

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND AUDIT COMMITTEE MEETING MINUTES  
COUNCIL CHAMBER, MUNICIPAL HALL  
MONDAY, SEPTEMBER 11, 2023**

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Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; I. Gordon, Director, Financial Services; J. Moller, Director, Engineering & Transportation; C. Boy, Deputy Director, Financial Services; A. Kwan, Deputy Director, Engineering & Transportation Services; F. Mansoori, Senior Manager, Engineering Utilities Planning, Design and Project Delivery; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 1:59 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 11, 2023 Finance and Audit Committee meeting agenda be amended by:

- starting with Item 6 “Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023”;

AND THAT the agenda be approved as amended.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the June 29, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**6. Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023**

There were a number of speakers from the audience from St. Anthony’s Parish and Christ the Redeemer Parish. They spoke about the history of their churches, involvement in the community and the need to continue to receive a permissive tax exemption.

It was Moved and Seconded:

THAT

1. the report regarding Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023 be received for information; and
2. staff work with the Community Grants Committee to review the Permissive Tax Exemption Policy, recommend updates if necessary, and improve the evaluation process for future years.

CARRIED

#### **4. 2024 Utility Rate Bylaws**

J. Moller (Director, Engineering & Transportation) gave a presentation on the 2024 Utility Rate Bylaws along with her team. They responded to questions from the Committee.

At 3:30 p.m. Councillor N. Gambioli left the meeting and returned at 3:32 p.m.

At 3:32 p.m. Councillor S. Thompson left the meeting and returned at 3:34 p.m.

It was Moved and Seconded:

THAT

1. the Finance and Audit Committee endorse the following bylaws:
  - Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5246, 2023;
  - Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5244, 2023;
  - Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5245, 2023; and
2. the bylaws be forwarded to Council for consideration.

CARRIED

#### **5. Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report**

Due to time constraints, it was decided to address item 5 “Proposed 2023-2027 Five-Year Financial Plan Bylaw No. 5236, 2023, Amendment Bylaw No. 5262, 2023 and Proposed 2023 Phase 2 Capital Funding Report” on September 15, 2023 at 4 p.m.

#### **6. Proposed 2024 Permissive Tax Exemptions Bylaw No. 5250, 2023**

Considered immediately prior Item 4.

7. **PUBLIC QUESTIONS**

There were no questions.

8. **NEXT MEETING**

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for September 15, 2023 at 4 p.m. and held in-person in the Council Chamber at the Municipal Hall.

9. **ADJOURNMENT**

It was Moved and Seconded:

THAT the September 11, 2023 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:54 p.m.

Certified Correct:

  
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Chair

  
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Committee Clerk