

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, NOVEMBER 6, 2024**

Committee Members: C. Burns (Chair), L. Endler, A. Hendi, S. Hennessy, S. Mani, J. Waterhouse; and Councillor S. Thompson attended the meeting in the Raven Room, Municipal Hall. Absent: J. Herron and M. Ware.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2. Committee Orientation

It was Moved and Seconded:

THAT the presentation regarding Committee Orientation be deferred until the next Awards Committee meeting.

CARRIED

3. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 6, 2024 Awards Committee meeting agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 11, 2024 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

5. Council Representative Update

An update was provided regarding the recent flooding events in West Vancouver.

Council is reviewing Local Area Plan phase two, which involves reviewing land use and rezoning. Council is now examining commercial properties.

It was Moved and Seconded:

THAT the update regarding Council Representative Update be received for information.

CARRIED

6. Community Awards Ceremony 2025

Staff confirmed that they booked the McEwen Theatre at the Kay Meek Arts Centre for June 12, 2025, to hold the next Community Awards Ceremony.

It was Moved and Seconded:

THAT the discussion regarding Community Awards Ceremony 2025 be received for information.

CARRIED

7. Annual Committee Evaluation

Staff informed the Committee they would be circulating the annual committee evaluation survey soon. Staff will send out instructions when the survey is distributed.

It was Moved and Seconded:

THAT the discussion regarding Annual Committee Evaluation be received for information.

CARRIED

8. 2025 Work Plan

Members reviewed the 2024 Work Plan and discussed modifications for next year. Members discussed enhancing the marketing materials to attract more nominations and discussed enhancing the PowerPoint which plays during the ceremony. Members suggested adding this to the workplan, to develop marketing videos and a better PowerPoint in February & March of 2025.

It was Moved and Seconded:

THAT the discussion regarding 2025 Work Plan be received for information.

CARRIED

9. PUBLIC QUESTIONS

There were no questions.

10. NEXT MEETING

Staff confirmed that the next Awards Committee meeting is scheduled for January 15, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

11. ADJOURNMENT

It was Moved and Seconded:

THAT the November 6, 2024 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:33 p.m.

Certified Correct:



Chair



Committee Clerk