

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**THURSDAY, MARCH 21, 2024**

**4:30 PM IN THE RAVEN ROOM, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the March 21, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the February 15, 2024 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**5. Updates from Committee Members**

RECOMMENDATION:

THAT the verbal reports regarding Updates from Committee Members be received for information.

**6. Arts & Culture Strategy Update Subcommittee Report**

RECOMMENDATION:

THAT the verbal report regarding Arts & Culture Strategy Update Subcommittee Report be received for information.

**7. Schedule of Recommendations to Council from Advisory Panels for Arts & Culture Advisory Committee's Review**

RECOMMENDATION:

THAT the discussion regarding Schedule of Recommendations to Council from Advisory Panels for Arts & Culture Advisory Committee's Review be received for information.

**8. PUBLIC QUESTIONS**

**9. NEXT MEETING**

The next Arts & Culture Advisory Committee meeting is scheduled for April 18, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

**10. ADJOURNMENT**

RECOMMENDATION:

THAT the March 21, 2024 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
THURSDAY, FEBRUARY 15, 2024**

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Voting Committee Members: S. Swan (Chair), P. Azarm Motamedi, K. Hall, C. Monsef, S. Price, and M. Wilberg attended the meeting in the Raven Room, Municipal Hall.  
Absent: K. Burnett.

Non-Voting Committee Members: N. Brown (West Vancouver Board of Education); A. Krawczyk (Kay Meek Arts Centre Board of Directors); C. Schachtel (West Vancouver Community Arts Council Board of Directors); L. Yu (West Vancouver Memorial Library Board); and Councillor N. Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: Councillor L. Watt.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; H. Letwin, Administrator/Curator; and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 4:34 p.m.

**2. Committee Meeting Schedule**

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2024 be adopted as follows:

- March 21, 2024 at 4:30 p.m.;
- April 18, 2024 at 4:30 p.m.;
- May 16, 2024 at 4:30 p.m.;
- June 20, 2024 at 4:30 p.m.;
- July 18, 2024 at 4:30 p.m.;
- September 19, 2024 at 4:30 p.m.;
- October 17, 2024 at 4:30 p.m.; and
- November 21, 2024 at 4:30 p.m.

**CARRIED**

It was Moved and Seconded:

THAT all remaining Arts & Culture Advisory Committee meetings for 2024 be held in-person at the Raven Room in the Municipal Hall.

CARRIED

### **3. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the February 15, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

### **4. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

## **REPORTS / ITEMS**

### **5. Council Liaison Update**

Councillor Gambioli provided the timeline for Council's 2024 budget approval and informed the members that the Ambleside Local Area Plan is currently being discussed.

Chair requested an update on the planning for a new arts facility. As there was no update, the Chair suggested sending a follow up letter to Council.

It was Moved and Seconded:

THAT the Chair draft a letter to Council for the Arts & Culture Advisory Committee's approval inquiring about the progress on a new arts and culture facility.

CARRIED

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

### **6. Annual Work Plan**

The Committee discussed the work plan and added action items that refer to Council's Strategic Plan 2024-2025 to develop an arts and culture centre (6.2), and develop a District vision, framework, and costing for the collection of historical objects and designation of historical sites (6.8) with the goal of identifying a path to achieve this.

The Committee also suggested that items 1, 2, and 3 on the work plan should be consolidated into one point and segmented into parts A, B, and C.

It was Moved and Seconded:

THAT the Committee monitor and support the progress of Council's Strategic Plan 2024-2025 objectives 6.2 and 6.8, with the goal for identifying a clear path to achieving these goals.

CARRIED

It was Moved and Seconded:

THAT the Annual Work Plan for 2024 be endorsed as amended and presented for Council consideration.

CARRIED

## **7. Arts & Culture Strategy Update Discussion**

The Committee agreed to create a subcommittee to develop a draft framework for updating the Arts & Culture Strategy (2018-2023).

It was Moved and Seconded:

THAT S. Swan, M. Wilberg, and K. Hall be appointed to the Arts & Culture Strategy Update Subcommittee, and that the first meeting be scheduled for February 27, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

CARRIED

It was Moved and Seconded:

THAT the Arts & Culture Strategy Update Discussion be received for information.

CARRIED

## **8. Updates from Committee Members**

Members updated the Committee on the following items:

- West Vancouver Art Museum – The Art Museum is celebrating its 30th anniversary in 2024. West Coast Modern Week expanded in 2023 and will continue to program events in various locations opening on July 9, 2024. The Art Museum has had minor upgrades on the 3rd floor programming space.
- Public Art Advisory Panel – The Advisory Panel is completing projects launched in 2023 and seeking locations for a new public artwork in 2024. The Municipal Art Collection Policy and Procedures for the Art Museum collections and public art collections are being updated with additional minor revisions and will be presented to Council in April 2024.
- West Vancouver Memorial Library – The Library is currently hosting the exhibition “Witness Blanket”.
- Kay Meek Arts Centre – Kay Meek has recently appointed a new Executive Director. Attendance is beginning to reflect pre-Covid numbers.
- Silk Purse Arts Centre – Attendance numbers are increasing to pre-Covid levels. The Silk Purse has a strong contingent of volunteers but is lacking staff.

- Community Grants Advisory Panel – The Advisory Panel is currently reviewing grant applications which will be presented to the Arts & Culture Advisory Committee for endorsement at the April meeting. The former Community Grants Advisory Committee requested a base increase in funding for the Grants Program which is being considered by Council in the budget process.
- Ferry Building Gallery Advisory Panel – The Advisory Panel had their first meeting. They are developing their 2024 work plan which includes audience development and volunteer recruitment.

It was Moved and Seconded:

THAT the verbal discussion regarding Updates from Committee Members be received for information.

CARRIED

**9. PUBLIC QUESTIONS**

There were no questions.

**10. NEXT MEETING**

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for March 21, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

**11. ADJOURNMENT**

It was Moved and Seconded:

THAT the February 15, 2024 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 6:10 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk