

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**AWARDS COMMITTEE MEETING AGENDA  
WEDNESDAY, NOVEMBER 5, 2025  
6 PM IN THE RAVEN ROOM, MUNICIPAL HALL  
(In-person attendance only)**

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the November 5, 2025 Awards Committee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the June 4, 2025 Awards Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Council Representative Update**

RECOMMENDATION:

THAT the verbal report regarding Council Representative Update be received for information.

**5. Debrief of Awards Ceremony**

RECOMMENDATION:

THAT the discussion regarding Debrief of Awards Ceremony be received for information.

**6. Work Plan 2026 Schedule and Goals**

RECOMMENDATION:

THAT the discussion regarding Work Plan 2026 Schedule and Goals be received for information.

7. **PUBLIC QUESTIONS**

8. **NEXT MEETING**

RECOMMENDATION:

THAT the next Awards Committee meeting be scheduled for \_\_\_\_\_, 2026  
at \_\_\_\_\_ p.m. and held in-person in the \_\_\_\_\_.

9. **ADJOURNMENT**

RECOMMENDATION:

THAT the November 5, 2025 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
AWARDS COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
WEDNESDAY, JUNE 4, 2025**

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Committee Members: C. Burns (Chair), B. Brink, L. Endler, A. Hendi and M. Ware attended the meeting in the Raven Room, Municipal Hall. Absent: S. Hennessy, R. Heron, S. Mani, J. Waterhouse, and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager (Staff Representative) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 6:04 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the June 4, 2025 Awards Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the May 14, 2025 Awards Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Council Representative Update**

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be deferred to the July 2, 2025 meeting.

CARRIED

**5. Preparation for the Awards Ceremony**

Committee members discussed the format of the Awards Ceremony including the PowerPoint presentation, awards distribution, committee members' role for the evening, and food and beverage offerings.

It was Moved and Seconded:

THAT the discussion regarding Preparation for the Awards Ceremony be received for information.

CARRIED

**6. PUBLIC QUESTIONS**

There were no questions.

**7. NEXT MEETING**

Staff confirmed that the next Awards Committee meeting is scheduled for July 2, 2025 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

**8. ADJOURNMENT**

It was Moved and Seconded:

THAT the June 4, 2025 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:45 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Staff Representative