

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ART MUSEUM ADVISORY COMMITTEE MEETING AGENDA**

**THURSDAY, OCTOBER 20, 2022**

**10 AM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Main Floor Conference Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the October 20, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the September 13, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Administrator / Curator's Report**

RECOMMENDATION:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

**5. Fundraising Report**

RECOMMENDATION:

THAT the discussion regarding Fundraising Report be received for information.

**6. Art Museum Advisory Committee Recruitment Report**

RECOMMENDATION:

THAT the discussion regarding Art Museum Advisory Committee Recruitment Report be received for information.

**7. Work Plan**

RECOMMENDATION:

THAT the discussion regarding Work Plan be received for information.

**PUBLIC QUESTIONS**

**8. Public Questions**

**NEXT MEETING**

**9. Next Meeting**

The next Art Museum Advisory Committee meeting is scheduled for November 15, 2022 at 10 a.m. via electronic communication facilities.

**ADJOURNMENT**

**10. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the October 20, 2022 Art Museum Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ART MUSEUM ADVISORY COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
TUESDAY, SEPTEMBER 13, 2022**

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Committee Members: F. Patterson (Chair), D. Becker, S. Donaher, K. Duffek, C. Gotay, H. Greenwood, D. LaCas, M. Price, and R. Van Halm attended the meeting via electronic communication facilities. Absent: B. Helliwell and Councillor C. Cameron.

Staff: H. Letwin, Administrator/Curator (Staff Liaison) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 10:02 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 13, 2022 Art Museum Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 5, 2022 Art Museum Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Administrator / Curator's Report**

H. Letwin extended congratulations to K. Duffek on the nomination for her book, *Where the Power Is*, to the City of Vancouver awards. H. Letwin reminded the Committee about the Civic Reception and to re-apply for the Art Museum Advisory Committee by October 31. H. Letwin also reviewed the West Coast Modern Week Final Report, as well as the success of Summer Camps and the upcoming Fall programming. H. Letwin informed the Committee that the 2023 calendar would include four on-site exhibitions, with at least 3 off-site exhibitions.

It was Moved and Seconded:

THAT the verbal report regarding Administrator / Curator's Report be received for information.

CARRIED

## 5. Fundraising Report

F. Patterson reviewed the Endowment Dinner held in July. M. Price reviewed the Endowment Tea held in July. H. Letwin confirmed details of the Bobbie Burgers Artist Edition Prints release on September 23.

It was Moved and Seconded:

THAT the verbal report regarding Fundraising Report be received for information.

CARRIED

## 6. Strategic Planning

H. Letwin reviewed the results of the Survey and reminded the Committee of the need to think about the 2023 Work Plan.

It was Moved and Seconded:

THAT the discussion regarding Strategic Planning be received for information.

CARRIED

## PUBLIC QUESTIONS

### 7. PUBLIC QUESTIONS

There were no questions.

## NEXT MEETING

### 8. NEXT MEETING

Staff confirmed that the next Art Museum Advisory Committee meeting is scheduled for October 4, 2022 at 10 a.m. via electronic communication facilities.

## ADJOURNMENT

### 9. ADJOURNMENT

It was Moved and Seconded:

THAT the September 13, 2022 Art Museum Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 11:05 a.m.

Certified Correct:

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Chair

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Staff Liaison