

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**FINANCE AND AUDIT COMMITTEE MEETING AGENDA**

**THURSDAY, JUNE 29, 2023**

**2 PM IN THE COUNCIL CHAMBER, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the June 29, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the May 8, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Development Potential Relief Program Update**

RECOMMENDATION:

THAT the Development Potential Relief Program Update be received for information.

**5. Utility Funding and Rate Setting Memo**

RECOMMENDATION:

THAT the Utility Funding and Rate Setting Memo be received for information.

**6. Proposed Fees and Charges Bylaw No. 5251, 2023**

RECOMMENDATION:

THAT proposed “Fees and Charges Bylaw No. 5251, 2023” be received for information.

**PUBLIC QUESTIONS**

**7. Public Questions**

**NEXT MEETING**

**8. Next Meeting**

The next Finance and Audit Committee meeting is scheduled for September 11, 2023 at 2 p.m. and held in-person in the Council Chamber at the Municipal Hall.

**ADJOURNMENT**

**9. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the June 29, 2023 Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND AUDIT COMMITTEE MEETING MINUTES  
COUNCIL CHAMBER, MUNICIPAL HALL  
MONDAY, MAY 8, 2023**

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Committee Members: Mayor M. Sager (Chair); and Councillors N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall. Absent: Councillor C. Cassidy.

Staff: R. Bartlett, Chief Administrative Officer; M. Panneton, Director of Legislative Services/Corporate Officer; I. Gordon, Director, Financial Services; C. Boy, Deputy Director, Financial Services; J. Hu, Manager, Financial Planning; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 2 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the May 8, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the March 13, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

**4. PUBLIC QUESTIONS**

There were no questions.

**5. NEXT MEETING**

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for June 29, 2023 at 2 p.m. and held in-person in the Council Chamber at the Municipal Hall.

**EXCLUSION OF PUBLIC**

**6. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER**

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the May 8, 2023 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

- 90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
  - (g) litigation or potential litigation affecting the municipality;
  - (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].
  
- 93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:
  - (a) Council committees.

CARRIED

**7. ADJOURNMENT**

It was Moved and Seconded:

THAT the May 8, 2023 Finance and Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 2:01 p.m. The Committee then proceeded with the closed session.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk