

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING AGENDA
TUESDAY, JANUARY 14, 2025
9 AM IN THE MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

Note: Staff will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. Election of Chair

RECOMMENDATION:

THAT Mayor Sager be elected as Chair for a term ending December 31, 2025.

RECOMMENDATION:

THAT Councillor Watt be elected as Acting Chair for a term ending December 31, 2025.

3. Committee Meeting Schedule

RECOMMENDATION:

THAT the Finance and Revenue Advisory Committee Meeting Schedule for 2025 be adopted as follows:

- February 25, 2025 at 9 a.m.;
- April 8, 2025 at 9 a.m.;
- May 13, 2025 at 9 a.m.;
- July 8, 2025 at 9 a.m.;
- September 16, 2025 at 9 a.m.;
- October 21, 2025 at 9 a.m.; and
- November 18, 2025 at 9 a.m.

RECOMMENDATION:

THAT all Finance and Revenue Advisory Committee meetings for 2025 be held in-person in the Main Floor Conference Room, Municipal Hall.

4. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the January 14, 2025 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

5. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the December 3, 2024 Finance and Revenue Advisory Committee meeting minutes be adopted as circulated.

6. PUBLIC QUESTIONS

7. NEXT MEETING

The next Finance and Revenue Advisory Committee meeting is scheduled for February 25, 2025 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

EXCLUSION OF PUBLIC

8. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter*

RECOMMENDATION:

THAT in the public interest, members of the public be excluded from part of the January 14, 2025 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:
- (a) Council committees.

Purpose of meeting: land and legal matters; proposed provision of a municipal service; municipal objectives and measures.

9. ADJOURNMENT

RECOMMENDATION:

THAT the January 14, 2025 Finance and Revenue Advisory Committee meeting (open session) be adjourned.

The Committee will then proceed with the closed session.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
TUESDAY, DECEMBER 3, 2024**

Committee Members: Mayor M. Sager (Chair), G. McIsaac, C. Okiely, M. Paterson, J. Robertson, D. Smith, and Councillor L. Watt attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: J. James.

Staff: S. Findlay, Municipal Manager; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; I. Gordon, Director, Finance & Corporate Services; and C. Lindsay, Administrative Assistant to the Mayor (Committee Clerk), attended the meeting in the Main Floor Conference Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 9 a.m.

2. ELECTION OF CHAIR

Mayor Sager assumed the Chair.

3. COMMITTEE MEETING SCHEDULE:

By unanimous consent, it was agreed to defer consideration of the Committee Meeting Schedule to the next meeting.

4. APPROVAL OF AGENDA

By unanimous consent, the Committee resolved:

THAT the December 3, 2024 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

5. Committee Orientation and Volunteer Confidentiality Agreement

Staff provided a presentation on Committee procedures, policy and roles and responded to Committee questions.

By unanimous consent, the Committee resolved:

THAT the presentation from the Senior Manager of Legislative Services/Corporate Officer titled Committee Orientation and Volunteer Confidentiality Agreement be received for information.

CARRIED

6. PUBLIC QUESTIONS

There were no questions.

7. NEXT MEETING

Staff confirmed that the next Finance and Revenue Advisory Committee meeting is scheduled for January 14, 2025 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

EXCLUSION OF PUBLIC

8. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER

By unanimous consent, the Committee resolved:

THAT in the public interest, members of the public be excluded from part of the December 3, 2024 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

9. ADJOURNMENT

By unanimous consent, the Committee resolved:

THAT the December 3, 2024 Finance and Revenue Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 9:12 a.m. The Committee then proceeded with the closed session.

Certified Correct:

Chair

Committee Clerk

DRAFT