

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**FINANCE AND AUDIT COMMITTEE MEETING AGENDA  
MONDAY, JANUARY 29, 2024  
2 PM IN THE COUNCIL CHAMBER, MUNICIPAL HALL  
(In-person attendance only)**

***Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.***

**1. CALL TO ORDER**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. Election of Acting Chair**

RECOMMENDATION:

THAT the Acting Mayor be elected as Acting Chair for 2024.

**3. Committee Meeting Schedule**

RECOMMENDATION:

THAT the Finance and Audit Committee Meeting Schedule for 2024 be adopted as follows:

- February 26, 2024 at 2 p.m.;
- May 6, 2024 at 2 p.m.;
- June 27, 2024 at 2 p.m.;
- September 23, 2024 at 2 p.m.; and
- December 9, 2024 at 2 p.m.

RECOMMENDATION:

THAT all remaining Finance and Audit Committee meetings for 2024 be held in-person in the Council Chamber at Municipal Hall.

**4. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the January 29, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

**5. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the December 11, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**6. Proposed 2024 Operating and Capital Budgets Report**

RECOMMENDATION:

THAT Option \_\_\_\_\_, with a tax rate of \_\_\_\_\_ per cent, be recommended to Council.

**7. 2023 Asset Management Update**

RECOMMENDATION:

THAT the 2023 Asset Management Update be received for information.

**8. PUBLIC QUESTIONS**

**9. NEXT MEETING**

The next Finance and Audit Committee meeting is scheduled for February 26, 2024 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

**10. ADJOURNMENT**

RECOMMENDATION:

THAT the January 29, 2024 Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND AUDIT COMMITTEE MEETING MINUTES  
COUNCIL CHAMBER, MUNICIPAL HALL  
MONDAY, DECEMBER 11, 2023**

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Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; I. Gordon, Director, Financial Services; C. Boy, Deputy Director, Financial Services; J. Hu, Manager, Financial Planning; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the December 11, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the September 11 and 15, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Proposed 2024 Finance and Audit Committee Meeting Schedule and Work Plan**

It was Moved and Seconded:

THAT Proposed 2024 Finance and Audit Committee Meeting Schedule and Work Plan be received for information.

CARRIED

**5. PUBLIC QUESTIONS**

M. McIsaac asked various questions about the 2024 budget timeline and budget options and staff responded to them.

## 6. NEXT MEETING

It was Moved and Seconded:

THAT the next Finance and Audit Committee meeting be scheduled for January 29, 2024 at 2 p.m. and be held in-person in the Council Chamber at Municipal Hall.

CARRIED

## EXCLUSION OF PUBLIC

### 7. **RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER**

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the December 11, 2023 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*]; and

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

## 8. ADJOURNMENT

It was Moved and Seconded:

THAT the December 11, 2023 Finance and Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 1:40 p.m. The Committee then proceeded with the closed session.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk