

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA

TUESDAY, JANUARY 10, 2023

10 AM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Staff will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. Welcome and Committee Orientation

RECOMMENDATION:

THAT the discussion regarding Welcome and Committee Orientation be received for information.

3. Election of Chair for 2023

RECOMMENDATION:

THAT [Name] be elected as Chair for 2023.

RECOMMENDATION:

THAT [Name] be elected as [Acting OR Co] Chair for 2023.

4. Committee Meeting Schedule for 2023

RECOMMENDATION:

THAT the Art Museum Advisory Committee Meeting Schedule for 2023 be adopted as follows:

- February 7, 2023 at 10 a.m.;
- March 7, 2023 at 10 a.m.;
- April 4, 2023 at 10 a.m.;
- May 9, 2023 at 10 a.m.;
- June 6, 2023 at 10 a.m.;

- July 11, 2023 at 10 a.m.;
- September 12, 2023 at 10 a.m.;
- October 10, 2023 at 10 a.m.; and
- November 7, 2023 at 10 a.m.

RECOMMENDATION:

THAT all remaining Art Museum Advisory Committee meetings for 2023 be held in-person at the Raven Room in the Municipal Hall.

OR

RECOMMENDATION:

THAT

1. all remaining Art Museum Advisory Committee meetings for 2023 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Art Museum Advisory Committee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

5. Annual Committee Evaluation for 2022

RECOMMENDATION:

THAT the report regarding Annual Committee Evaluation for 2022 be received for information.

APPROVAL OF AGENDA

6. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the January 10, 2023 Art Museum Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

7. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the November 15, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

8. Subcommittees Appointments

RECOMMENDATION:

THAT

1. [NAME], [NAME], and [NAME] be appointed to the Fundraising Subcommittee; and
2. [NAME], [NAME], [NAME], and [NAME] be appointed to the Programming Subcommittee.

9. Administrator / Curator's Report

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

10. Strategic Planning and Work Plan for 2023

RECOMMENDATION:

THAT

1. the discussion regarding Strategic Planning be received for information; and
2. the Work Plan for 2023 be supported and presented to Council for consideration.

PUBLIC QUESTIONS

11. Public Questions

NEXT MEETING

12. Next Meeting

The next Art Museum Advisory Committee meeting is scheduled for February 7, 2023 at 10 a.m. and held in-person in the Raven Room in the Municipal Hall.

OR

The next Art Museum Advisory Committee meeting is scheduled for February 7, 2023 at 10 a.m. via electronic communication facilities.

ADJOURNMENT

13. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the January 10, 2023 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, NOVEMBER 15, 2022**

Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, D. LaCas, M. Price, R. Van Halm; and Councillor Watt attended the meeting via electronic communication facilities. Absent: H. Greenwood and B. Helliwell.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 15, 2022 Art Museum Advisory Committee meeting agenda be amended by:

- Withdrawing item 4;

AND THAT the agenda be approved as amended.

CARRIED

S. Donaher absent at the vote

3. ADOPTION OF MINUTES

S. Donaher entered the meeting at 10:02 a.m. via electronic communication facilities.

It was Moved and Seconded:

THAT

1. the October 18, 2022 Fundraising Subcommittee meeting minutes be adopted as circulated; and
2. the October 20, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Partnership Presentation: Stephanie Hall, West Vancouver Memorial Library

Item withdrawn.

5. Administrator / Curator's Report

H. Letwin reported on the following items:

- Attendance at the Martha Sturdy exhibition is strong with good press coverage.
- The collection of the Art Museum is now available online.
- Work continues of the upcoming exhibitions, including the next exhibition, featuring the work of Pari Azarm Motamedi and Rozita Moini Shirazi, as well as the Spring exhibition, featuring the photography of Ema Peter, which has been selected by the Capture Photography Festival as a "Selected Exhibition".
- The Art Museum was successful in applying for a second Museum Assistance Program grant from Canadian Heritage.
- Staff will be completing some housekeeping at Gertrude Lawson House in January 2023, including some painting in the hallways and gallery space.
- Staff met with representatives from the West Vancouver Teacher's Association to discuss potential school and Pro-D programming opportunities.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

6. Fundraising Report

F. Patterson and H. Letwin reported on the upcoming annual Friends Reception, the holiday cards which will be sent to all of this year's supporters of the West Vancouver Art Museum, and on plans for the twice-yearly fundraising e-newsletter.

It was Moved and Seconded:

THAT the discussion regarding Fundraising Report be received for information.

CARRIED

7. Work Plan and Report to Council for 2022

The Committee reviewed the Work Plan for 2023 and made adjustments to the language. The Committee reviewed the Annual Report to Council and made adjustments to the presentation.

It was Moved and Seconded:

THAT

1. the Work Plan for 2023 be supported as discussed; and
2. the Annual Report to Council for 2022 be supported as discussed.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for January 10, 2022 at 10 a.m. via electronic communication facilities.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the November 15, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:08 a.m.

Certified Correct:

Chair

Staff Liaison