

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**TUESDAY, OCTOBER 22, 2024**

**5 PM IN THE RAVEN ROOM, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the October 22, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the September 26, 2024 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Arts & Culture Strategy Update Discussion**

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Strategy Update Discussion be received for information.

**5. Updates from Committee Members**

RECOMMENDATION:

THAT the verbal reports regarding Updates from Committee Members be received for information.

**6. Council Representative Update**

RECOMMENDATION:

THAT the verbal report regarding Council Representative Update be received for information.

7. **PUBLIC QUESTIONS**

8. **NEXT MEETING**

The next Arts & Culture Committee meeting is scheduled for November 21, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

9. **ADJOURNMENT**

RECOMMENDATION:

THAT the October 22, 2024 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE  
THURSDAY, SEPTEMBER 26, 2024**

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Committee Members: S. Swan (Chair), K. Hall, C. Monsef, S. Price, and A. Repstock attended the meeting in the Cedar Room, West Vancouver Community Centre.  
Absent: K. Burnett, F. Pagani, and M. Wilberg.

Non-Voting Committee Members: C. Schachtel (West Vancouver Community Arts Council Board of Directors); L. Yu (West Vancouver Memorial Library Board); and Councillors N. Gambioli and L. Watt attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: N. Brown (West Vancouver Board of Education); and A. Krawczyk (Kay Meek Arts Centre Board of Directors).

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

**1. CALL TO ORDER**

The meeting was called to order at 4:11 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 26, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the following minutes be adopted as circulated:

1. May 28, 2024 Arts & Culture Strategy Update Subcommittee meeting; and
2. July 26, 2024 Arts & Culture Advisory Committee meeting.

CARRIED

## **REPORTS / ITEMS**

### **4. Arts & Culture Strategy Update Discussion**

The interim report which outlines the key priorities that relate to immediate policy or financial resources from the Arts & Culture Strategy Update consultation is being presented to Council on October 7th.

Members to discuss next steps to complete the full strategy update.

The Chair requested that the priorities, notes from the strategy update workshops, and notes from the meetings with the Squamish Nation and West Vancouver School District 45 are distributed to members. Members also discussed meeting with the Memorial Library Board.

It was Moved and Seconded:

THAT the discussion regarding Arts & Culture Strategy Update Discussion be received for information.

CARRIED

### **5. Community Grants Program 2024 Additional Funding Allocation**

The 2024 Community Grants Program funding was approved by Council on May 6, 2024. In August 2024, it was discovered that funds in the amount of \$1,254 remained unallocated in the 2024 program budget. On August 28, 2024, the Community Grants Advisory Panel recommended that the remaining funds be allocated to the Harvest Project to augment their 2024 operating budget. The Harvest Project was previously awarded \$7,000 for their 2024 operating grant.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee endorse the Community Grants Advisory Panel's funding recommendation that the remaining \$1,254 in the 2024 Community Grants Program budget be allocated to the Harvest Project.

CARRIED

### **6. Updates from Committee Members**

- Lorena Yu, West Vancouver Memorial Library: In September, the library launched a new Sound Artist in Residence program. All programs are fully booked. The library is also celebrating the launch of their language kits which are designed to teach the Squamish language.
- Catherine Schachtel, West Vancouver Community Arts Council: The West Vancouver Community Arts Council board has conducted a human resources and organizational review and will be updating their Board of Directors Handbook along with organizational policies, to provide more guidance on board of director functions and staff oversight. The Board of Directors is also suggesting that a joint Arts & Culture Advisory Committee and West Vancouver Community Arts Council strategic planning session in January 2025 would be beneficial for the Arts Council.

- Melissa Duchak, on behalf of Andy Krawczyk, Kay Meek Arts Centre: Kay Meek is celebrating its 20th anniversary season. The Kay Meek Arts Centre team had provided theatre space to the Squamish Nation for Truth and Reconciliation Day, but due to unexpected circumstances, their dates will need to be pushed to November. The Kay Meek Arts Centre team will commemorate Truth and Reconciliation Day another way.
- Stephen Price, Community Grants Advisory Panel: The update from the Community Grants Advisory Panel was provided in Item 5 in this meeting. Currently, a subpanel of the Advisory Panel is finalizing recommendations for their review of the Permissive Tax Exemption applications for 2025. There is a connection between recipients of the Permissive Tax Exemptions and priorities of the arts sector who require affordable spaces for rehearsal, workshops and performances. A database of Permissive Tax Exemption recipients with contact information and available space sizes would be helpful for the arts sector.
- Anna-Marie Repstock, Public Art Advisory Panel: The Public Art Advisory Panel has proposed a sculpture by artist Martha Sturdy, which would be situated in Ambleside across from Earls. Staff are conducting a community engagement consultation with the immediate area. Depending on the feedback received, next steps will be discussed. The Klee Wyck Totem Pole is irreparable. Staff are working with the Squamish Nation to lay the totem pole to rest. The Public Arts Advisory Panel is also exploring a new permanent sculpture to be installed at the east entrance of Municipal Hall with an open call to B.C. artists.
- Kirsten Hall, West Vancouver Art Museum: Alison Powell is the acting Administrator/Curator at the West Vancouver Art Museum. Aaron Nelson Moody (Splash) has an exhibition at the Art Museum right now. Additionally, the Art Museum has increased its Drop-In Family Art Project program to occur twice a month.

It was Moved and Seconded:

THAT the verbal reports regarding Updates from Committee Members be received for information.

CARRIED

## 7. Council Representative Update

Mayor and Council attended a Union of BC Municipalities (UBCM) meeting with ministers and staff.

It was Moved and Seconded:

THAT the verbal report regarding Council Representative Update be received for information.

CARRIED

**8. PUBLIC QUESTIONS**

There were no questions.

**9. NEXT MEETING**

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for October 17, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

**10. ADJOURNMENT**

It was Moved and Seconded:

THAT the September 26, 2024 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:41 p.m.

Certified Correct:

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Chair

\_\_\_\_\_  
Committee Clerk