

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**THURSDAY, JULY 7, 2022**

**3 PM VIA ELECTRONIC COMMUNICATION FACILITIES**

*(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)*

**Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.**

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the July 7, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the June 2, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**5. Arts Facilities Advisory Committee Update**

RECOMMENDATION:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

**6. Meetings with Community Groups – Art Museum Advisory Committee**

RECOMMENDATION:

THAT the discussion regarding Meetings with Community Groups – Art Museum Advisory Committee be received for information.

**7. Strategic Planning Session Discussion**

RECOMMENDATION:

THAT the discussion regarding Strategic Planning Session Discussion be received for information.

**8. Staff Update**

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

**PUBLIC QUESTIONS**

**9. Public Questions**

**NEXT MEETING**

**10. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for September 7, 2022 at 1 p.m. via electronic communication facilities.

**ADJOURNMENT**

**11. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the July 7, 2022 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
MUSIC BOX  
THURSDAY, JUNE 2, 2022**

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Committee Members: P. Bowles (Chair), J. Baxter, R. Finley, D. Khormali, B. Milley, K. Rosin, S. Swan, and S. Tsangarakis attended the meeting in the Music Box. Absent: Councillor Lambur.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Music Box.

**1. CALL TO ORDER**

The meeting was called to order at 10:07 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the June 2, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the May 12, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Strategic Planning Session**

Chair introduced P. Aldrich, facilitator for the session, who proceeded with the strategic planning session.

The Committee reviewed the ACAC's Terms of Reference and made suggestions on revisions for clarity. The draft revisions will be refined and presented to the committee at a future meeting for eventual recommendation to Council.

Key discussion outcomes included a number of action items for the committee's 2022 and 2023 work plan including:

1. Research successful arts and culture initiatives, programs in other communities to determine the factors behind their success that could be applied to West Vancouver. Factors could include grant funding, governance, community support, etc. (This can form the basis for best practices research for the ACAC, future work plan initiatives, and future meetings with arts and culture groups in West Vancouver.)

2. Meet with West Vancouver Community Arts Council board and Executive Director to share findings on outcomes of research into best practices in other communities, discuss issues and concerns, and seek common ground on the Arts Council's role in improving arts and culture in West Vancouver.

Four other action items were identified with lower priority including:

- Create an artist database for West Vancouver and resolve the best way to communicate this database to the public and artists, e.g., Culture Compass.
- Develop a communications strategy for ensuring effective 3-way communication with: Council, the arts community, the public.
- Reach out to Squamish Nation and Tsleil-Waututh Nation and immigrant communities to assess interest in a symposium on how to create closer connections. May be two separate workshops.
- Renew Arts & Culture Strategy with a new 5-year plan.

It was Moved and Seconded:

THAT the discussion regarding Strategic Planning Session be received for information.

CARRIED

## **5. Staff Update**

There was no update.

## **PUBLIC QUESTIONS**

### **6. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **7. NEXT MEETING**

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for July 7, 2022 at 3 p.m. via electronic communication facilities.

## **ADJOURNMENT**

### **8. ADJOURNMENT**

It was Moved and Seconded:

THAT the June 2, 2022 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 1:13 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk

DRAFT