

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, MAY 1, 2024**

Committee Members: C. Burns (Chair), A. Hendi, S. Hennessy, P. Mayan, M. Ware, and J. Waterhouse attended the meeting in the Raven Room, Municipal Hall. Absent: L. Ender, S. Mani; and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:06 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 1, 2024 Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 3, 2024 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

There was no update.

5. Community Outreach Update

Staff gave the Committee an update on how many nominations had been received so far, along with the award categories that the nominations were falling under.

The Committee discussed additional outreach and communication tactics.

It was Moved and Seconded:

THAT the discussion regarding Community Outreach Update be received for information.

CARRIED

6. Community Awards Ceremony

Staff displayed last year's awards ceremony presentation to the Committee. Staff also provided an update on the planning process so far, including an update on the physical awards, venue booking, and catering.

It was Moved and Seconded:

THAT the discussion regarding Community Awards Ceremony be received for information.

CARRIED

7. PUBLIC QUESTIONS

There were no questions.

8. NEXT MEETING

Staff confirmed that the next Awards Committee meeting is scheduled for May 15, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the May 1, 2024 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:43 p.m.

Certified Correct:



Chair



Committee Clerk