

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**  
**ARTS AND CULTURE ADVISORY COMMITTEE MEETING AGENDA**  
**THURSDAY, OCTOBER 9, 2025**  
**4:15 PM IN THE RAVEN ROOM, MUNICIPAL HALL**  
*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the September 25, 2025 Arts and Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Umbrella Organization – West Vancouver Community Arts Council**

RECOMMENDATION:

THAT the discussion regarding the Umbrella Organization – West Vancouver Community Arts Council be received for information.

**5. Arts and Culture Advisory Committee Working Groups**

RECOMMENDATION:

THAT the discussion regarding Arts and Culture Advisory Committee Working Groups be received for information.

**6. Work Plan 2025 Status Update – Pilot Program for Street Animation**

RECOMMENDATION:

THAT the discussion regarding Work Plan 2025 Status Update – Pilot Program for Street Animation be received for information.

**7. Updates from Committee Members**

RECOMMENDATION:

THAT the verbal report regarding Updates from Committee Members be received for information.

**8. Council Representative Update**

RECOMMENDATION:

THAT the verbal report regarding Council Representative Update be received for information.

**9. PUBLIC QUESTIONS**

**10. NEXT MEETING**

The next Arts and Culture Advisory Committee meeting is scheduled for November 13, 2025 at 4:15 p.m. and held in-person in the Raven Room, Municipal Hall.

**11. ADJOURNMENT**

RECOMMENDATION:

THAT the October 9, 2025 Arts and Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS AND CULTURE ADVISORY COMMITTEE MEETING MINUTES  
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL  
THURSDAY, SEPTEMBER 25, 2025**

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Committee Members: S. Swan (Chair), S. Liu, F. Pagani, and M. Wilberg attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: K. Hall, S. Price, and A. Repstock.

Non-Voting Committees Members: C. Schachtel (West Vancouver Community Arts Council Board of Directors) and Councillor N. Gambioli attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: N. Brown (West Vancouver Board of Education), A. Krawczyk (West Vancouver Memorial Library Board), V. Mendes (Kay Meek Arts Centre Board of Directors), and Councillor L. Watt.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; and S. Fong, Cultural Services Assistant (Committee Clerk) attended the meeting in the Main Floor Conference Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 4:03 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 25, 2025 Arts and Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 16, 2025 Arts and Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Umbrella Organization – West Vancouver Community Arts Council**

The Committee was asked to assist with determining top priorities from the Arts and Culture Strategy Update (2025-2029) (Strategy Update) for the West Vancouver Community Arts Council (WVCAC) to propose to undertake in expanding their role as an umbrella organization for the arts in West Vancouver. The WVCAC is seeking an endorsement from the Committee to make a request to the District for additional

funding to assist with costs associated in expanding the WVCAC's role. The Chair asked Committee members to review the Strategy Update and identify the top priorities that have financial implications associated. Staff recommended the Arts Council to bring forward a financial proposal and seek an endorsement in the next committee meeting

It was Moved and Seconded:

THAT the decision to review and potentially endorse the West Vancouver Arts Council's proposal to expand their role as an umbrella organization be postponed to the October 9, 2025 meeting pending a detailed proposal and budget outline from the West Vancouver Community Arts Council.

CARRIED

## **5. Arts and Culture Advisory Committee Working Groups**

The Chair reported that the Public Art Advisory Committee and the Community Grants Committee will be reinstated to committees of Council as of January 1, 2026.

The Art Museum Advisory Panel and Ferry Building Gallery Advisory Panel will become Working Groups of the Arts and Culture Advisory Committee. Working Groups can be formed by committees of Council with members from the committee equalling less than quorum as well as any number of members of the public to a maximum of nine members for the Working Group. Councillors cannot attend meetings of the Working Groups. Working Groups will report their research or findings to the Committee which, in turn, will report to Council when appropriate.

The Chair recommended the development of two additional Working Groups to advance the planning for a purpose-built arts and culture facility in Ambleside and a Communications Working Group to assist the Committee in connecting with the arts sector. These will be discussed at the next meeting.

It was Moved and Seconded:

THAT a West Vancouver Art Museum Working Group be formed to conduct research and present their findings to the Committee regarding: strategic planning for the Art Museum; the Art Museum's Collections; best practices for opportunities to advance the Art Museum's programs and services; and community links to business associations, residents, and schools to develop partnerships and community awareness; and be comprised of the following members: Kirsten Hall, Mary Burgers, Karen Duffek, Bo Helliwell, Desiree LaCas, Rachel Tang, Colin Browne, Kirsten Pejman, and Christos Dikeakos.

CARRIED

It was Moved and Seconded:

THAT a Ferry Building Gallery Working Group be formed to conduct research and present their findings to the Committee regarding: strategic planning for the Ferry Building Gallery; best practices for opportunities to advance the Ferry Building Gallery's programs and services; and community links to business associations,

residents, and schools to develop partnerships and community awareness; and be comprised of the following members: Freda Pagani, Sheryl Rasmussen, Don Rutherford, Xwalacktun, Soudabeh Hakimi-Sherkat, and Annie Hunt.

CARRIED

## **6. Arts and Culture Facility in Ambleside**

F. Pagani reported on a discussion she had with a fundraiser consultant about seeking donors for the new arts facility.

It was Moved and Seconded:

THAT the discussion regarding the Arts and Culture Facility in Ambleside be received for information.

CARRIED

## **7. Work Plan 2025 Status Update**

To follow up on the discussion regarding a pilot street animation program that occurred at the March 2025 meeting, staff reminded the Committee that the Ambleside Dundarave Business Improvement Association (ADBIA) did not move forward on funding and managing a program in 2025. The Committee discussed two options for a pilot program including a curated option where performers are vetted and chosen. This option would also involve a budget for coordination and management as well as artist fees. The other option is to designate several locations in West Vancouver and allow any performer to play for tips.

It was Moved and Seconded:

THAT the discussion regarding a potential street animation program be deferred to the next meeting.

CARRIED

## **8. Updates from Committee Members**

It was Moved and Seconded:

THAT Updates from Committee Members be deferred to the next meeting.

CARRIED

## **9. Council Representative Update**

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be deferred to the next meeting.

CARRIED

## **10. PUBLIC QUESTIONS**

There were no questions.

**11. NEXT MEETING**

Staff confirmed that the next Arts and Culture Advisory Committee meeting is scheduled for October 9, 2025 at 4:15 p.m. and held in-person in the Raven Room, Municipal Hall.

**12. ADJOURNMENT**

It was Moved and Seconded:

THAT the September 25, 2025 Arts and Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:45 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk