

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**AWARDS COMMITTEE MEETING AGENDA
WEDNESDAY, JANUARY 10, 2024
5 PM IN THE RAVEN ROOM, MUNICIPAL HALL
(In-person attendance only)**

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Staff will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. Election of Chair for 2024

RECOMMENDATION:

THAT [Name] be elected as Chair for 2024.

RECOMMENDATION:

THAT [Name] be elected as [Acting OR Co] Chair for 2024.

3. Committee Meeting Schedule for 2024

RECOMMENDATION:

THAT the Awards Committee Meeting Schedule for 2024 be adopted as follows:

- February 7, 2024 at 6 p.m.;
- March 6, 2024 at 6 p.m.;
- April 3, 2024 at 6 p.m.;
- May 1, 2024 at 6 p.m.;
- June 5, 2024 at 6 p.m.;
- July 3, 2024 at 6 p.m.; and
- November 6, 2024 at 6 p.m.

RECOMMENDATION:

THAT all remaining Awards Committee meetings for 2024 be held in-person at the Raven Room in the Municipal Hall.

4. Annual Committee Evaluation for 2023

RECOMMENDATION:

THAT the report regarding Annual Committee Evaluation for 2023 be received for information.

APPROVAL OF AGENDA

5. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the January 10, 2024 Awards Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

6. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the June 7, 2023 Awards Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

7. Review Award Categories

RECOMMENDATION:

THAT the discussion regarding Review Award Categories be received for information.

8. Work Plan 2024

RECOMMENDATION:

THAT the Work Plan 2024 be supported.

PUBLIC QUESTIONS

9. Public Questions

NEXT MEETING

10. Next Meeting

The next Awards Committee meeting is scheduled for February 7, 2024 at 6 p.m. and held in-person in the Raven Room, Municipal Hall

ADJOURNMENT

11. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the January 10, 2024 Awards Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, JUNE 7, 2023**

Committee Members: C. Burns (Chair), S. Mani, C. McLaughlin, M. Ware; and Councillor S. Thompson attended the meeting in the Raven Room, Municipal Hall.
Absent: S. Hennessy, L. Paton, and J. Saba.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 5:07 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 7, 2023 Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 24, 2023 Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

There were no comments.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Preparation for Awards Ceremony

Staff gave a brief overview of the format for the ceremony, which will be held in person at the Kay Meek Arts Centre on June 20, 2023, at 7 p.m. The Committee discussed flow and format for the ceremony considering that there are 17 award recipients this year.

It was Moved and Seconded:

THAT the discussion regarding Preparation for Awards Ceremony be received for information.

CARRIED

6. PUBLIC QUESTIONS

There were no questions.

7. NEXT MEETING

It was Moved and Seconded:

THAT

1. the next Awards Committee meeting scheduled for July 5, 2023 at 5 p.m. be cancelled; and
2. the next Awards Committee meeting be scheduled for October 4, 2023 at 5 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

8. ADJOURNMENT

It was Moved and Seconded:

THAT the June 7, 2023 Awards Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:49 p.m.

Certified Correct:

Chair

Committee Clerk