

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING MINUTES  
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL  
TUESDAY, APRIL 8, 2025**

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Committee Members: Mayor M. Sager (Chair), M. Evison, T. Frick, G. McIsaac, M. Paterson, J. Robertson, D. Smith, and Councillor L. Watt attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: J. James.

Staff: S. Findlay, Municipal Manager; and C. Lindsay, Administrative Assistant to the Mayor (Committee Clerk), attended the meeting in the Main Floor Conference Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 9 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the April 8, 2025 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 20, 25, and 28, 2025 Finance and Revenue Advisory Committee meeting minutes be adopted as circulated.

CARRIED

*With the consent of the Committee, Mayor Sager varied the agenda to consider Item 7 prior to Item 4.*

**EXCLUSION OF PUBLIC**

**7. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter***

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the April 8, 2025 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations; and

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

At 9:05 a.m. Committee proceeded with the closed meeting, and reconvened the open meeting at 10:40 a.m. with the following members of the Committee and staff present:

Mayor M. Sager (Chair), M. Evison, T. Frick, G. McIsaac, M. Paterson, J. Robertson, D. Smith, and Councillor L. Watt; and

C. Lindsay, Administrative Assistant to the Mayor (Committee Clerk).

## REPORTS / ITEMS

### **4. Finance and Revenue Advisory Committee 2025 Work Plan**

Staff and Committee members discussed topics of discussion for the remainder of 2025 meetings. Items to include in the 2025 Work Plan include:

- Capital Budget, Operating Budget, and the Budget Process;
- Review of District Reserves and Policy on Surpluses;
- Meeting with BC Assessment Authority;
- Funding of Future Capital Costs and Maintenance;
- New Revenue Potential and Review of Report from City of Kelowna;
- Service Agreement with the Squamish Nation;
- First Responders Budget; and
- Utilities Billing and Calculation.

It was Moved and Seconded:

THAT

1. the Finance and Revenue Advisory Committee recommends that Council retain an independent consultant to review BC Assessment processes and valuations, and that Council authorize the Finance and Revenue Advisory Committee to meet with BC Assessment; and
2. the discussion regarding Finance and Revenue Advisory Committee 2025 Work Plan be received for information.

CARRIED

### **5. PUBLIC QUESTIONS**

There were no questions.

**6. NEXT MEETING**

Staff confirmed that the next Finance and Revenue Advisory Committee meeting is scheduled for May 13, 2025 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

**EXCLUSION OF PUBLIC**

**7. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter***

*This item was considered prior to Item 4.*

**8. ADJOURNMENT**

It was Moved and Seconded:

THAT the April 8, 2025 Finance and Revenue Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:45 a.m.

Certified Correct:

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Committee Clerk