

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

FINANCE AND AUDIT COMMITTEE MEETING AGENDA

MONDAY, SEPTEMBER 12, 2022

1 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the September 12, 2022 Finance and Audit Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the June 20, 2022 Finance and Audit Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Proposed 2022-2026 Five-Year Financial Plan Bylaw No. 5185, 2022, Amendment Bylaw No. 5219, 2022 and Proposed 2022 Phase 2 Capital Funding Report

RECOMMENDATION:

THAT the report regarding Proposed 2022-2026 Five-Year Financial Plan Bylaw No. 5185, 2022, Amendment Bylaw No. 5219, 2022 and Proposed 2022 Phase 2 Capital Funding Report be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

The next Finance and Audit Committee meeting is scheduled for November 14, 2022 at 1 p.m. via electronic communication facilities.

ADJOURNMENT

7. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the September 12, 2022, Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
MONDAY, JUNE 20, 2022**

Committee Members: Mayor M. Booth and Councillors C. Cameron, N. Gambioli, P. Lambur, W. Soprovich, S. Thompson, and M. Wong attended the meeting via electronic communication facilities.

Staff: M. Chan, Acting Chief Administrative Officer; I. Gordon, Director, Financial Services; S. Ketler, Director, Parks, Culture & Community Services; M. Panneton, Director, Legislative Services/Corporate Officer; C. Boy, Deputy Director, Financial Services; A. Kwan, Deputy Director, Engineering & Transportation Services; A. Banks, Senior Manager, Parks; H. Keith, Senior Manager, Climate Action & Environment; F. Mansoori, Senior Manager, Engineering Utilities Planning, Design and Project Delivery; E. Willobee, Senior Manager, Engineering Services; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; C. Shi, Manager, Financial Accounting & Reporting; and S. Weal, Executive Assistant, Engineering & Transportation Services attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 1:03 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 20, 2022 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

Councillors Cameron and Lambur absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the March 14 and May 9, 2022 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

Councillors Cameron and Lambur absent at the vote

REPORTS / ITEMS

4. 2023 Utility Rate Bylaws

Councillor Lambur entered the meeting at 1:12 p.m. via electronic communication facilities. Councillor Cameron entered the meeting at 1:15 p.m. via electronic communication facilities. Councillor Wong left the meeting at 1:20 p.m. and returned to the meeting at 1:22 p.m. via electronic communication facilities.

Staff provided a presentation regarding proposed Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5189, 2022 and responded to Committee members' questions. Committee members commented.

It was Moved and Seconded:

THAT the Finance and Audit Committee support proposed Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5189, 2022 and that it be forwarded to Council for consideration.

CARRIED

Councillor Wong left the meeting at 1:50 p.m. and returned to the meeting at 1:51 p.m. via electronic communication facilities.

Staff responded to a Committee member's questions.

Councillor Cameron left the meeting at 2:06 p.m. and returned to the meeting at 2:10 p.m. via electronic communication facilities. Councillor Soprovich left the meeting at 2:16 p.m.

Staff provided a presentation regarding proposed Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5190, 2022 and responded to Committee members' questions. Committee members commented.

It was Moved and Seconded:

THAT the Finance and Audit Committee support proposed Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5190, 2022 and that it be forwarded to Council for consideration.

CARRIED

Councillor Soprovich absent at the vote

Councillor Soprovich returned to the meeting at 2:21 p.m. via electronic communication facilities. Councillor Gambioli left the meeting at 2:31 p.m.

Staff provided a presentation regarding proposed Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5191, 2022 and responded to Committee members' questions.

Councillor Gambioli returned to the meeting at 2:37 p.m. via electronic communication facilities.

It was Moved and Seconded:

THAT the Finance and Audit Committee support proposed Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5191, 2022 and that it be forwarded to Council for consideration.

CARRIED

Councillor Wong left the meeting at 3:01 p.m. Councillor Thompson left the meeting at 3:03 p.m. and returned to the meeting at 3:04 p.m. via electronic communication facilities. Councillor Wong returned to the meeting at 3:05 p.m. via electronic communication facilities.

Staff provided a presentation and responded to Committee members' questions. Committee members commented.

It was Moved and Seconded:

THAT the presentation regarding Recycling in Parks be received for information.

CARRIED

5. Proposed 2023 Permissive Tax Exemption Bylaw No. 5198, 2022

Councillor Gambioli left the meeting at 3:17 p.m. and returned to the meeting at 3:18 p.m. via electronic communication facilities.

Staff responded to a Committee member's questions.

It was Moved and Seconded:

THAT the report regarding Proposed 2023 Permissive Tax Exemption Bylaw No. 5198, 2022 be received for information.

CARRIED

6. Proposed Fees and Charges Bylaw No. 5199, 2022

Councillor Soprovich left the meeting at 3:19 p.m. and returned to the meeting at 3:24 p.m. via electronic communication facilities.

Staff responded to a Committee member's questions.

It was Moved and Seconded:

THAT the report regarding Proposed Fees and Charges Bylaw No. 5199, 2022 be received for information.

CARRIED

7. Proposed Environmental Reserve Fund Bylaw No. 5188, 2022

Councillor Wong left the meeting at 3:32 p.m. and returned to the meeting at 3:35 p.m. via electronic communication facilities.

Staff provided a presentation and responded to Committee members' questions.

It was Moved and Seconded:

THAT the report regarding Proposed Environmental Reserve Fund Bylaw No. 5188, 2022 be received for information.

CARRIED

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

9. NEXT MEETING

Mayor Booth confirmed that the next Finance and Audit Committee meeting is scheduled for September 12, 2022 at 1 p.m.

ADJOURNMENT

10. ADJOURNMENT

It was Moved and Seconded:

THAT the June 20, 2022 Finance and Audit Committee meeting be adjourned.

CARRIED

Certified Correct:

Chair

Deputy Corporate Officer