

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**WEDNESDAY, JANUARY 24, 2024**

**4 PM IN THE RAVEN ROOM, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**CALL TO ORDER**

**1. Call to Order**

*Note: Staff will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. Election of Chair**

RECOMMENDATION:

THAT [Name] be elected as Chair for 2024.

RECOMMENDATION:

THAT [Name] be elected as Co-Chair for 2024.

**3. Committee Meeting Schedule**

RECOMMENDATION:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2024 be adopted as follows:

- February 28, 2024 at 4:30 p.m.;
- March 27, 2024 at 4:30 p.m.;
- April 24, 2024 at 4:30 p.m.;
- May 22, 2024 at 4:30 p.m.;
- June 26, 2024 at 4:30 p.m.;
- July 24, 2024 at 4:30 p.m.;
- September 25, 2024 at 4:30 p.m.;
- October 23, 2024 at 4:30 p.m.; and
- November 27, 2024 at 4:30 p.m.

RECOMMENDATION:

THAT all remaining Arts & Culture Advisory Committee meetings for 2024 be held in-person at the Raven Room in the Municipal Hall.

**4. Annual Committee Evaluation**

RECOMMENDATION:

THAT the verbal report regarding Annual Committee Evaluation for 2023 be received for information.

**APPROVAL OF AGENDA**

**5. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**6. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**7. Review Proposed Municipal Art Collection Policy**

RECOMMENDATION:

THAT the discussion regarding Review Proposed Municipal Art Collection Policy be received for information.

**8. Advisory Panel Appointments**

RECOMMENDATION:

THAT [Name] be appointed to the Art Museum Advisory Panel for a term ending December 31, 2024.

RECOMMENDATION:

THAT [Name] be appointed to the Community Grants Advisory Panel for a term ending December 31, 2024.

RECOMMENDATION:

THAT [Name] be appointed to the Ferry Building Gallery Advisory Panel for a term ending December 31, 2024.

RECOMMENDATION:

THAT [Name] be appointed to the Public Art Advisory Panel for a term ending December 31, 2024.

**9. Annual Work Plan**

RECOMMENDATION:

THAT the Annual Work Plan for 2024 be supported for Council consideration.

**PUBLIC QUESTIONS**

**10. Public Questions**

**NEXT MEETING**

**11. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for February 28, 2024 at 4:30 p.m. and held in-person in the Raven Room, Municipal Hall.

**ADJOURNMENT**

**12. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the January 24, 2024 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
THURSDAY, NOVEMBER 2, 2023**

---

Committee Members: S. Swan (Chair), J. Baxter, P. Bowles, A. Meysami, B. Milley, K. Rosin, E. Vaartnou; and Councillor N. Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: S. Tsangarakis, and C. Wang.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 3:03 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

A. Meysami and J. Baxter absent at vote

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

A. Meysami and J. Baxter absent at vote

**REPORTS / ITEMS**

**4. Council Liaison Update**

Councillor Gambioli informed the Committee that there have been fewer applications to District committees with the exception of the Arts & Culture Advisory Committee.

A. Meysami entered the meeting at 3:05 p.m.

Councillor Gambioli confirmed that there has been no new information from Council regarding a new arts facility.

J. Baxter entered the meeting at 3:09 p.m.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

## 5. Arts & Culture Strategy Update 2024 Planning

Committee continued to review the action items in the Arts & Culture Strategy (2018-2023) Prioritization & Phasing Action Plan resuming from the October 5, 2023 meeting. Committee made the following comments:

- Item 4.1.2: District has successfully created and maintained the artsWEST newsletter, but Committee members pointed to the need to expand the viewership of the newsletter. Staff will work to increase marketing efforts for subscriptions. The North Shore Culture Compass is also a valuable tool for arts, culture and heritage for the North Shore. Staff to explore ways to work with North Van Arts to advertise both artsWEST and the Culture Compass more broadly.
- Item 4.2.1: Staff completed a review of municipal arts funding with a number of other lower mainland municipalities a few years ago. The final comparisons were difficult to ascertain as each municipality has different ways of supporting local arts organizations and facilities as well as City-operated programs and facilities.  
Councillor Gambioli stated that along with staff, the community needs to advocate for arts and culture to alert Council to its importance.
- Item 4.2.3: This item relates to the governance models for existing and new arts facilities to ensure that the governance structures of these facilities maintain their eligibility for funding from provincial and federal funding agencies which require “arms-length governance”. The Art Museum has maintained “arms-length governance” with the Art Museum Advisory Committee or Art Museum Advisory Panel. The Arts Facility Advisory Committee completed their work regarding potential governance models for a new arts and culture facility. The Ferry Building Gallery is reinstating an Advisory Panel which will also provide community-driven input to the Gallery’s programs and services.
- Item 4.3.1: Staff noted that District-wide arts and culture planning has not been integrated into broader tourism and economic development processes. Staff have not had the resources and community arts organizations working to develop arts and culture have also not worked on this. Chair suggested that the Arts & Culture Advisory Committee could work with staff on this next year by coordinating formal meetings with the Chamber of Commerce and Ambleside Dundarave Business Improvement Association (ADBIA). Councillor Gambioli suggested that the ACAC could investigate having representation on the ADBIA for ongoing communication and planning.
- Committee suggested that the spreadsheet for the Arts & Culture Strategy (2018-2023) Prioritization & Phasing Action Plan that the ACAC and staff are working on be rearranged in order of priority from high to low for the new ACAC to review and make plans for an update to the Arts & Culture Strategy in 2024.

It was Moved and Seconded:

THAT the discussion regarding Arts & Culture Strategy Update 2024 Planning be received for information.

CARRIED

## **6. Staff Update**

Staff informed the Committee of a new public art piece in Navvy Jack Point Park, a bronze rooster created by Imu Chan.

B. Milley updated the Committee on the presentation of the Ambleside Local Area Plan (LAP), which was presented on October 17 to the Public Art Advisory Committee. The LAP divides Ambleside into specific zones and outlines where high-rises and low-rises would be allowed. If this plan is adopted, there are spaces allocated for public art and smaller gathering areas that could facilitate arts programming. Councillor Gambioli stated that the LAP was developed to create a comprehensive plan that would allow citizens to know, with a high degree of accuracy, how the landscape could change over the next 10 years. Staff explained that the LAP does not anticipate any specific arts facility but would integrate a new arts facility if directed by Council.

Councillor Gambioli informed the Committee that if this plan goes ahead, a small percentage of the money for development will go to public art.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

**CARRIED**

## **7. PUBLIC QUESTIONS**

There were no questions.

## **8. NEXT MEETING**

It was Moved and Seconded:

THAT the next Arts & Culture Advisory Committee meeting scheduled for December 6, 2023 at 3 p.m. in the Raven Room, Municipal Hall be cancelled; and no additional Arts & Culture Advisory Committee meetings be scheduled for 2023.

**CARRIED**

## **9. ADJOURNMENT**

It was Moved and Seconded:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**CARRIED**

The meeting adjourned at 4:24 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk

DRAFT