

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**AWARDS COMMITTEE MEETING AGENDA
WEDNESDAY, SEPTEMBER 11, 2024
6 PM IN THE RAVEN ROOM, MUNICIPAL HALL
(In-person attendance only)**

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the September 11, 2024 Awards Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the June 5, 2024 Awards Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Committee Member Introductions and Updates

RECOMMENDATION:

THAT the update regarding Committee Member Introductions and Updates be received for information.

5. Council Representative Update

RECOMMENDATION:

THAT the update regarding Council Representative Update be received for information.

6. Review and Debrief of 2024 Awards Process

RECOMMENDATION:

THAT the discussion regarding Review and Debrief of 2024 Awards Process be received for information.

7. **PUBLIC QUESTIONS**

8. **NEXT MEETING**

The next Awards Committee meeting is scheduled for November 6, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

9. **ADJOURNMENT**

RECOMMENDATION:

THAT the September 11, 2024 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, JUNE 5, 2024**

Committee Members: C. Burns (Chair), L. Endler, A. Hendi, S. Hennessy, S. Mani, M. Ware, J. Waterhouse; and Councillor S. Thompson attended the meeting in the Raven Room, Municipal Hall. Absent: P. Mayan.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 5, 2024 Awards Committee meeting agenda be approved as circulated.

CARRIED

A. Hendi absent at vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 15, 2024 Awards Committee meeting minutes be adopted as circulated.

CARRIED

A. Hendi absent at vote

REPORTS / ITEMS

4. Council Liaison Update

Councillor Thompson recognized two recently completed community events, Taste of the Bay and the West Vancouver Community Cultural Festival.

A. Hendi entered the meeting at 6:04 p.m.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Preparation for Awards Ceremony

The Committee reviewed the script for the emcee and the PowerPoint presentation for the ceremony. Staff were directed to update the categories on the PowerPoint presentation. Staff will also follow up with any award winner or nominee who has not responded to the ceremony invitation.

Committee members were invited to arrive to the ceremony at 5:30 p.m. to support event operations and greet award recipients.

The Committee requested plant-based food be available during the ceremony.

It was Moved and Seconded:

THAT the discussion regarding Preparation for Awards Ceremony be received for information.

CARRIED

6. PUBLIC QUESTIONS

There were no questions.

7. NEXT MEETING

It was Moved and Seconded:

THAT the July 3, 2024 meeting be cancelled and rescheduled for September 11, 2024 at 6 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

8. ADJOURNMENT

It was Moved and Seconded:

THAT the June 5, 2024 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:31 p.m.

Certified Correct:

Chair

Committee Clerk