

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**  
**ARTS & CULTURE STRATEGY UPDATE SUBCOMMITTEE MEETING AGENDA**  
**TUESDAY, MAY 7, 2024**  
**4:30 PM IN THE PACIFIC ROOM, MUNICIPAL HALL**  
*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the May 7, 2024 Arts & Culture Strategy Update Subcommittee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the April 24, 2024 Arts & Culture Strategy Update Subcommittee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Arts & Culture Strategy (2018-2023) Update Discussion**

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Strategy (2018-2023) Update Discussion be received for information.

**5. PUBLIC QUESTIONS**

**6. NEXT MEETING**

The next Arts & Culture Strategy Update Subcommittee meeting is scheduled for May 28, 2024 at 4:30 p.m. and held in-person in the Pacific Room, Municipal Hall.

7. **ADJOURNMENT**

RECOMMENDATION:

THAT the May 7, 2024 Arts & Culture Strategy Update Subcommittee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE STRATEGY UPDATE SUBCOMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
WEDNESDAY, APRIL 24, 2024**

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Committee Members: S. Swan (Chair), K. Hall, and M. Wilberg attended the meeting via electronic communication facilities.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 2:02 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the April 24, 2024 Arts & Culture Strategy Update Subcommittee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the April 2, 2024 Arts & Culture Strategy Update Subcommittee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Arts & Culture Strategy (2018-2023) Update Discussion**

Members discussed the survey and provided feedback. Some of the strategies in the first section could use a few examples to clarify their meaning for those that are not deeply familiar with the Strategy.

The subcommittee then discussed the list of arts groups that will receive the survey and made suggestions of additional organizations.

The subcommittee discussed the Arts & Culture Strategy (2018-2023) status report. Staff has kept a file for ongoing status updates to the Arts & Culture Advisory Committee. Staff will update this for April 2024, distribute to other key arts organizations and request they add initiatives they have implemented or maintained that contribute to the advancement of the Strategy. Staff will then update the status report to share with the arts community.

M. Wilberg left the meeting at 2:32 p.m. and did not return.

Staff and members discussed the survey for individual artists, including the questions which should be on the survey. Details about the workshops for arts groups and individual artists were also discussed.

Staff confirmed they will work to prepare the survey for the arts groups and send it out in early May.

Members suggested the Arts & Culture Advisory Committee review their annual Work Plan at the next meeting to determine if all the action items are feasible to be completed in 2024.

It was Moved and Seconded:

THAT

- the survey be finalized as discussed and distributed to arts groups with a two-week turnaround to receive the completed surveys; and
- staff reach out to potential facilitators who can lead the workshops with arts groups and individual artists.

CARRIED

**5. PUBLIC QUESTIONS**

There were no questions.

**6. NEXT MEETING**

Staff confirmed that the next Arts & Culture Strategy Update Subcommittee meeting is scheduled for May 7, 2024 at 4:30 p.m. and held in-person in the Pacific Room, Municipal Hall.

**7. ADJOURNMENT**

It was Moved and Seconded:

THAT the April 24, 2024 Arts & Culture Strategy Update Subcommittee meeting be adjourned.

CARRIED

The meeting adjourned at 2:57 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk