

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
THURSDAY, OCTOBER 20, 2022**

Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, C. Gotay, H. Greenwood, B. Helliwell, D. LaCas, and R. Van Halm attended the meeting via electronic communication facilities. Absent: K. Duffek, M. Price, and Councillor C. Cameron.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 10 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the October 20, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

B. Helliwell absent at the vote

3. ADOPTION OF MINUTES

B. Helliwell joined the meeting at 10:01 a.m. via electronic communication facilities.

It was Moved and Seconded:

THAT the September 13, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Administrator / Curator's Report

H. Letwin reported on the new exhibition, *Martha Sturdy: All Fall Down*, and reminded the Committee of upcoming related events. H. Letwin reported that 15/27 Bobbie Burgers Editions Prints have sold. H. Letwin reported on the success of the School Programs, which included 10 classes of approximately 300 students for the period of September until October 8, 2022, and the Fall programming, which is operating at near capacity. H. Letwin informed the Committee about the professional development being undertaken by A. Powell in photography care. H. Letwin also reported that the collection would soon be searchable online. H. Letwin announced that she would be delivering a talk about Gordon Smith for the Kay Meek Arts Centre Speaker's Series.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

5. Fundraising Report

F. Patterson reviewed the fundraising events held in 2022, including the Endowment events in July and West Coast Modern Week. F. Patterson also brought forward two motions to support the production of holiday cards as well as the purchase of wine for the annual Donor Reception, currently scheduled for December 1, 2022.

It was Moved and Seconded:

THAT

1. the verbal report regarding Fundraising Report be received for information;
2. \$500 be transferred from the Art Museum Advisory Committee Reserve Fund to the West Vancouver Art Museum to purchase wine for the annual Donor Reception; and
3. \$700 be transferred from the Art Museum Advisory Committee Reserve Fund to the West Vancouver Art Museum to support the making of holiday cards and pay for the postage of these to all donors and sponsors from 2022.

CARRIED

6. Art Museum Advisory Committee Recruitment Report

H. Letwin reminded the Committee to re-apply for the Art Museum Advisory Committee by October 31, 2022.

It was Moved and Seconded:

THAT the verbal report regarding Art Museum Advisory Committee Recruitment Report be received for information.

CARRIED

7. Work Plan

F. Patterson suggested some adjustments to the 2023 Work Plan so that it is more in line with the Art Museum Advisory Committee's Strategic Priorities. Staff will make these adjustments and circulate the draft to the Committee in advance of the next meeting. This was discussed in conjunction with a review of the Committee's highlights from 2022.

It was Moved and Seconded:

THAT the discussion regarding Work Plan be received for information.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

9. NEXT MEETING

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for November 15, 2022 at 10 a.m. via electronic communication facilities.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the October 20, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:10 a.m.

Certified Correct:


Chair


Staff Liaison

