

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA

TUESDAY, DECEMBER 6, 2022

1 PM IN THE RAVEN ROOM, MUNICIPAL HALL

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the December 6, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the November 17, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Council Liaison Update

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

5. Arts Facilities Advisory Committee Update

RECOMMENDATION:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

6. Results of Research of Other Communities Discussion

RECOMMENDATION:

THAT the discussion regarding Results of Research of Other Communities Discussion be received for information.

7. Staff Update

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

PUBLIC QUESTIONS

8. Public Questions

NEXT MEETING

9. Next Meeting

RECOMMENDATION:

THAT the next Arts & Culture Advisory Committee meeting be scheduled for January 12, 2023 at 3 p.m. and be held in-person in the Raven Room at Municipal Hall.

ADJOURNMENT

10. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the December 6, 2022 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
THURSDAY, NOVEMBER 17, 2022**

Committee Members: S. Tsangarakis (Chair), J. Baxter, P. Bowles, B. Milley, K. Rosin, S. Swan; and Councillor Gambioli attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: R. Finley and D. Khormali.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 3:04 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT November 17, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

K. Rosin absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the October 6, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

K. Rosin absent at the vote

REPORTS / ITEMS

4. Council Liaison Update

Chair introduced and welcomed Councillor Gambioli and gave an overview of the Committee's work and update on current projects. Committee members introduced themselves.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

K. Rosin absent at the vote

5. Arts Facilities Advisory Committee Update

Staff informed the Committee that the Arts Facilities Advisory Committee (AFAC) Governance Subcommittee is conducting research into the governance and operating model for arts facilities in other communities. At their last meeting, there was a presentation from the Kay Meek Arts Centre and Enhance West Van. Other organizations will present at the next meeting. The AFAC Capital Funding Subcommittee is working on a feasibility study that includes grant opportunities, philanthropic contributions and working with private developers. The draft Vision and Concept that was developed through community workshops and surveys was presented at Open House sessions on November 1 and 2, 2022 at the West Vancouver Community Centre. Additional Open House sessions are confirmed for November 29 and December 1, 2022 at the same location. The Committee requested the opportunity to review the final report before it is presented to Council and discussed opportunities and ways to connect both committees.

K. Rosin entered the meeting at 3:22 p.m. in the Cedar Room, West Vancouver Community Centre.

It was Moved and Seconded:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

CARRIED

6. Strategic Planning Session Discussion

Committee members discussed ways to organize the information gathered from arts organizations interviewed in various communities on best practices, community arts governance structures, and funding for arts and culture. Members also discussed the expected outcomes of this research project. Outcomes include a report to Council with a recommendation for the most efficient structure for arts, culture and heritage in West Vancouver. A discussion was held regarding the need for organizations' financial statements and whether this is relevant. Committee members agreed to a separate meeting in December to discuss the key findings, identify the main elements and themes and how to formulate findings into a report.

It was Moved and Seconded:

THAT the Committee meet on December 8, 2022 to discuss key findings and identify main elements and themes from the research project.

CARRIED

7. Work Plan 2023

Key achievements of the Arts & Culture Advisory Committee (ACAC) for 2022 were confirmed at the last meeting. Today's discussion is to determine the key priorities for 2023, which will be included in the presentation to Council.

- Meet with arts, culture, heritage related Council Advisory Committees to gain more insight into work being done for the sector and develop closer synergies with planning and implementation of the Arts & Culture Strategy (2018-2023) and annual Work Plans (Arts Facilities Advisory Committee, Public Art Advisory Committee, Art Museum Advisory Committee, Community Grants Committee,

Heritage Advisory Committee, Gleneagles Community Centre Advisory Committee)

- Complete research launched in 2022 into best practices, governance structures and funding for arts, culture and heritage in similar communities for a report to Council
- Expand upon 2022 pilot for street performers/busking program to determine which locations within the District are best suited for these types of performances and work to integrate into existing District events
- Provide input and support to the Arts Facilities Advisory Committee
- Review District bylaws, zoning and policies that affect the sector and make recommendations for changes in content and approach (e.g. home based businesses, allocation of Community Amenity Contributions, busking)
- Support capacity-building efforts for the arts and culture sector initiated by District staff or other organizations across the North Shore (workshops, forums)
- Hold structured meetings with key community arts, culture and heritage groups to learn about issues and emerging opportunities (e.g. Kay Meek, North Shore Artists' Guild, WV Community Arts Council, North Van Arts)

It was Moved and Seconded:

THAT the discussion regarding Work Plan 2023 be received for information and the identified priorities for the 2023 Work Plan be included in the Committee's report to Council and 2023 Work Plan.

CARRIED

8. Staff Update

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be deferred to the next meeting.

CARRIED

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

J. Lord: Commented that the research project is a good idea and remarked that it should include not only arts councils, but other key organizations that contribute to the arts in the community and may act as the "umbrella" organization in the community; questioned who decides the model and if there is an appetite for change.

E. Buchanan: Commented that it would be a good idea to think about what will happen between now and the next meeting.

NEXT MEETING

10. NEXT MEETING

It was Moved and Seconded:

THAT next Arts & Culture Advisory Committee meeting be scheduled for December 8, 2022 at 2 p.m. and be held in-person in the Raven Room at Municipal Hall.

CARRIED

ADJOURNMENT

11. ADJOURNMENT

It was Moved and Seconded:

THAT the November 17, 2022 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:42 p.m.

Certified Correct:

Chair

Committee Clerk