

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

FINANCE AND AUDIT COMMITTEE MEETING AGENDA

MONDAY, FEBRUARY 27, 2023

5 PM IN THE COUNCIL CHAMBER, MUNICIPAL HALL

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the February 27, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the January 16, 2023 Finance and Audit Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Proposed 2023 Operating and Capital Budgets Report

RECOMMENDATION:

THAT Option _____, with a tax rate of _____ per cent, be recommended to Council.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Finance and Audit Committee meeting is scheduled for March 13, 2023 at 2 p.m. and held in-person in the Council Chamber at the Municipal Hall.

ADJOURNMENT

7. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the February 27, 2023 Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
COUNCIL CHAMBER, MUNICIPAL HALL
MONDAY, JANUARY 16, 2023**

Committee Members: Mayor M. Sager and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: R. Bartlett, Chief Administrative Officer; M. Chan, Deputy Chief Administrative Officer/Director, Corporate Services; M. Panneton, Director, Legislative Services/Corporate Officer; J. Bailey, Director, Planning & Development Services; E. Glickman, Director, Human Resources & Payroll; I. Gordon, Director, Financial Services; S. Hall, Director, Library Services; S. Ketler, Director, Parks, Culture & Community Services; J. Lo, Chief Constable, West Vancouver Police Department; J. Moller, Director, Engineering & Transportation Services; D. Powers, Director, Community Relations & Communications; C. Boy, Deputy Director, Financial Services; G. Howard, Deputy Chief, Fire & Rescue Services; H. Keith, Senior Manager, Climate Action & Environment; J. Wong, Senior Manager, Facilities & Assets; J. Chuma, Business Manager, Fire & Rescue Services; J. Hu, Manager, Financial Planning; M. MacLean, Business Manager, Engineering Services; C. Shi, Manager, Financial Accounting & Reporting; and L. Taylor, Committee Clerk attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 1:03 p.m.

2. Election of Acting Chair for 2023

It was Moved and Seconded:

THAT the Acting Mayor be elected as Acting Chair for 2023.

CARRIED

3. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 16, 2023 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the December 5, 2022 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

5. Committee Meeting Schedule for 2023

It was Moved and Seconded:

THAT the Finance and Audit Committee Meeting Schedule for 2023 be adopted as follows:

- February 13, 2023 at 2 p.m.;
- March 13, 2023 at 2 p.m.;
- May 8, 2023 at 2 p.m.;
- June 29, 2023 at 2 p.m.;
- September 11, 2023 at 2 p.m.; and
- December 4, 2023 at 2 p.m.

CARRIED

It was Moved and Seconded:

THAT all remaining Finance and Audit Committee Meeting Schedule for 2023 be held in-person in the Council Chamber at Municipal Hall.

CARRIED

6. 2023 Budget Update

C. Boy (Deputy Director, Financial Services) presented the 2023 Budget Update and staff responded to questions.

It was Moved and Seconded:

THAT the 2023 Budget Update be received for information.

CARRIED

7. 2022 Asset Management Update

I. Gordon (Director, Financial Services) discussed the 2022 Asset Management Update and staff responded to questions.

It was Moved and Seconded:

THAT the 2022 Asset Management Update be received for information.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

M. Fillipoff commented regarding the 2023 budget and showed a short presentation titled West Van Capital Budget.

C. Jensen commented regarding electric vehicles versus gas/diesel vehicles and carbon content analysis.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for February 13, 2023 at 2 p.m. and held in-person in the Council Chamber at Municipal Hall.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the January 16, 2023 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 2:19 p.m.

Certified Correct:

Chair

Committee Clerk