for a fee-for-service increase request from District Council of \$41,000 in 2026. The Chair invited the Executive Director of the WVCAC

to present to the Committee. The proposal included: offering meetings for arts groups across the North Shore to encourage relationship building, develop alliances and collaborations; and creating opportunities for arts groups to convene with, learn from, and recognize funders to expand the community of funding partnerships. Members of the Committee asked questions and provided feedback.

It was Moved and Seconded:

THAT the Arts and Culture Advisory Committee endorses the West Vancouver Arts Council proposal to expand its services to become an umbrella organization for the arts sector in West Vancouver as proposed at its October 9, 2025 meeting.

CARRIED

5. Arts and Culture Advisory Committee Working Groups

The Chair reminded the Committee that the Art Museum Working Group and Ferry Building Gallery Working Group were created at the previous meeting. The Chair recommended that the Committee consider two additional Working Groups.

It was Moved and Seconded:

THAT an Arts and Culture Centre Working Group be formed to research strategies and steps required to bring about the approval and funding for a new purpose-built Arts and Culture Centre, and be comprised of the following members: Scott Swan, Freda Pagan, Andy Krawczyk, and Catherine Schachtel.

CARRIED

It was Moved and Seconded:

THAT a Communications Working Group be formed to provide research to the Arts and Culture Advisory Committee on potential communications strategies, messages, and channels to communicate the work of the Committee to Council and the broader public, and be comprised of the following members: Sophie Liu, Stephen Price, and Catherine Schachtel.

CARRIED

6. Work Plan 2025 Status Update – Pilot Program for Street Animation

Following up on the discussion from the March 2025 meeting regarding a pilot street animation program, staff reminded the Committee that the Ambleside Dundarave Business Improvement Association (ADBIA) did not move forward on funding and managing a program in 2025. The Committee discussed two options for a pilot program including a non-curated option where performers can play at designated locations for tips only, and a curated option which would require District resources for performer auditions and the selection process, scheduling of performances, and program oversight.

The Committee members were reminded that District resources are stretched, and it is unlikely new programs will be approved for funding.

It was Moved and Seconded:

THAT the Arts and Culture Advisory Committee recommends that a non-curated street animation program be piloted for 2026.

CARRIED

7. Updates from Committee Members

N. Brown, West Vancouver Board of Education Trustee: members were updated on upcoming community events in West Vancouver schools.

C. Schachtel, West Vancouver Community Arts Council Board of Directors: The WVCAC will have their Annual General Meeting on October 10, 2025.

K. Hall, Art Museum Working Group: The Art Museum launches an exhibition by Erin McSavaney on October 14, 2025. The Working Group is exploring the expansion of the architectural program.

F. Pagani, Ferry Building Gallery Working Group: The Working Group is discussing a potential artificial intelligence policy.

V. Mendes, Kay Meek Arts Centre Board of Directors: members were provided an update on upcoming events at the Kay Meek.

S. Liu: Reported that the District's Youth Advisory Committee is discussing the potential for a youth representative on the Enhance West Van Board of Directors.

It was Moved and Seconded:

THAT the verbal report regarding Updates from Committee Members be received for information.

CARRIED

8. Council Representative Update

Councillor Gambioli encouraged the Committee to consider nominating individuals for the Arts and Culture Award for the Community Awards program. The nomination process launches in February 2026 and staff will send a reminder to members. A member suggested that this be added to the Committee's annual work plan.

Councillor Gambioli provided an update on the status of the Ambleside Local Area Plan (LAP). A motion on the LAP will be put forward at the October 20, 2025 Council meeting.

Councillor Watt suggested the Committee consider nominating youth in the arts for the Youth Appreciation Awards.

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be received for information.

CARRIED

9. PUBLIC QUESTIONS

There was an enquiry on how a member of the public can participate in a Working Group and staff informed that interested individuals should contact the Arts and Culture Advisory Committee’s staff representative.

10. NEXT MEETING

It was Moved and Seconded:

THAT the next Arts and Culture Advisory Committee meeting be rescheduled for November 13, 2024 at 4 p.m. and held in-person in the Raven Room, Municipal Hall.

CARRIED

11. ADJOURNMENT

It was Moved and Seconded:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:01 p.m.

Certified Correct:

Chair

Committee Clerk