

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**FINANCE AND AUDIT COMMITTEE MEETING AGENDA
MONDAY, SEPTEMBER 23, 2024
2 PM IN THE COUNCIL CHAMBER, MUNICIPAL HALL
(In-person attendance only)**

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the September 23, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the May 6, 2024 Finance and Audit Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. 2025 Utility Rate Bylaws

RECOMMENDATION:

THAT

1. the Finance and Audit Committee endorse the following proposed bylaws:

- Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5348, 2024;
- Waterworks Regulation Bylaw No. 5260, 2023, Amendment Bylaw No. 5349, 2024;
- Sewer and Drainage Regulation Bylaw No. 5263, 2023, Amendment Bylaw No. 5350, 2024; and

2. the proposed bylaws be forwarded to Council for consideration.

5. Proposed 2025 Permissive Tax Exemption Bylaw No. 5332, 2024

RECOMMENDATION:

THAT

1. the Finance and Audit Committee thanks the Community Grants Advisory Panel for their work in evaluating the 2025 Permissive Tax Exemption applicants and supports their recommendations; and
2. the proposed 2025 Permissive Tax Exemption Bylaw No. 5332, 2024 be forwarded to Council for consideration.

6. Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed 2024 Phase 2 Capital Funding Report

RECOMMENDATION:

THAT the report regarding Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed 2024 Phase 2 Capital Funding Report be received for information.

7. PUBLIC QUESTIONS

8. NEXT MEETING

The next Finance and Audit Committee meeting is scheduled for December 9, 2024 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

9. ADJOURNMENT

RECOMMENDATION:

THAT the September 23, 2024 Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, MAY 6, 2024**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall. Absent: Councillor N. Gambioli.

Staff: S. Findlay, Municipal Manager; H. Dallas, Senior Manager, Legislative Services/ Corporate Officer; I. Gordon, Director, Financial Services; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; J. Hu, Manager, Financial Planning; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Executive Assistant to the Director of Financial Services (Committee Clerk) attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 2 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 6, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the February 12 and February 26, 2024 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

4. PUBLIC QUESTIONS

There were no questions.

5. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for June 27, 2024 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

EXCLUSION OF PUBLIC

6. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the May 6, 2024 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

- 90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 - (g) litigation or potential litigation affecting the municipality;
 - (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].
- 93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:
 - (a) Council committees.

CARRIED

7. ADJOURNMENT

It was Moved and Seconded:

THAT the May 6, 2024 Finance and Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 2:02 p.m. The Committee then proceeded with the closed session.

Certified Correct:

Chair

Committee Clerk