

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA**

**TUESDAY, FEBRUARY 7, 2023**

**10 AM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the February 7, 2023 Art Museum Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the January 10, 2023 Art Museum Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**5. Administrator / Curator's Report**

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

**6. Fundraising Report**

RECOMMENDATION:

THAT the discussion regarding Fundraising Report be received for information.

**7. Visibility and Awareness**

RECOMMENDATION:

THAT the discussion regarding Visibility and Awareness be received for information.

**8. Partnerships**

RECOMMENDATION:

THAT the discussion regarding Partnerships be received for information.

**PUBLIC QUESTIONS**

**9. Public Questions**

**NEXT MEETING**

**10. Next Meeting**

The next Art Museum Advisory Committee meeting is scheduled for March 14, 2023 at 10 a.m. via electronic communication facilities.

**ADJOURNMENT**

**11. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the February 7, 2023 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, JANUARY 10, 2023**

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Committee Members: F. Patterson (Chair), M. Adamian, D. Becker, K. Duffek, C. Gotay, K. Hall, B. Helliwell, D. LaCas, M. Price, R. Van Halm; and Councillor Watt attended the meeting via electronic communication facilities.

Staff: H. Letwin, Administrator/Curator (Staff Representative) and D. Niedermayer, Senior Manager, Cultural Services attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:05 a.m.

**2. Welcome and Committee Orientation**

Orientation for the two new committee members will take place at 10 a.m. on January 13.

It was Moved and Seconded:

THAT the discussion regarding Welcome and Committee Orientation be received for information.

CARRIED

**3. Election of Chair for 2023**

It was Moved and Seconded:

THAT F. Patterson be elected as Chair for 2023.

CARRIED

It was Moved and Seconded:

THAT D. LaCas be elected as Acting Chair for 2023.

CARRIED

**4. Committee Meeting Schedule for 2023**

It was Moved and Seconded:

THAT the Art Museum Advisory Committee Meeting Schedule for 2023 be adopted as follows:

- February 7, 2023 at 10 a.m.;
- March 14, 2023 at 10 a.m.;
- April 4, 2023 at 10 a.m.;
- May 9, 2023 at 10 a.m.;
- June 6, 2023 at 10 a.m.;

- July 4, 2023 at 10 a.m.;
- September 12, 2023 at 10 a.m.;
- October 10, 2023 at 10 a.m.; and
- November 7, 2023 at 10 a.m.

CARRIED

It was Moved and Seconded:

THAT

1. all remaining Art Museum Advisory Committee meetings for 2023 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Art Museum Advisory Committee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

CARRIED

**5. Annual Committee Evaluation for 2022**

It was Moved and Seconded:

THAT the discussion regarding Annual Committee Evaluation for 2022 be received for information.

CARRIED

**6. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the January 10, 2023 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

**7. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the November 15, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**8. Subcommittees Appointments**

It was Moved and Seconded:

THAT

1. M. Adamian, D. Becker, F. Patterson, and M. Price be appointed to the Fundraising Subcommittee; and

2. K. Duffek, C. Gotay, K. Hall, D. LaCas, F. Patterson, and R. Van Halm be appointed to the Programming Subcommittee.

CARRIED

## **9. Administrator / Curator's Report**

H. Letwin reported on the following:

- The new exhibition, Under the Shade of the Lotus Tree: Pari Azarm Motamedi and Rozita Moinishriazi opens with a public reception on the evening of January 24, from 6 to 8 p.m.
- The dates for West Coast Modern Week have been confirmed for July 4 to 9, 2023.
- The Fall Ask brought in donations of around \$4,500.
- The West Vancouver Art Museum is partnering with the Library, the Historical Society and the Architectural Foundation of BC to present a lecture by Adele Weder on Ron Thom for Heritage Week on February 22. The event will occur in the Welsh Hall of the Library.
- D. LaCas is scheduled to present the Annual Council Report with H. Letwin on the evening of January 16.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

## **10. Strategic Planning and Work Plan for 2023**

The Work Plan for 2023 was reviewed by the Committee.

It was Moved and Seconded:

THAT

1. the discussion regarding Strategic Planning be received for information; and
2. the Work Plan for 2023 be supported and presented to Council for consideration.

CARRIED

## **PUBLIC QUESTIONS**

### **11. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **12. NEXT MEETING**

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for February 7, 2023 at 10 a.m. via electronic communication facilities.

**13. ADJOURNMENT**

It was Moved and Seconded:

THAT the January 10, 2023 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:15 a.m.

Certified Correct:

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Chair

\_\_\_\_\_  
Staff Representative

DRAFT