

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
AWARDS COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
WEDNESDAY, APRIL 5, 2023**

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Committee Members: C. Burns (Chair), S. Hennessy, C. McLaughlin, L. Paton, J. Saba, and M. Ware attended the meeting in the Raven Room, Municipal Hall. Absent: S. Mani and Councillor S. Thompson.

Staff: C. Rosta, Cultural Services Manager (Staff Representative); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 5:05 p.m.

Staff informed the Committee that D. Morrison resigned from the Awards Committee and instructed the members to elect a new Co or Acting Chair.

It was Moved and Seconded:

THAT S. Hennessy be elected as Acting Chair for 2023.

CARRIED

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the April 5, 2023 Awards Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the March 1, 2023 Awards Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Council Liaison Update**

There was no update.

**5. Review of Community Outreach Plan**

Committee members discussed the outreach plan and the community distribution list, making modifications to the list. It was recommended that the Community Awards program should be advertised in the North Shore News. Social Media ads will also be added to the District's social media channels. C. McLaughlin suggested

that a report be presented to Council with the list of recipients to be officially recorded.

It was Moved and Seconded:

THAT the discussion regarding Review of Community Outreach Plan be received for information.

CARRIED

**6. Community Awards Ceremony**

Staff gave a brief overview of the format of the Awards Ceremony, which will be held in person at the Kay Meek Arts Centre on June 20, 2023 at 7 p.m. The Committee discussed the location, flow, format, and content of the ceremony.

It was Moved and Seconded:

THAT the discussion regarding Community Awards Ceremony be received for information.

CARRIED

**7. PUBLIC QUESTIONS**

There were no questions.

**8. NEXT MEETING**

It was Moved and Seconded:

THAT

1. the next Awards Committee meeting scheduled for May 3, 2023 at 5 p.m. be cancelled; and
2. the next Awards Committee meeting be scheduled for May 24, 2023 at 4 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

**9. ADJOURNMENT**

It was Moved and Seconded:

THAT the April 5, 2023 Awards Committee meeting be adjourned.

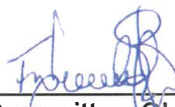
CARRIED

The meeting adjourned at 6 p.m.

Certified Correct:



Chair



Committee Clerk