

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, APRIL 18, 2024**

Voting Committee Members: K. Burnett (Acting Chair), K. Hall, S. Price, and M. Wilberg attended the meeting in the Raven Room, Municipal Hall. Absent: S. Swan and C. Monsef.

Non-Voting Committee Members: L. Yu (West Vancouver Memorial Library Board); and Councillors N. Gambioli and L. Watt attended the meeting in the Raven Room, Municipal Hall. Absent: N. Brown (West Vancouver Board of Education), A. Krawczyk (Kay Meek Arts Centre Board of Directors), and C. Schachtel (West Vancouver Community Arts Council Board of Directors).

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; L. Nakamura, Aquatics & Youth Services Manager; and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 4:34 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the April 18, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the March 21, 2024 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

Councillor Watt reported that a mural is currently being painted in Horseshoe Bay by artist Leslie Phelan.

It was also reported that the District Long Term Service Awards occurred on April 17 and were well received.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Arts & Culture Strategy Update Subcommittee Report and Discussion

Surveys were distributed to the members for review and comment. One survey contained open-ended questions, and the other was answers in the form of a pre-selected bulleted list.

Members suggested the following adjustments:

- Members suggested to move forward with the bulleted survey, while also adding questions that allow for open-ended responses.
- On page five, it was suggested the wording be revised to “to your organization, how important are the following strategies in the next five years?”
- Questions two and three should allow for the ranking of items instead of selecting all options that apply.
- A demographic question should be added to the survey: “name of organization or group”.
- The rating chart on page five should have the ranking choices changed from “rate importance” to “rate alignment”.
- Two points of “other, please specify” should be added to the bulleted list.
- An open-ended question should be added under question two, “do you have any additional information from your organization to understand your challenges?”
- An open-ended question should be added under question three, “do you have any additional information from your organization to understand your priorities?”
- An open-ended fourth question should be added, “If your organization received additional support or collaboration in developing arts and culture in West Vancouver, what would you most want support with?”
- An open-ended fifth question should be added, “If you organization could support other West Vancouver groups in developing arts and culture in West Vancouver, what support would you be most capable of giving?”
- The chart on page five should have the priorities separated into sections and labelled for clarity, “people, programs, places, and processes”.
- It was suggested that the timeline be clarified, as the first page says “a strategy for the next 3-5 years” which has a two-year ambiguity. It was agreed that it should be five years.

The dates for the workshops were discussed among members. It was generally agreed that the workshops should occur in early June, while meetings with individual artists should be held in May.

It was also suggested that the Committee Work Plan should be reviewed at future meetings to ensure that items on the Work Plan are being addressed.

It was Moved and Seconded:

THAT:

1. Staff be delegated to revise the survey based on the feedback from the April 18, 2024 Arts & Culture Advisory Committee meeting;
2. Staff develop a list of arts organizations and groups to be distributed to the Arts & Culture Advisory Committee for review and comment; and
3. a standing item be added to the agenda to review the Annual Work Plan.

CARRIED

6. Updates from Committee Members

It was Moved and Seconded:

THAT the discussion regarding Updates from Committee Members be deferred to the next meeting.

CARRIED

7. Community Grants Program 2024 Funding Recommendations Review

S. Price presented the recommended funding amounts and explained the Community Grants Advisory Panel's adjudication process to the Committee.

Members asked how this year's adjudication process differed from last years.

S. Price explained that the Panel (then Committee) had held a workshop for applicants in 2023 and for the first time, had an open dialogue with applicants to the program and learned about the applicants needs, while also explaining the Panel's limitations.

There were inquiries about the recommended funding amounts for two organizations. L. Nakamura provided the rationale.

S. Price noted a conflict of interest as he is currently on the board of an organization which had applied for a grant. S. Price will abstain from voting on this item.

The motion was called by K. Hall.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee endorse the funding recommendations of the Community Grants Advisory Panel for the 2024 Community Grants Program as follows:

1. That the Arts, Culture and Heritage grant allocations of 33% of the total Community Grants Program 2024 budget as detailed in the Community Grants Matrix dated March 12, 2024 be endorsed and recommended to Council; and
2. That Community & Social Services grant allocations of 67% of the total Community Grants Program 2024 budget as detailed in the Community Grants Matrix dated March 12, 2024 be supported and recommended to Council.

CARRIED

8. PUBLIC QUESTIONS

There were no questions.

9. NEXT MEETING

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for May 16, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

10. ADJOURNMENT


It was Moved and Seconded:

THAT the April 18, 2024 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:25 p.m.

Certified Correct:


Chair


Committee Clerk