

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**THURSDAY, FEBRUARY 15, 2024**

**4:30 PM IN THE RAVEN ROOM, MUNICIPAL HALL**

*(In-person attendance only)*

***Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.***

**1. CALL TO ORDER**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. Committee Meeting Schedule**

RECOMMENDATION:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2024 be adopted as follows:

- March 21, 2024 at 4:30 p.m.;
- April 18, 2024 at 4:30 p.m.;
- May 16, 2024 at 4:30 p.m.;
- June 20, 2024 at 4:30 p.m.;
- July 18, 2024 at 4:30 p.m.;
- September 19, 2024 at 4:30 p.m.;
- October 17, 2024 at 4:30 p.m.; and
- November 21, 2024 at 4:30 p.m.

RECOMMENDATION:

THAT all remaining Arts & Culture Advisory Committee meetings for 2024 be held in-person at the Raven Room in the Municipal Hall.

**3. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the February 15, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**4. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS****5. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**6. Annual Work Plan**

RECOMMENDATION:

THAT the Annual Work Plan for 2024 be endorsed and presented to Council for consideration.

**7. Arts & Culture Strategy Update Discussion**

RECOMMENDATION:

THAT the Arts & Culture Strategy Update Discussion be received for information.

**8. Updates from Committee Members**

RECOMMENDATION:

THAT the verbal reports from committee members be received for information.

**9. PUBLIC QUESTIONS****10. NEXT MEETING**

The next Arts & Culture Advisory Committee meeting is scheduled for March 21, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

**11. ADJOURNMENT**

RECOMMENDATION:

THAT the February 15, 2024 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
WEDNESDAY, JANUARY 24, 2024**

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Voting Committee Members: S. Swan (Chair), P. Azarm Motamedi, K. Burnett, K. Hall, and C. Monsef attended the meeting in the Raven Room, Municipal Hall. Absent: S. Price and M. Wilberg.

Non-Voting Committee Members: N. Brown (West Vancouver Board of Education); A. Krawczyk (Kay Meek Arts Centre Board of Directors); C. Schachtel (West Vancouver Community Arts Council Board of Directors); L. Yu (West Vancouver Memorial Library Board); and Councillors N. Gambioli and L. Watt attended the meeting in the Raven Room, Municipal Hall.

Staff: D Niedermayer, Senior Manager, Cultural Services (Staff Representative); C. Rosta, Cultural Services Manager; H. Letwin, Administrator/Curator; L. Niehaus, Community Arts Supervisor; and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 4:04 p.m.

**2. Election of Chair**

It was Moved and Seconded:

THAT S. Swan be elected as Chair for 2024.

CARRIED

It was Moved and Seconded:

THAT K. Burnett be elected as Acting Chair for 2024.

CARRIED

**3. Committee Meeting Schedule**

Due to scheduling conflicts and the absence of some members, the Arts & Culture Advisory Committee Meeting Schedule was not adopted.

It was Moved and Seconded:

THAT the adoption of the Arts & Culture Advisory Committee Meeting Schedule for 2024 be deferred to the next Arts & Culture Advisory Committee meeting.

CARRIED

#### **4. Annual Committee Evaluation**

It was Moved and Seconded:

THAT the verbal report regarding Annual Committee Evaluation for 2023 be received for information.

CARRIED

#### **5. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

#### **6. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

### **REPORTS / ITEMS**

#### **7. Review Proposed Municipal Art Collection Policy**

The Committee was requested to endorse the proposed Municipal Art Collection Policy before it is submitted for Council consideration on February 26, 2024. In 2023, the Public Art Advisory Committee and the Art Museum Advisory Committee worked on reviewing the policy and the two procedures connected with the Policy: Municipal Art Collection Public Art Procedure and the Municipal Art Collection Art Museum Procedure. These documents have not been reviewed since 2005. Key changes to the Policy include:

- Incorporating the Art Museum's collection policy and procedures into the overall District's Municipal Art Collection Policy;
- Incorporating Council resolutions since 2005 regarding the funding of public art through Community Amenity Contributions;
- Addition of policy regarding the repatriation of Indigenous Cultural Material which follows best practices of provincial and national organizations;
- Reference to working with the Squamish Nation, Tsleil-Waututh Nation, and Musqueam Nation to interpret First Nations culture and history in accordance with the peoples concerned and the Truth and Reconciliation Commission of Canada: Calls to Action; and
- Updates to the levels of authority required for the acceptance of donated, purchased, or commissioned works based on the value of the artwork(s) which is relevant to both the West Vancouver Art Museum and the District's Public Art Program.

The Procedure documents will be presented to the Municipal Manager for approval so were not presented to the Committee for review.

The Committee reviewed the proposed Municipal Art Collection Policy and recommended clarity in the wording in section 5.1 for levels of authority at or under \$10,000 and over \$10,000.

It was also noted that in Section 3.8 under Public Art Reserve Fund that there were more recent Council decisions regarding the allocation of 1% of unrestricted Community Amenity Contributions to the Reserve Fund. Staff to update this section from the Use of Community Amenity Contributions Policy 0131 approved in 2021.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee endorses the proposed Municipal Art Collection Policy, with corrections as noted.

CARRIED

## **8. Advisory Panel Appointments**

It was Moved and Seconded:

THAT K. Hall be appointed to the Art Museum Advisory Panel for a term ending December 31, 2024.

CARRIED

It was Moved and Seconded:

THAT S. Price be appointed to the Community Grants Advisory Panel for a term ending December 31, 2024.

CARRIED

It was Moved and Seconded:

THAT P. Azarm Motamedi be appointed to the Public Art Advisory Panel for a term ending December 31, 2024.

CARRIED

It was Moved and Seconded:

THAT P. Azarm Motamedi be appointed to the Ferry Building Gallery Advisory Panel for a term ending December 31, 2024.

CARRIED

## **9. Annual Work Plan**

The Committee discussed the Annual Work Plan. The Chair suggested adding an item to the work plan regarding conducting outreach and education within the community to bolster the understanding of the overarching societal and economic benefits of the arts and culture sector.

It was suggested that item one be modified to "... and update the plan for Council consideration" rather than "develop plan to update."

The Committee members agreed to defer approval of the work plan until the next committee meeting.

Staff were requested to send the Arts & Culture Strategy (2018-2023) Implementation Plan and the Arts & Culture Advisory Committee's work plans for the last three years for members information.

It was Moved and Seconded:

THAT the endorsement of the Annual Work Plan for 2024 be deferred to the next Arts & Culture Advisory Committee meeting.

CARRIED

**10. PUBLIC QUESTIONS**

There were no questions.

**11. NEXT MEETING**

Chair will follow up with staff regarding the next meeting.

**12. ADJOURNMENT**

It was Moved and Seconded:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:17 p.m.

Certified Correct:

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Chair

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Committee Clerk