

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**AWARDS COMMITTEE MEETING AGENDA
WEDNESDAY, MAY 1, 2024
6 PM IN THE RAVEN ROOM, MUNICIPAL HALL
(In-person attendance only)**

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the May 1, 2024 Awards Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the April 3, 2024 Awards Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Council Liaison Update

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

5. Community Outreach Update

RECOMMENDATION:

THAT the discussion regarding Community Outreach Update be received for information.

6. Community Awards Ceremony

RECOMMENDATION:

THAT the discussion regarding Community Awards Ceremony be received for information.

7. PUBLIC QUESTIONS

8. NEXT MEETING

The next Awards Committee meeting is scheduled for May 15, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall.

9. ADJOURNMENT

RECOMMENDATION:

THAT the May 1, 2024 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, APRIL 3, 2024**

Committee Members: M. Ware (Acting Chair), L. Endler, A. Hendi, S. Hennessy, S. Mani, P. Mayan, J. Waterhouse; and Councillor S. Thompson attended the meeting in the Raven Room, Municipal Hall. Absent: C. Burns.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 6:11 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the April 3, 2024 Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the March 6, 2024 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

There were no comments.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Marketing and Outreach Plan

Outreach efforts have started. Staff provided an update on the communications plan. Members signed up to reach out to additional organizations.

It was Moved and Seconded:

THAT the discussion regarding Marketing and Outreach Plan be received for information.

CARRIED

6. Planning Timeline

Recruitment will occur through the month of April.

The Committee will adjudicate the applications in full at their May 15 meeting.

Staff provided information about the Community Awards Ceremony occurring on June 13.

It was Moved and Seconded:

THAT the discussion regarding Planning Timeline be received for information.

CARRIED

7. PUBLIC QUESTIONS

There were no questions.

8. NEXT MEETING

Staff confirmed that the next Awards Committee meeting is scheduled for May 1, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall

9. ADJOURNMENT

It was Moved and Seconded:

THAT the April 3, 2024 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:51 p.m.

Certified Correct:

Chair

Committee Clerk