

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
TUESDAY, NOVEMBER 15, 2022**

Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, D. LaCas, M. Price, R. Van Halm; and Councillor Watt attended the meeting via electronic communication facilities. Absent: H. Greenwood and B. Helliwell.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the November 15, 2022 Art Museum Advisory Committee meeting agenda be amended by:

- Withdrawing item 4;

AND THAT the agenda be approved as amended.

CARRIED

S. Donaher absent at the vote

3. ADOPTION OF MINUTES

S. Donaher entered the meeting at 10:02 a.m. via electronic communication facilities.

It was Moved and Seconded:

THAT

1. the October 18, 2022 Fundraising Subcommittee meeting minutes be adopted as circulated; and
2. the October 20, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Partnership Presentation: Stephanie Hall, West Vancouver Memorial Library

Item withdrawn.

5. Administrator / Curator's Report

H. Letwin reported on the following items:

- Attendance at the Martha Sturdy exhibition is strong with good press coverage.
- The collection of the Art Museum is now available online.
- Work continues of the upcoming exhibitions, including the next exhibition, featuring the work of Pari Azarm Motamedi and Rozita Moini Shirazi, as well as the Spring exhibition, featuring the photography of Ema Peter, which has been selected by the Capture Photography Festival as a "Selected Exhibition".
- The Art Museum was successful in applying for a second Museum Assistance Program grant from Canadian Heritage.
- Staff will be completing some housekeeping at Gertrude Lawson House in January 2023, including some painting in the hallways and gallery space.
- Staff met with representatives from the West Vancouver Teacher's Association to discuss potential school and Pro-D programming opportunities.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

6. Fundraising Report

F. Patterson and H. Letwin reported on the upcoming annual Friends Reception, the holiday cards which will be sent to all of this year's supporters of the West Vancouver Art Museum, and on plans for the twice-yearly fundraising e-newsletter.

It was Moved and Seconded:

THAT the discussion regarding Fundraising Report be received for information.

CARRIED

7. Work Plan and Report to Council for 2022

The Committee reviewed the Work Plan for 2023 and made adjustments to the language. The Committee reviewed the Annual Report to Council and made adjustments to the presentation.

It was Moved and Seconded:

THAT

1. the Work Plan for 2023 be supported as discussed; and
2. the Annual Report to Council for 2022 be supported as discussed.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for January 10, 2022 at 10 a.m. via electronic communication facilities.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:


THAT the November 15, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:08 a.m.

Certified Correct:


Chair



Staff Liaison